

Created by: MOBIUS Catalog Design Advisory Committee (MCDAC)

Adopted: MCDAC, 01/29/2010

Revised: 11/13/2009

Replaces: MOBIUS Cataloging Standards (07/27/2005)

Purpose of the policy: Cataloging standards provide the foundation for achieving reliable online access to all of the materials shared in the MOBIUS Catalog. All MOBIUS libraries, including Cooperating Partners, should adhere to nationally accepted cataloging standards and guidelines according to the documents listed below. Quality and integrity of the MOBIUS database are necessary in order to maintain reliable access to the shared catalog

Background: N/A

Content of the policy.

MARC bibliographic records should comply with standards as set forth in these documents:

Anglo-American Cataloguing Rules (2nd ed., 2002 revision)

MARC 21 Format for Bibliographic Data

<http://www.loc.gov/marc/bibliographic/ecbdhome.html>

Bibliographic Formats and Standards

<http://www.oclc.org/bibformats/default.htm>

Library of Congress Rule Interpretations

<http://www.loc.gov/catdir/cpso/currlcri.html>

Library of Congress Subject Headings

<http://authorities.loc.gov/>

Subject Cataloging Manual: Subject Headings

Medical Subject Headings (MeSH)

<http://www.nlm.nih.gov/mesh/meshhome.html>

CONSER Documentation

<http://www.loc.gov/catdir/cpso/conser.html>

Other documents or sites which may assist you in cataloging include the MARC Standards site from the Library of Congress - Network Development and MARC Standards Office

(<http://www.loc.gov/marc/marc.html>) and The Library of Congress Cataloging Policy & Support Office

(<http://www.loc.gov/catdir/cpso/>).

Each MOBIUS library, including Cooperating Partners, is required to exercise authority control over its own database. Libraries may use the Library of Congress Authorities (<http://authorities.loc.gov/>) and MARC 21 Format for Authority Data (<http://www.loc.gov/marc/authority/ecadhome.html>) websites to assist in authority control.

Compliance: N/A

Forms: N/A

Related documents: The following MOBIUS documents are also part of the MOBIUS cataloging standards and apply to all members. They may be found on the MOBIUS Home Page at: <https://mco.mobius.umsystem.edu/for-member-staff/ils-operations/policies-procedures-for-ils-operations#cataloging>

Governance > MOBIUS Policies and Procedures > ILS Operations > MOBIUS Policy on Authority Control

Governance > MOBIUS Policies and Procedures > ILS Operations > MOBIUS Procedure on Subject Cataloging Guidelines for 229 Field