

## MOBIUS Membership Meeting

### Members Present:

Julie Andresen (Online)	Hannibal-Lagrange University
Shirley Baker	Washington University
Candice Baldwin	MCC Longview
Sharon Bostick	University of Missouri – Kansas City
Jim Cogswell	University of Missouri-Columbia
Christopher Dames	University of MO – St. Louis
Valerie Darst	Moberly Area Community College
Stephanie DeClue	William Jewell College
Mollie Dinwiddie	University of Central Missouri
Cynthia Dudenhoffer	Central Methodist University
Angela Gerling	Westminster College
John Gresham	Kenrick-Glennon Seminary
Robin Hargrave	State Fair Community College
Laurie Hathman	Rockhurst University
Chabha Hocine	Logan College of Chiropractic
Melissa Hopkins	Mineral Area College
Corrie Hutchinson	Stephens College
Gordon Johnston	Three Rivers Community College
Jon Jones	Baptist Bible College
Becky Kiel	Cotter College
Mary Largent	Crowder College
Sharon McCaslin	Fontbonne University
Corky McCormack	Ozarks Technical Community College
Wendy McGrane	Missouri Southern State University
Renee McHenry	Forest Inst. Of Professional Psychology
Genie McKee	Maryville University
Susan Morrisroe	Missouri State Library
Barbara Noble	Harris-Stowe State University
Jerome Offord	Lincoln University
Sheila Ouelette	St. Louis Community College
James Pakala	Covenant Theological Seminary
M.J. Poehler (online)	Kansas City Art Institute
Helen Rigdon	Missouri River Regional Library
Janet Romine	Truman State University
Ann Sampson	North Central Missouri College
Gail Staines	Saint Louis University
Andy Stewart	Missouri University of Science and Technology
Fran Stumpf	Linn State Technical College
Stephanie Tolson	St. Charles Community College
Sharon Upchurch	Culver-Stockton College

Ed Walton	Southwest Baptist University
Lisa Wolfe	Jefferson College
Stephen Wynn	Truman State University

Proxies Present:

Mary Ann Mercante (for Genie McKee)	Maryville University of St. Louis
Eileen Condon (for Laura Rein)	Webster University/Eden Theological Seminary
Jim Pakala (for Nitsa Hindeleh)	Missouri Baptist University
Renee Brummett (for Regina Cooper)	Springfield Greene County Library
Jared Rinck (for Candice Baldwin)	Metropolitan Community Campus -Longview
Ann Sampson (for Br. Thomas Sullivan)	Conception Abbey and Seminary College
Mollie Dinwiddie (for Erlene Dudley)	William Woods University

Guests Present:

Donna Bacon	MOBIUS Consortium Office
Maegan Bragg	MOBIUS Consortium Office
Justin Hopkins	MOBIUS Consortium Office
Christopher Gould	MOBIUS Consortium Office
Scott Peterson	MOBIUS Consortium Office
Janine Gordon	MOBIUS Consortium Office
Jessica Hammond	MOBIUS Consortium Office
Adrienne Detwiler	MOBIUS Consortium Office
Jennifer Parsons	MOBIUS Consortium Office

- I. Call to Order
  - Shirley Baker called the meeting to order at about 1:05pm.
- II. Introductions and Announcements
  - Proxies were announced as written above. Helen Rigdon was introduced as the new director of MRRL.
- III. Adoption of the Agenda
  - Shirley called for an adoption of the meeting's agenda. Valerie Darst moved to adopt the agenda as written. Fran Stumpf seconded. The agenda was adopted as written.
- IV. Approval of the minutes of March 4th, 2011
  - Shirley asked for approval of the December 16<sup>th</sup>, 2010 Membership Meeting minutes. James Pakala provided minor editorial changes. Angela Gerling moved to accept the minutes with these changes. Susan Morrisroe seconded. The minutes were approved.
- V. Information Items

