

## MOBIUS Membership Meeting

### Members Present:

Julie Andresen	Hannibal-Lagrange University
Shirley Baker	Washington University
Candice Baldwin (online)	MCC Longview
Polly Boruff-Jones	Drury University
Sharon Bostick (online)	UMKC
Janet Caruthers	Columbia College
Jim Cogswell	University of Missouri-Columbia
Regina Cooper	Springfield Green County Library
Valerie Darst	Moberly Area Community College
Stephanie DeClue	William Jewell College
Mollie Dinwiddie	University of Central Missouri
Cynthia Dudenhoffer	Central Methodist University
Erlene Dudley	William Woods University
Leslie Galbreath (online)	Northwest MO State University
Angela Gerling	Westminster College
John Gresham	Kenrick-Glennon Seminary
Robin Hargrave	State Fair Community College
Chabha Hocine	Logan College of Chiropractic
Melissa Hopkins	Mineral Area College
Corrie Hutchinson	Stephens College
Gordon Johnston	Three Rivers Community College
Jon Jones	Baptist Bible College
Craig Kubic	Midwestern Baptist Theological Seminary
Mary Largent	Crowder College
Sharon McCaslin	Fontbonne University
Wendy McGrane	Missouri Southern State University
Renee McHenry	Forest Inst. Of Professional Psychology
Genie McKee	Maryville University
Susan Morrisroe	Missouri State Library
Jerome Offord	Lincoln University
Sheila Ouelette (online)	St. Louis Community College
James Pakala	Covenant Theological Seminary
M.J. Poehler	Kansas City Art Institute
Pamela Reeder	Missouri Valley College
Cathy Roeder	Southeast MO State University
Kathy Schlump	East Central College
Julia Schneider	Missouri Western State University
Fran Stumpf	Linn State Technical College
Thomas Sullivan	Conception Abbey and Seminary College
Sharon Upchurch	Culver-Stockton College

Ed Walton	Southwest Baptist University
Stephen Wynn	Truman State University

Proxies Present:

Jared Rinck (for Candice Baldwin)	MCC Blue River
Maggi Trish (online for Andy Stewart)	MO University S & T
David Adams (for Neosha Mackey)	MO State University
Danielle Theiss (for Laurie Hathman)	Rockhurst University
Jeanne Besaw (for Becky Kiel)	Cottey College

Guests Present:

John McCullough	Innovative Interfaces, Inc.
Pete Zeimet	Innovative Interfaces, Inc.
Tom Leimkuehler	Missouri State Library
Lucia D'Agostino	Columbia College
Nason Throgmorton	Columbia College
Rusty Tryon	Midwestern Baptist
Donna Bacon	MOBIUS Consortium Office
Maegan Bragg	MOBIUS Consortium Office
Justin Hopkins	MOBIUS Consortium Office
Christopher Gould	MOBIUS Consortium Office
Scott Peterson	MOBIUS Consortium Office
Janine Gordon	MOBIUS Consortium Office
Jessica Hammond	MOBIUS Consortium Office
Adrienne Detwiler	MOBIUS Consortium Office
Jennifer Parsons	MOBIUS Consortium Office

- I. Call to Order
  - Shirley Baker called the meeting to order at about 10:04am.
- II. Introductions and Announcements
  - Proxies were announced as written above.
- III. Adoption of the Agenda
  - Shirley called for an adoption of the meeting's agenda. Susan Morrisroe moved to adopt the agenda as written. Sharon McCaslin seconded. The agenda was adopted.
- IV. Encore Synergy Presentation

