

July 19, 2002

**MOBIUS Executive Committee
Official Minutes**

ACTION ITEMS

I. Welcome and Introductions

Meeting called to order at 10:15am by Laura Rein.

II. Approval of Minutes

Motion (Valerie Darst): To approve April 26, 2002 meeting minutes. Seconded by Steve Stoan. Motion approved.

III. Reports

MO State Library–LSTA funds will also be provided to absorb the costs of authority control and table-of-contents processing for the Towers cluster. Pal Rao suggested a thank-you letter from the Council to Sara Parker and the Secretary of State. Laura will work with George to draft.

IV. Annual Conference Planning Report

Steve Stoan suggested that an Annual Conference Planning Committee be formed to include the current chair, past chair, incoming chair and Linda Vorce. The committee will plan to meet after the conference in September to develop timelines, strategies, etc. for next year's committee. Mary Ann Mercante and Sue Gold will co-chair the 2003 Planning Committee.

V. Chair's Report

Library Instruction Interest Group—Sarah Cron reported SEMO has two librarians interested in serving on a group, and Liz Wilson reported that Lincoln has one librarian interested in serving. Due to current travel constraints, Laura suggested a Library Instruction roundtable at the Users conference either in Session B or Session C or both. It was also added to the Council's agenda for discussion.

Collection Development Task Force—Laura reported that Collection Development is mentioned in our Memorandum of Understanding as a benefit of the consortium. It is not mentioned in our Long Range Plan. At the April 26th meeting of the Executive Committee, a motion was made and passed to create a task force to investigate management issues and report to the Executive Committee within a year. Laura suggested having the committee report on issues within the six months. The next six months can be used to determine a plan. It was also suggested that the committee consist of collection management officers.

Laura will send an email to the Council asking for suggestions. Laura will develop a plan for the committee including goals, expectations and charge. The draft will be sent to the Executive Committee.

Replacement for Jean Eisenman—Motion (Valerie Darst): Appoint James Cogswell to replace Jean Eisenman. Seconded by Pal Rao. Motion approved.

Distribution of Executive Committee Meeting Minutes

Motion (Linda Bigelow): I. To post Executive Committee Action Minutes on the public portion of the web site. In addition, an archive of past minutes will be developed and posted on the public portion of the web site. Seconded by Genie McKee. Motion approved.

Use of Online Databases by Retired Faculty

Motion (Pal Rao): MOBIUS policy will allow individual institutions to define faculty, staff and students in their central databases. They may choose to or not to include retired faculty. Seconded by Linda Bigelow. Motion approved.

VI. Executive Director's Report

Linda Hall Library Proposal

Motion (Steve Stoan): MOBIUS will continue discussions with Linda Hall representatives on the basis of a flat fee basis for billing purposes vs. a \$9.50 per transaction charge. Seconded by Valerie Darst. Motion approved.

SLRLC Proposal

Motion (Genie McKee): Send the proposal recommending a flat fee annual charge per SLRLC member institution equal to the smallest MOBIUS member fee to Council for approval. Seconded by Steve Stoan. Motion approved.

VII. Schedule of Executive Committee Meetings for FY2002/03

The committee will meet on the following dates: October 18, 2002; January 17, 2003; April 18, 2003.

VIII. Adjournment

Motion (Pal Rao): Meeting to adjourn. Seconded by Jean Eisenman. Motion approved. Meeting adjourned at 2:00PM.