



**MOBIUS Membership Meeting**  
 March 9th, 2012  
 10:00-3:00pm  
 Holiday Inn Select Executive Center  
 Columbia, Missouri

Members Present:

Julie Andresen (Online)	Hannibal-Lagrange University
Shirley Baker	Washington University
Candice Baldwin (Online)	MCC Longview
Polly Boruff-Jones	Drury University
Carolyn Chittenden	Camden County Public Library
Jim Cogswell	University of Missouri-Columbia
Eileen Condon (Online)	Webster Univ. – Eden Theological Seminary
Valerie Darst	Moberly Area Community College
Stephanie DeClue	William Jewell College
Mollie Dinwiddie	University of Central Missouri
Cynthia Dudenhoffer	Central Methodist University
Angela Gerling	Westminster College
Robin Hargrave	State Fair Community College
Laurie Hathman (Online)	Rockhurst University
Melissa Hopkins	Mineral Area College
Corrie Hutchinson	Stephens College
Gordon Johnston	Three Rivers Community College
Jon Jones	Baptist Bible College
Mary Largent	Crowder College
Elizabeth MacDonald (Online)	Lindenwood University
Sharon McCaslin	Fontbonne University
Corky McCormack	Ozarks Technical Community College
Wendy McGrane	Missouri Southern State University
Renee McHenry	Forest Inst. Of Professional Psychology
Genie McKee	Maryville University
Susan Morrisroe	Missouri State Library
Jerome Offord	Lincoln University
Sheila Ouelette (Online)	St. Louis Community College
James Pakala	Covenant Theological Seminary
M.J. Poehler (Online)	Kansas City Art Institute
Helen Rigdon	Missouri River Regional Library
Janet Romine	Truman State University
Kathy Schlump	East Central College
Gail Staines	Saint Louis University
Andy Stewart (Online)	Missouri University of Science and Technology
Fran Stumpf	Linn State Technical College
Thomas Sullivan	Conception Abbey and Seminary College
Chabha Tepe	Logan College of Chiropractic
Stephanie Tolson	St. Charles Community College
Ed Walton	Southwest Baptist University
Lisa Wolfe	Jefferson College



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Proxies Present:

Bonnie Postlethwaite (for Sharon Bostick)	University of Missouri- Kansas City
Renee Brummett (for Regina Cooper)	Springfield Greene County Library
Jared Rinck (for Candice Baldwin)	Metropolitan Community Campus -Longview
Stephanie DeClue (for Laurie Hathman)	Rockhurst University
Susan Morrisroe (for Erlene Dudley)	William Woods University
Wendy McGrane (for Becky Kiel)	Cottey College
Jim Pakala (for Eileen Condon)	Webster University & Eden Theological Seminary
Jim Cogswell (for Christopher Dames)	University of Missouri- St. Louis
Jim Cogswell (for Andy Stewart)	Missouri Univ. of Science and Tech.
Corrie Hutchinson (for Sharon Upchurch)	Culver-Stockton College
David Adams (for Neosha Mackey)	Missouri State University

Guests Present:

Donna Bacon	MOBIUS Consortium Office
Maegan Bragg	MOBIUS Consortium Office
Justin Hopkins	MOBIUS Consortium Office
Christopher Gould	MOBIUS Consortium Office
Scott Peterson	MOBIUS Consortium Office
Janine Gordon	MOBIUS Consortium Office
Jessica Hammond	MOBIUS Consortium Office
Adrienne Detwiler	MOBIUS Consortium Office
Jennifer Parsons	MOBIUS Consortium Office
Ernest Shaw	University of Missouri-Columbia
Dan Kammer	Columbia College
Ann Riley	University of Missouri-Columbia
Margaret Conroy	MO State Library
Lisa Farrell	East Central College

- I. Call to Order - Gail Staines called the meeting to order at 10:03am
- II. Adoption of the Agenda- Mollie Dinwiddie moved to adopt the agenda as written, Valerie Darst seconded. Corrie Hutchinson asked that discussion of INN-Reach points be moved to the Treasurer's report. The agenda was approved with this amendment.
- III. Introduction of Board members, Advisory Group Chairs, new members, and proxies.
  - a. Gail introduced the Board Members. New MOBIUS members and directors - Mabel Phillips from Christian County, Carolyn Chittenden from Camden County Library, and Jean Sidwell the new director at A.T. Still. Gail read the list of proxies. There were no additions.