- Donna Bacon introduced John McCullough and Peter Ziemet from Innovative Interfaces. They presented information about ENCORE Synergy. Some of these options were developed based on feedback from MOBIUS libraries implementing ENCORE. The PowerPoint will be distributed after the presentation for those online. ENCORE Synergy is an upgraded version of ENCORE that incorporates an article discovery tool and has an updated interface skin based on usability feedback from student users. Susan asked who is responsible for maintaining links and John responded that the new Encore goes straight to the API instead of the search interface, so links should be much more stable than regular federated searches. Stephen Wynn asked about customization specific to libraries, John responded that the data is tied to patron records, so it is tied to the cluster level. John will share the vendors that ENCORE is working with. There will be a webinar the 3rd week of March for interested academic libraries.
- V. Approval of the minutes of Dec. 16th, 2010
- Shirley asked for approval of the December 16<sup>th</sup>, 2010 Membership Meeting minutes. Susan stated that she had not been present online for the December meeting. Wendy McGrane moved to accept the minutes with this change. Valerie Darst seconded. The minutes were approved.
- VI. Information Items
- MOBIUS Advisory Group Policy - The policy has been distributed for information's sake. The report falls into the checklist document created by last year's Board. Currently, there are only three items left on the checklist: the creation of a Board manual, the transfer of all contracts, and the creation of a communications plan for working and communicating with the Membership. To address issues of communication, language was added to the duties of the group chair to communicate all work with the membership. Agendas will be posted to the website as soon as they are ready, and minutes will be posted as soon as they are approved.
  - MOBIUS Policy on Charges for Services and Products - Two years work has gone into the creation of this document, led by the task force chairs Donna Bacon and Erlene Dudley. Out of this work, the Board came to the decision to purchase Millennium Scheduler, which has streamlined workflow for the MCO staff. This has freed up staff time and alleviates the need to charge for many routine services. Only three services outlined in the policy will necessitate additional charges. Susan asked about the implementation of ENCORE, Donna answered yes, that would be an additional charge. Julia Schneider asked if the core and non-core services document still exists. Shirley answered, no, that document does not exist and the member service level agreement will be changed to reflect the correct language. Page 1 of the Policy on Services and Products, middle of the page, bottom line refers to "schedule of charges". This language will be made consistent throughout the documents.

- MOBIUS Schedule of Charges FY10/11 - Janet Caruthers asked why an hourly rate was not included in this document. Shirley stated that the rate of \$50 per hour will be added. She added that this document is for one year only, as charges might change.
- MOBIUS Service Level Agreement - This document replaces the Memorandum of Understanding. The language regarding hours of operation was deleted. Language about core and non-core services will be changed for consistency. A clean and updated copy will be sent to the Membership. Directors need to sign and return a copy to the MOBIUS office, where they will be kept on file. Genie McKee asked if the service level agreement includes language that states libraries must maintain a print collection. Shirley answered that this document does not, but this language is in the bylaws. Valerie Darst asked if e-books count towards building a collection. Shirley asked if they are shareable with the consortium. Shirley also asked that we make sure that the bylaws use the language "collection" instead of "book collection". Jim Pakala reiterated that the Membership must remember that we all share with each other and what we do with our collections does affect MOBIUS. Jim also said that the Membership must be cognizant of dealing with vendors and not giving away rights, etc. Shirley directed the Membership to the SPARC and ARL websites for help with these issues.

## VII. Old Business

- Bylaws amendment on Proxies: This policy needed to be changed so MOBIUS libraries could designate a member from another institution to be a voting proxy. Valerie Darst thanked the Board for their work on this policy change, as it is so important to many member libraries. The policy dictates that members attending online cannot vote, but they can designate a face-to-face attendee to vote for them. The amendment passed unanimously.
- Executive Director Search - Gail Staines  
Gail was ill; Jim Cogswell reported. Jim shared the members of the search committee. The Committee received 16 applications, and 7 were selected for phone interviews, 2 in-state, 5 out of state. The committee has selected 2 people to bring in for interviews, and those candidates will be announced after dates have been confirmed. There will be the opportunity to participate virtually and attend presentations and question and answer sessions. The Committee hopes to finish their work for the next Board meeting in April, with the individual starting July 1st. Shirley asked if there is a topic on which the candidates will be speaking. Jim said no, the committee is still working on the process for face to face interviews. Mollie asked if the committee would go back to the pool if the two chosen for interviews withdraw or are not suitable. Jim said yes, but at this point we have no more details.

