

MOBIUS

LINKING MISSOURI'S LIBRARIES
MOBIUS Membership Meeting

Friday, Oct. 1 2010

1:00 p.m.

Peachtree Banquet Center, Columbia, Missouri

Members Present:

Julie Andresen	Hannibal-LaGrange College
Shirley Baker	Washington University
Candice Baldwin	Metropolitan Community College-Longview
Doug Blansit	Kirksville College of Osteopathic Medicine
Polly Boruff-Jones	Drury University
Sharon Bostick (Online)	University of Missouri-Kansas City
Janet Caruthers	Columbia College
Jim Cogswell	University of Missouri-Columbia
Regina Cooper	Springfield-Greene County Library
Christopher Dames	University of Missouri- St. Louis
Valerie Darst	Moberly Area Community College
Stephanie DeClue (online)	William Jewell College
Mollie Dinwiddie	University of Central Missouri
Cynthia Dudenhoffer	Central Methodist University
Erlene Dudley	William Woods University
Kathleen Finegan	Avila University
Angela Gerling	Westminster College
Robin Hargrave	State Fair Community College
Laurie Hathman	Rockhurst University
Nitsa Hindeleh (online)	Missouri Baptist University
Chabha Hocine	Logan College of Chiropractic
Melissa Hopkins	Mineral Area College
Gordon Johnston	Three Rivers Community College
Jon Jones (online)	Baptist Bible College
Becky Kiel	Cottey College
Mary Largent	Crowder College
Liz MacDonald	Lindenwood University
Neosha Mackey	Missouri State University
Sharon McCaslin	Fontbonne University
Corky McCormack	Ozarks Technical Community College
Renee McHenry (online)	Forest Inst. Of Professional Psychology
Susan Morrisroe	Missouri State Library
Jerome Offord	Lincoln University
James Pakala (online)	Covenant Theological Seminary
Pamela Reeder	Missouri Valley College
Laura Rein	Webster University
Kathy Schlump	East Central College
Julia Schneider	Missouri Western State University
Gail Staines	St. Louis University

Fran Stumpf	Linn State Technical College
Sharon Upchurch	Culver-Stockton College
Lisa Wolfe (online)	Jefferson College
Stephen Wynn	Truman State University

Proxies Present:

Jim Cogswell (for Andy Stewart)	Missouri University of Science and Technology
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Guests Present:

Donna Bacon	MOBIUS Consortium Office
Maegan Bragg	MOBIUS Consortium Office
Justin Hopkins	MOBIUS Consortium Office
Christopher Gould	MOBIUS Consortium Office
Margaret Conroy	State Library

- I. Call to Order
 - Shirley Baker called the meeting to order at about 10:07am.

- II. Introductions and Announcements
 - Shirley announced 3 new directors: John Gresham, Kenrick-Glennon Seminary, Jerome Offord, Lincoln University, Polly Boruff-Jones, Drury University.

- III. Adoption of the Agenda
 - Shirley called for an adoption of the meeting's agenda. Angela Gerling moved to adopt the agenda as written. Sharon McCaslin seconded. The agenda was adopted.

- IV. Approval of the minutes of June 15th, 2010, meeting
 - Shirley asked for approval of the June 15, 2010 Council meeting minutes. Fran Stumpf moved to accept the minutes as written. Sharon McCaslin seconded. The minutes were approved.

- V. Old Business
 - Organizational Restructuring Timeline: Shirley stated that many items had been updated since the June 15th meeting and that MOBIUS is now officially a nonprofit. Tax Exempt paperwork has been signed for the organization and the Board is in the process of applying for officers' and members' liability insurance. The Board is also close to the end of re-negotiating the host institution agreement with UM, mostly for HR services and revising service policy agreement, which will be discussed in new business. The treasurer is working on Financial Plan. The Board voted to conduct a search to fill the Executive Director position and the search committee will be meeting at the end of this meeting. Donna and staff are working to resign all documents and contracts. Transfer of monetary assets did

not occur Oct. 1 as originally planned, but should occur in the next two weeks. MOBIUS, overall, is making good progress.

VI. New Business

- Board Committees appointed: Shirley listed the members appointed to the Strategic Planning committee of the Board including Gail Staines (as vice president of the Board), Donna Bacon as *ex officio*, Jim Cogswell, Kathy Schlump, Sharon Upchurch and Ed Walton. The Finance committee is chaired by Corrie Hutchinson (as treasurer of the Board), Donna Bacon as *ex officio*, and Sharon Upchurch.
- Core Services Task Force Update: Charge – Review service policy agreement, identify core services, identify non-core services that would need additional charges and recommend pricing methods and process. State the conclusions in policy form. 3 documents from taskforce have been sent to the Board and will be discussed at Oct. 29th meeting.
- Changes in *ex officio* members of the Board: The Board has asked for continuing representation from the State Library, but did not retain members of MoreNet, UM, or State Coordinating Board for Higher Education.
- Executive Director Search: Gail Staines stated that the Board did decide to open a search and the committee consists of Janet Caruthers, Jim Cogswell, Eileen Condon, Regina Cooper, Janine Gordon, Neosha Mackey, Stephanie Tolson, and Cindy Cover. The search committee will be meeting today to review the ED job description and it will be posted as soon as the HR contract with UM is finalized. John Gresham – Where are how will the position be advertised? Gail stated that the position will be posted through UM system, ALA, ARL, Chronicle, etc.