- IV. Approval of the minutes from Sept. 30 - Kathy Schlump moved to approve the minutes as written, Chabha Tepe seconded. The minutes were approved.
- V. Recognition of retirees - Gail thanked the following retiring directors for their years of service: Shirley Baker, Kathy Schlump, Neosha Mackey, and Andy Stewart.
- VI. Strategic Planning Task Force Presentation - Valerie Darst presented the plan to the Membership. Valerie thanked the task force members for their dedication and hard work. Valerie also thanked Shirley Baker for polishing the document for final presentation. Valerie explained that the committee chose a more graphic format for the document, and that the group used some of the key factors from an earlier report of a task force that Erlene Dudley had chaired. Valerie outlined the goals:
1. MOBIUS will adopt a broader definition of membership
  2. MOBIUS will enhance resource sharing
  3. MOBIUS will strengthen funding streams and maintain fiscal viability
  4. MOBIUS will provide training and support to meet the needs of membership and MOBIUS staff.
  5. MOBIUS will develop staffing priorities for continued operations and new projects.
  6. MOBIUS will support research and development of new technologies

Jim Pakala asked how the adoption of technology might differ between different clusters and how this might be addressed. Gail stated that technology moves very fast and that MOBIUS will be cognizant of these changes and how they will affect clusters and member libraries and that communication regarding these issues will continue. Angela Gerling asked if the strategic plan should contain a communications plan. Valerie shared that Goal 5, Year 2 addresses communication. Stephanie Tolson reiterated the fact that members need to be informed of what the Board is doing between membership meetings. Susan Morrisroe moved to approve the strategic plan, Jim Pakala seconded. Mollie Dinwiddie shared that once one is off the Board, you lose the greater understanding of what MOBIUS is doing. Mollie recommended that a goal addressing a communication plan be added under Goal 5, year 2. Robin Hargrave suggested stating the Goal should be "Develop a communications plan" in Goal 5, Year 1, then read "Implement the Plan" in year 2. Margaret Conroy and Mollie said the plan should address communication to the membership. Wendy McGrane suggested that communications be added as a Goal 7. Shirley Baker suggested that the Board create "takeaway points" to send to the membership after each Board meeting. Stephanie Tolson shared that many new directors might not know the history of MOBIUS or how the Board works, and it's important to share this. Susan and Jim withdrew their motions; Angela moved to add the additional goal addressing the communication plan. Chabha seconded. This motion was approved. Susan moved to approved the Strategic Plan, Wendy seconded. The plan was approved. Chabha commented that board nominations and elections are very important and she hopes that this will be part of the communication. Gail concurred. Angela asked that the minutes reflect the membership's appreciation of Valerie and the committee's work.

- VII. Treasurer's Report - Corrie Hutchinson
- a. Budget and Assessments – Corrie presented the budget and the institutional assessments. She was very pleased that the budget saw a small decrease. Most institutions saw an increase or decrease of +8%. There were some small adjustments within the assessment model, due to staffing changes. Courier costs went up slightly.
  - b. INN-Appreciation Points - Corrie shared that due to the move in servers, MOBIUS must buy Enterprise Back-Up. Corrie stated that we can use Inn-Appreciation Points to purchase this product, which would save MOBIUS about \$34,000, and would save money over the long term, as

no annual maintenance is charged. Stephanie Tolson asked that if the clusters donated points to pay for this product, would this save MOBIUS money. Stephanie DeClue asked how this product would be paid for if points were not used. Corrie said this cost has been worked into the budget. Donna shared that if we buy Enterprise Back-up, it would cost \$34,000 and about \$4500 annually in maintenance. Jim Pakala asked if the annual maintenance would decrease if not all the clusters donate their points. Corrie said yes, and that every cluster must purchase Enterprise Back-up. Stephanie Tolson asked by what date Donna needs a decision. Donna said within the next two weeks. Stephanie Tolson asked if we could share points between clusters. Donna will ask III, but does not expect that they will allow this. Susan asked when the points expired, and Donna said 18 months from Oct. 1st 2011. Donna only needs a decision regarding Enterprise Back-up, not for any other possible products, by March 23rd.

- c. Finance Committee Updates - The Board has amended the financial policy for reimbursements to staff and the investment policy. The Finance Committee is working on credit card and travel policies, as well as a capitalization policy. Shirley Baker acknowledged the hard work of Donna, Corrie, and the Finance Committee for all their efforts transitioning MOBIUS to a non-profit. Gail reiterated this point and thanked the committee.

VIII. Report of the President of the Board – Gail Staines

Gail reported that MOBIUS is very fiscally healthy, and that we now have a strategic plan. Gail shared that we have 10 clusters and 4 stand-alone systems. The University of MO will no longer be housing servers for 9 of the clusters; these clusters will be moving to server virtualization of servers at ISG, a server hosting company. MERLIN will continue to house their server at the University of MO datacenter and there is a Service Level Agreement pending. Everything is in place for the move of the other servers. Gale stated that clusters should see little or no change or interruption to service. Jim Cogswell shared that the principle reason that MERLIN wanted to keep their servers at the UM Data Center is to maintain the current URLs.