## VIII. New Business

### - Treasurer's Report – Corrie Hutchinson

Assessments and Budgets for FY12 were approved at the last Board Meeting. The budget increased less than 2%. The Finance Committee and MCO were very concerned about member budgets and tried extremely hard to keep the budget as flat as possible. Operational costs increase every year, based on the bill from Innovative Interfaces. The average increase was 2% and the membership fee went down \$434. But, assessment fees are based on items and FTE, so there is variability within the assessment model. There is no subsidy for member fees this year. 33 institutions saw a 1% or greater increase in assessment, 21 institutions saw a 1% or greater decrease in their assessment and 8 institutions saw less than a 1% difference from last year. There should be no changes to the FY12 budget after this point, unless Ill fees would decrease as a result of the purchase of additional products.

Investment Plan - the Finance Committee is working on an investment plan to best use the Reserves Fund. The committee is also working on a payment policy stating that invoices are due net 30 days. This policy is still a work in progress. The Board has also approved the hiring of an outside auditing firm to complete our annual audit and to assist with some financial matters not being covered by the contract work with MLNC.

### - Public Library Group Report – Ed Walton

Ed listed the committee members. The Task Force made nine recommendations. Donna is working on contacting public libraries, and so far she has discovered that there is a great deal of interest in joining MOBIUS and using direct consortial borrowing. The third recommendation will be taken care of in the next election cycle and a director from a public library will be added to the Board. The fourth is important because public libraries are not always aware of what MOBIUS is. The fifth addresses opportunities for non-member services, such as system hosting, collection hosting, etc. The sixth recommendation suggests supporting open source ILS platforms. If this service was added, MOBIUS could support small libraries, and once several of these are added or hosted, MCO could add an open-source DCB module. The seventh addresses the fact that many small public libraries cannot afford the membership fee. Is there a way we could modify the assessment model for the smaller library members? The eighth suggests that MOBIUS should offer collection hosting to provide awareness of resources within the state. The final recommendation reiterates the importance of monitoring the impact of these changes on the MCO staff to ensure the office is not out of balance.

## IX. Interim Executive Director's Report- Donna Bacon

- Donna shared that she has had many conversations with libraries around the state to see what MOBIUS can do to be attractive and add new members. She is

working with the COUL consortium so Camden County and Christian County libraries can come in as full MOBIUS Members. She is working with SGCL on a grant to help fund implementation for the COUL libraries. Wilson's Creek National Battlefield would like to add their collection to MOBIUS but they do not lend and borrow, so MCO is still working on how to implement this type of collection hosting. St. John's Health System is not eligible for LSTA funds so they are waiting till next year in hopes of finding funding to join MOBIUS. Donna has also contacted the St. Louis Research Consortium. Only one library would lend and borrow, the other three would be hosted collections. Donna will work on this in the coming year, as they would need to purchase INN-Reach for their III system. MCO has contracted with them to redesign their webpacs, which will bring in additional revenue, and they have discussed having MOBIUS host their service.

- DCB pricing model has made it more difficult to add libraries one at a time, since pricing is by system. The three libraries contacted initially were Adair County, Little Dixie and DBRL. DBRL opted out. Donna has since contacted Mid-Continent and KCPL and will be meeting with them the end of March. Fran Stumpf asked if the St. Louis Research Libraries were interested in borrowing. Donna answered no, they don't have patron bases and just support their staff.
- Donna is negotiating with Poplar Bluff Public Library to host their Evergreen open source system. MCO would host the service, but Poplar Bluff would not be a member library. MCO is excited about this opportunity because it would provide staff training and support with Equinox. It also would provide a good basis to negotiate with the Public Library Automation Task Force, which is currently looking at open source systems.
- MERLIN server upgrade is going well. There are still three servers left to replace, and this will be built into the budget so servers can be replaced on a regular rotation.
- Millennium Scheduler is also working very well. Staff time has been freed up by scheduling loads after hours.
- Justin has been working with clusters on logo redesign. Most everyone is participating. SWAN is working on theirs right now.
- Contract reassignments are still ongoing. The lawyer is still working with UM general counsel. First Choice contract was renewed for next year, costs are the same.
- Innovative visited a few weeks ago, they hope to visit the member libraries so they can establish direct contact with their customers.
- Christopher is working on scheduling training day sessions for the MOBIUS conference. MACPAC met and approved the schedule and sessions. There will be training on parliamentary procedure. There is a small fee, so MACPAC would like to invite attendees who are not MOBIUS members to attend this session for a small fee to offset the cost for members.