VII. Interim Executive Director's Report (Donna Bacon)

- MOBIUS staff are working hard on updating contracts, since status changed. 2 attorneys are working with MCO to make sure the organization is well protected in their contracts. Everything must be transferred from MO Board of Curators to MOBIUS: Innovative, First Choice Courier, etc.
- Still working on the HR contracts with UM; MCO employees are "leased" to MOBIUS and will retain UM benefits and retirement. MCO will still pay for telecom through the Data Center at UM, to ensure 24/7 monitoring. Taken out of the contract- Relationship with MoreNet, which used to contain many components, desktop support, building space, etc. MCO is moving, and the new building has no city fiber, so MCO will not contract with MoreNet for any services. MCO will be contracting with a local ISP. The new location is in the MO Credit Union building, which has ample parking and doubles office space but also decreases costs. The office will be moving by Nov. 15th. Corrie Hutchison and Donna visited banks, and chose Commerce Bank.
- MCO is contracting with MLNC for financial services, and was hoping to be done by today, but still working on this. The organization has applied for D&O Insurance. MCO decided not to renew LSO contract, databases will be done in house.

- Working on MLA conference, will have a booth and will be promoting the new non-profit status and what we can offer new members. Central Christian College of the Bible contacted Donna about membership, also with SGCL's consortium, 8 or 9 public libraries. St. Louis County is a III library; Donna will be contacting them.
- Grant for MOBIUS Conference – June 6,7,8 probably at the Holiday Inn. The paperwork is finished and will be mailed today. New additions: asking for a laptop lab, since can't use MoreNet, and stands/displays for Share Fair and Poster session. Donna is really trying to make MOBIUS self-sufficient. MACPAC submitted list of names for keynote speaker.
- End of Oct, Donna will meet with Susan Burton from KCMLIN, Sharon from MLA, and Tracy from MLNC. Hoping to foster better communications with library organizations in the state.
- Christopher traveling and doing regional training for Release 2009B. MCO is trying to do more on demand training, rather than a formal schedule.
- There are now 23 million items in the Union Catalog. MOBIUS is now in a position to grow and move forward. The Future is Open!
- Janet Caruthers asked about Attorneys – Donna answered that we'll need one on retainer, but we will have discuss the process for this.
- Laura Rein asked about the UM Human Resources contract- Shirley answered: ED should be a MOBIUS employee. MOBIUS has had many complex things to do this year and will revisit it at a later date. The Board will be reviewing and managing the ED position, and will adequately document the work done. The position will report to the VP, Gary Allen. The contract is for one year. Concerns were raised about benefits and hiring an ED with uncertainty in this area.
- Regina Cooper asked about the financial services contract with MLNC: Donna answered – We will be working with Quickbooks, Keith is going to set up services and handle accounts payable/receivable. Financial records will be housed on the MOBIUS server.

VIII. Advisory Group Reports

- MACPA Group (MOBIUS Annual Conference Planning Advisory Group) – Currently soliciting names for a keynote speaker.
- MCDAC (MOBIUS Catalog Design Advisory Committee) – Report from Jim Dutton sent via email prior to meeting.
- MOBIUS Access Advisory Group – Stephanie Atkins, report sent via email prior to meeting.

IX. Other reports

- Missouri State Library – Margaret Conroy
 - i. State databases contract is being rebid – Due to the State budget situation, difficulties moving from Gale to EBSCO, etc. The committee was allowed to change the weighting system so content is equal to price. State Library is combining LSTA and state funds to beef up Library Science materials, and state library cards issued to Public Library administrators, which is a nice way to introduce them to direct borrowing. State Library – continuing education consultant position is open, and the library admin consultant and YA consultant will be retiring at the end of the year. After MLA, Margaret

will be pulling together PL leaders to decide where to apply LSTA funds next – discovery layer, consortial borrowing, other?

- MOREnet – No report.
- Missouri Department of Higher Education – No report.
- UM System Liasion – No Report.
- Cluster Reports
 - i. **Arthur** – Susan Morrisroe reports that Arthur directors have set up a schedule for this FY, and have already met once. Talks have been successful and productive and she encourages other clusters to do the same.
 - ii. WashU – Shirley Baker reports that Wash U has New staff, new ILL, new Circ, and new Stacks and things are going well.

X. Announcements

- Jerome Offord: State accreditation for Library Science Minor at Lincoln University, looking for partnerships across the state.
- Janet Caruthers: Columbia College Stafford Library is looking for an Assistant Director for Web and Electronic Resource Initiatives.
- Next Board of Directors meeting, Oct. 29, 2010.
- Next MOBIUS Membership meeting, December 3, 2010.

XI. Chabha Hocine moved to adjourn the meeting. Sharon Upchurch seconded. The meeting adjourned at about 12:00 p.m.

Submitted by Cynthia Dudenhoffer, MOBIUS Board Secretary, Oct. 13, 2010