IX. Report from the Executive Director - Donna Bacon

- a. Server – Donna shared that the staff at MOBIUS have worked very hard to find a viable solution for moving the servers, and the staff feel very comfortable with virtualizing. This option will save money in server replacement costs and Innovative migration fees. Donna will have more information about the migration to ISG as it approaches.
- b. Evergreen Project Update- MOBIUS is working with the State Library to host an Evergreen system for a consortium of public libraries. There are 13 libraries in the first wave for implementation. MOBIUS recently signed a contract with the State Library to begin the project, with all funding coming through the State library, which has committed to 5 years of funding. Donna shared the 13 libraries in the first group. These libraries will not be full MOBIUS members; these libraries are a separate group hosted by MOBIUS, but Donna is hopeful that eventually the two systems will be able to connect and share materials. The state library is funding 2 MOBIUS staff positions, one beginning soon, one in September of 2012. MOBIUS is managing the migration of these systems, but the new staff will take these operations over once they are hired and trained. The new consortium has formed an executive committee and is deciding on their circulation policies, etc.
- c. Sierra Update- Innovative has contacted Donna with information about the implementation of Sierra. They plan to migrate MOBIUS in December 2012. We will still be able to access Millennium until everyone is trained and ready to switch over. Innovative will be at the annual

conference with test systems for Sierra, so staff can use the system and ask questions ahead of implementation.

- d. MOBIUS Annual Conference - Cathy Marshall from Microsoft will be the keynote speaker at the annual conference. There will be training opportunities provided on authority control, site coordinator training, film preservation, and copyright. Next year, the conference will be held in Jefferson City.
  - e. New Members - The St. Louis Art Museum will be joining this summer and will share and circulate their items; Goldfarb School of Nursing is also joining. Concordia Seminary is waiting on funding, but would like to join the Bridges Cluster. Christian County and Camden County libraries joined in November and are doing well. Donna is still continuing talks with Mid-Continent. Sharla Lair has been hired to fill the new Consortial Services position. MOBIUS will also be hiring a new systems administrator sometime this summer. Donna shared that 90% of the budget goes to services to the membership; only 10% goes to administrative costs. MOBIUS received a grant from the state library to purchase Vidyo, software for video conferencing that can run on many different devices. MOBIUS is also working on an e-book training project in conjunction with the state library starting in April. Stephanie asked for an update on Encore Synergy. St. Charles Community College and St. Louis Community College have adopted Encore Synergy.
- X. Nominations and Elections of Board Members for FY13- Gail Staines  
There will be 4 positions coming open on the Board. Terms begin on June 7th and are either 1 or 3 year terms. One Public Library Representative, 1 year term; One Academic Library Representative, 1 year term; 2 At Large Members, 3 year terms. Deadline for submitting nominations will be April 12th, 2012. Elections will take place in May, and election results will be shared at the June membership meeting. Serving on the Board is a great opportunity to learn about what is going on in the state and the exciting projects going on in MOBIUS.
- XI. Advisory Group Reports - No reports were offered.
- XII. Other Reports
- a. Missouri State Library - Margaret Conroy  
Margaret shared that the Evergreen project is being funded by LSTA funds. The contract has been signed and Margaret thanked MOBIUS for their willingness to work on this project. Since the Continuing Education Consultant is leaving, the Adult Services Consultant will be assuming some of those duties. Margaret thanked those who have taken surveys or provided feedback on LSTA funding. The REAL program has had no suggested reductions at this time. The appropriation is flat, so there might be some changes to the program. The state library has bought a set of e-readers to take to public libraries to offer experience and training to libraries that might not have had that opportunity. Valerie Darst will be the new chair of the Secretary's Council on Library Development.
  - b. Clusters Reports
    - i. Bridges - Jim Pakala reported on activity in the cluster. Logan College of Chiropractic passed their HLC review. Kenrick-Glennon Seminary is in a temporary facility until renovations are completed in December. Concordia Seminary has asked to join the Bridges cluster, and await final administrative approval. They will be migrating from a Telnet system.
    - ii. Kansas City - Stephanie DeClue reported that William Jewell is building a new learning commons and staff are transitioning to temporary facilities.



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- iii. MERLIN - Jim Cogswell reported that two directors of the MERLIN clusters, Sharon Bostick from UMKC and Andy Stewart from MO S&T, will be leaving this summer.
  - iv. QUEST - Mollie Dinwiddie reported that QUEST has used their INN-Appreciation points to purchase Circa.
  - v. SGCL - Rene Brummett is in the early adopter group of Sierra libraries and just received the first data sets to begin implementation. They have been very happy so far.
  - vi. SLU - Gail reported that the SLU law school will be moving downtown. The medical library and Pius library are being renovated. There are a few positions opening up in the library. The business manager and university archivist will be retiring and the positions will be posted.
  - vii. WashU - Shirley Baker reported that Jeff Treziak has been hired as the new University Librarian. He has experience working with OhioLink and is excited to work with MOBIUS. There will also be two associate dean positions opening soon.
- XIII. Adjournment - Stephanie DeClue moved to adjourn, Valerie Darst seconded. Meeting adjourned at 1:22pm.

Next Meeting: 1pm, June 5<sup>th</sup>, as part of the MOBIUS Annual Conference

Respectfully Submitted,  
Cynthia Dudenhoffer  
MOBIUS Board Secretary  
5/29/12

Approved 6/5/12