## X. Advisory Group Reports

- MOBIUS Access Advisory Group – Stephanie Atkins and Scott Peterson. A report was sent via email prior to meeting. Shirley thanked the group for the wonderful and comprehensive work that has been done.

## XI. Other reports

- Missouri State Library – Margaret Conroy  
Margaret reported that COSLA has commissioned a report through the University of Washington iSchool about reading and how people come to read and what products encourage and inform this process, including e-books, regular books, etc. She is eagerly awaiting the findings of the report and will share them with the MOBIUS membership.  
MOREnet Databases - Services have been evaluated and have been contracted, but the winner cannot be announced. This is dependent on funding from the state budget, but at this point she is hopeful that the funding will continue.  
At the Federal level, the currently proposed budget would decrease LSTA funding by about \$300,000. Also, because a budget has not been passed for this fiscal year, the State Library is still waiting for some of their funding, including some money for staff. They are holding some grant monies at this time, since the funding for these grants has not been received by the State Library.  
Automation Task Force - Margaret hopes to provide seed money for public libraries funding a system for 3-5 years, after that it must be sustainable. The task force will meet with MOBIUS, MOREnet, and MLNC. The task force is talking a lot about open source, since it is so cost effective. Margaret is hopeful to have a recommendation from this group by the first of the summer.  
There is a job opening for a Library Administration Consultant.
- Cluster Reports
  - i. ARCHWAY - Currently working on redesigning their logo
  - ii. ARTHUR - Working on logo re-design too, and has discovered that it's not just the look that is a problem, but also how the logo is rendered on web pages, etc. Justin pointed out that MCO doesn't have source files for any of the old logos, so new logos would allow for the creation of marketing materials. ARTHUR has also streamlined their committee structure from 3 to 2 committees.
  - iii. BRIDGES - Logo Redesign is commencing. Donna will attend the Bridges Directors meeting this summer to assist with this process. Eileen Condon has been promoted to Associate Dean of Webster Libraries. Laura Rein, Eileen Condon, and Holly Hubenschmidt did a presentation for the cluster about continuous assessment and using these outcomes to institute change. The program was very well-received by the attendees.
  - iv. MERLIN - Library Systems Office has had some changes. Kurt Kopp is retiring, and so Jim and the directors of the other three campuses are meeting to discuss how to continue the essential functions of the LSO.



Friday, March 4<sup>th</sup>, 2011  
10:00 a.m.  
Peachtree Banquet Center,  
Columbia, Missouri

- v. QUEST - They will be redesigning their logo. MO Valley is hosting the Smithsonian Museums on Main Street Exhibit through the end of this month.
  - vi. SWAN - Working on logo redesign. Hopefully will implement the 2009b Webpac.
  - vii. TOWERS - Happy with their logo, but will work to create the source file that is needed.
  - viii. Wash U - Identified 74 volumes belonging to Thomas Jefferson. This makes WashU the third largest holder of Jefferson's libraries and Shirley expects that they might find more.
- XII. Announcements - None
- XIII. Adjournment
- The meeting adjourned at about 1 PM.

Submitted by Cynthia Dudenhoffer, MOBIUS Board Secretary, April 28, 2011.