- Executive Director Search – Search Committee Chair Gail Staines  
Gail acknowledged those who served on the Search committee: Janet Caruthers, Jim Cogswell, Eileen Condon, Regina Cooper, Janine Gordon, Neosha Mackey, and Stephanie Tolson. The committee developed a job description last fall and advertised the description in a wide variety of appropriate media. There were 14 applications total. The committee held phone interview with 7 applicants; 2 were selected for in-person interviews. The Membership was able to provide feedback on candidate presentations though an online form. After candidates were interviewed, the search committee selected Donna Bacon. She accepted the position and is now the permanent Executive Director.
- Annual Report of the President of the Board – Board President Shirley Baker  
Shirley submitted a report and highlighted points as follows : She listed the Board members for 2010-11 and thanked them for their service. Shirley reiterated the need for strategic planning. She shared that the Board created a strong financial plan, hired the executive director, and created a new service level agreement for member libraries. A new pricing list for supplemental services was created, and will be reviewed annually. UM HR cooperation continues to provide services and benefits to the MCO staff. Board membership was redrawn to be more inclusive and now includes representation from Special, Public, Academic, School, at large members. Ex Officio members were reorganized, retaining the state librarian. Gary Allen retained as liaison, but not board member. Donna resigned all contracts in conjunction with non-profit status. Millennium Scheduler was implemented, freeing up staff time from record loads. The MCO moved to a new building on Broadway in Columbia. MOBIUS received the transfer of funds from the UM system. A Public Library Group, chaired y Ed Walton was organized. 2 new customer categories were created: hosting services (Poplar Bluff), Collection Hosting (Wilson's Creek and St. Louis Research Consortium including MO Botanical Gardens).
- Plans for FY 2011-12 – Board President-elect Gail Staines  
Gail recognized the outstanding and dedicated service provided by Shirley Baker to MOBIUS. She stated that the new Board will begin work on Thursday morning. Gail shared that MOBIUS is on very solid financial footing, and because of that the Finance Committee is working on a investment plan for the organization. Recommendations from the Public Libraries task force will be implemented. A Board manual will be created. The Assessment model will be re-examined. Strategic Planning will commence, with the process to be determined. MOBIUS is pursuing development projects in conjunction with the MO State Library. Gail stated that the Board works for the membership, so please tell any Board member if you have feedback, questions, or ideas.

VI. Treasurer's Report – Board Treasurer Corrie Hutchinson

- Corrie stated recognized the members of the Finance Committee, Sharon Upchurch and Donna as Ex Officio. Since reforming as a non-profit, all the financial groundwork had to be re-constructed - including selecting a bank, developing budgets, creating financial policies, etc. She stated that the assessment model will be reviewed in the coming year. The new Financial Policy outlines guidelines and policies for cash flow, reserve funds, risk

management, etc. It also contains guidelines for the budget, which is approved by the Membership. A Payment Due Policy was approved. The Finance Committee and the Board also selected an auditor who will provide input and advice for financial management. Next year, the Finance Committee will be working with the auditor to examine strengths and weaknesses and to create an investment policy for reserve funds.

VII. Result of MOBIUS Board Elections – Board Secretary Cynthia Dudenhoffer

- Cynthia shared that 32 ballots were received for the board election, 25 electronically and 7 through the courier. Ballots will be retained for 90 days and can be reviewed by request. All nominated candidates were elected. They are as follows: Corrie Hutchinson, at large member serving a 3 year term, Chabha Hocine-Tepe, academic library representative serving a 1 year term, Regina Greer Cooper, public library representative serving a 1 year term, Valerie Darst, at large member serving a 3 year term, Cynthia Dudenhoffer, at large member serving a 3 year term, Jim Cogswell, at large member serving a 3 year term, Susan Morrisroe, special library representative serving a 3 year term, and Stephanie DeClue, at large member serving a 3 year term.

VIII. Executive Director's Report- Donna Bacon

- Donna expressed her joy at being chosen as the Executive Director and her enthusiasm as MOBIUS plans to move forward.
- New services: Jackie Thomas of Polar Bluff Public Library inquired if MOBIUS could host an open source Integrated library system. They will not be part of the Union Catalog at this time, but will be managed by MOBIUS. Evergreen was chosen, and they are working with MOBIUS to organize the process and get things started. They are working with Equinox for 90 days of training, migration, and implementation.
- Justin is working with clusters on logo redesign.
- S. Louis Research Consortium is continuing the conversation with MOBIUS regarding collect hosting or membership. MOBIUS is managing their webpacs for a service fee.
- MOBIUS applied with SGCL for an LSTA grant to bring Christian County and Camden County Public Libraries in as full members. Wilson's Creek National Battlefield has chosen collection hosting.
- EBSCO pricing has been finalized and member libraries will be contacted soon.
- Donna attended the MO Public Library Director's meeting. It was a nice opportunity to meet more public library directors, and to get MOBIUS name recognition across the state.
- MCO Staff attended Innovative Interfaces Users Conference and the Evergreen Conference.
- Several cluster servers were replaced. Next year, all servers will be upgraded to Linux servers.
- Security leak – This was an unfortunate experience. The INN-Reach too long reports contain some patron information; the reports had been uploaded to the Drupal site. Justin removed the data from search engine caches. Donna spoke with the attorney to find out liability issues and reported to the Membership as quickly as possible. MOBIUS

will be separating out all sensitive data and storing it on a new server that will not be indexed. Users will see no difference.

IX. Advisory Group Reports

- Conference Planning Committee – Chair Tammy Ellison thanked the MCO staff, especially Maegan and Justin, for all their help in planning the conference. Keynote speaker Meredith Farkas writes the blog “Information Wants to be Free” and recently took a new position in Portland. The committee will be reorganizing for next year and currently does not have a chair.

X. Other reports

- Missouri State Library – Margaret Conroy  
Margaret congratulated MOBIUS on a great first year as a non-profit. She shared that the state budget is in a fairly strong position, especially compared to other states. The REAL program which provides database access will most likely be the same for next year. The Governor has not yet signed budget, but Margaret is hopeful that these appropriations will not be changed. EBSCO did receive the contract for electronic resources. DESE will help pay for Learning Express Library for another year. Federal appropriations, which include LSTA funds, have been cut \$200,000 and she has not received any figures for Federal Fiscal year 2012. The MO library scholarship program is being phased out. Digitization grants are being lowered. The Public Library Automation Task Force is narrowing down the type of software and created a letter of intent for libraries. The task force did interview MOBIUS, MLNC, and MoreNet to see what options each organization could provide. The courier will continue to be operated across the state through Mid-America Library Alliance.
- Cluster Reports
  - i. ARTHUR – Susan Morrisroe reported that ARTHUR has a new cluster logo and is working on a new version of the webpac. Thanks to Justin and Jessica for helping with these areas. Stafford Library has hired an Assistant Director Dan Kammer.
  - ii. BRIDGES - Directors met May 31st and Donna attended this meeting. The logo will not be redesigned, but it will be refined and tweaked. BRIDGES celebrated its 10<sup>th</sup> anniversary as an official cluster with a photo cake. The cluster voted to fund a re-indexing of the catalog, which will cost \$4500, in order to include genre headings.
  - iii. MERLIN – Jim Cogswell spoke about the integration of the Library Systems office into the regular library. Digitization, Systems and Software, and Electronic Resources for the system will be integrated into Ellis Library. 7 or 9 employees from LSO were retained.
  - iv. SWAN- Becky Kiel reported that SWAN is looking at re-indexing and logo redesign. Cottey College will for the first time, in addition to continuing as a two year women's college, be offering 3 bachelor's degrees: English, Business and International Relations, and Environmental Studies.

XI. Announcements - None

- XII. Adjournment  
- The meeting adjourned at about 2:18pm

Submitted by Cynthia Dudenhoffer, MOBIUS Board Secretary, August 4<sup>th</sup>, 2011.

DRAFT