

MOBIUS Council Meeting
 February 26, 2010, 10:00 a.m. - 3:00 p.m.
 Peachtree Banquet Center, Columbia, MO
 Minutes

Members Present:

Julie Andresen	Hannibal-LaGrange College
Shirley Baker	Washington University
Candice Baldwin	Metropolitan Community College-Longview
Sharon Bostick (via UStream)	University of Missouri – Kansas City
Janet Caruthers	Columbia College
Richard Coughlin	Truman State University
Valerie Darst	Moberly Area Community College
Stephanie DeClue	William Jewell College
Mollie Dinwiddie	University of Central Missouri
Cynthia Dudenhoffer	Central Methodist University
Erlene Dudley	William Woods University
Robert Frizzell	Northwest Missouri State University
Angela Gerling	Westminster College
Laurie Hathman	Rockhurst University
Gordon Johnston (via UStream)	Three Rivers Community College
Becky Kiel	Cottey College
Mary Largent	Crowder College
Neosha Mackey (via UStream)	Missouri State University
Liz MacDonald (via UStream)	Lindenwood University
Sharon McCaslin	Fontbonne University
Corky McCormack	Ozarks Technical Community College
Wendy McGrane	Missouri Southern State University
Susan Morrisroe	Missouri State Library
Barbara Noble (via UStream)	Harris-Stowe State University
Sheila Ouellette (via UStream)	St. Louis Community College
Brian Reeves	Mineral Area College
Laura Rein	Webster University/Eden Theological Seminary
Marilyn Rodgers (via UStream)	University of Missouri - St. Louis
William Rodgers	Missouri River Regional Library
Kathy Schlump	East Central College
Julia Schneider (via UStream)	Missouri Western State University
Andy Stewart (via UStream)	Missouri University of Science & Technology
Fran Stumpf	Linn State Technical College
Stephanie Tolson	St. Charles Community College
Sharon Upchurch	Culver-Stockton College
Edward Walton	Southwest Baptist University
Lisa Wolfe (via UStream)	Jefferson College

Proxies Present:

Mary Anne Mercante (for Nitsa Hindeleh)	Maryville University (Missouri Baptist University)
Mary Anne Mercante (for Genie McKee)	Maryville University
Inas El-Sayed (for Liz Wilson)	Lincoln University

Liz MacDonald (via UStream) (for Jim Pakala)	Lindenwood University (Covenant Theological Seminary)
Liz MacDonald (via UStream) (for Andrew Sopko)	Lindenwood University (Kenrick-Glennon Seminary)
M.J. Poehler (for Logan Wright)	Kansas City Art Institute (Saint Paul School of Theology)
Bob Frizzell (for Ann Sampson)	Northwest Missouri State University (North Central Missouri College)
Wendy McGrane (for Phyllis Holzenberg)	Missouri Southern State University (Drury University)

Guests Present:

Donna Bacon	MOBIUS Consortium Office
Maegan Bragg	MOBIUS Consortium Office
Christopher Gould	MOBIUS Consortium Office
Justin Hopkins	MOBIUS Consortium Office
Adrienne Detwiler	MOBIUS Consortium Office
Janine Gordon	MOBIUS Consortium Office
Jennifer Parsons	MOBIUS Consortium Office
Scott Peterson	MOBIUS Consortium Office
Margaret Conroy	Missouri State Library
Dr. Gary Allen	University of Missouri System
John Gillespie	MOREnet
Terry Austin (via UStream)	University of Missouri, Library System Office

- I. The meeting was called to order a little after 10:00 a.m. by Erlene Dudley.
- II. Erlene announced the proxies from the provided list.
- III. Erlene called for adoption of the agenda. Kathleen Finnegan moved to adopt the agenda. Gail Staines seconded. The agenda was approved.
- IV. Erlene called for approval of the minutes of the December 11, 2009 meeting. There was one correction. Angela Gerling moved to approve the minutes as corrected. Valerie Darst seconded. The minutes were approved as corrected.
- V. New Business
 Assessment Model (Shirley Baker, Erlene Dudley) - Shirley introduced the assessment model discussion. There was an effort by the Executive Committee to create an equitable plan for cost sharing by answering several questions: 1) what services and products does each MOBIUS member receive for payment of the assessment; 2) how can expenses be aligned with revenue; 3) what process should MOBIUS follow to create its budget; 4) are there expenses that should be eliminated; 5) how should MOBIUS handle costs associated with a single library/cluster for project development, enhancement, etc.; 6) how can MOBIUS better balance member needs/expectations with member ability to pay; and 7) what other questions should be addressed. Continuing the work of the Financial Plan Task Force, the Executive Committee recently approved an assessment model that identifies categories of costs, bases membership fees on costs per services and products, and bases Union catalog and cluster catalog fees on actual costs incurred in these categories. There are three separate pieces of the discussion: the preliminary budget, expenses by category, and distribution of costs.

Erlene Dudley spoke about the preliminary budget. This is a preliminary budget for two reasons. First, several expenses may be able to be reduced further as the end of the fiscal year approaches. Second, specific expense costs for becoming a 501(c)(3) not-for-profit organization are unknown at this time. Discussion occurred. Erlene Dudley called for a vote with the understanding the budget line item amounts

are subject to change between now and when the preliminary budget goes into effect on July 1, 2010. Shirley Baker moved to accept the recommendation from the Executive Committee. The FY11 preliminary budget passed unanimously.

Erlene Dudley explained the expenses by category document which divides MOBIUS expenses into categories of basic membership, union catalog, local catalogs and charge-backs. Discussion occurred. Gail Staines moved to change the 50/50 authority control split between the union and local catalogs to a 1/3 union catalog and 2/3 local catalogs split. Fran Stumpf seconded. Eighteen voted in favor of the motion. Twenty-five voted against the motion. The motion did not pass.

More discussion occurred. Susan Morrisroe moved to change the member training split from 1/3 union catalog and 2/3 local catalogs to a 50/50 split between both catalog categories. Sharon McCaslin seconded. There was further discussion. Sixteen voted in favor of the motion. Twenty-eight voted against the motion. The motion did not pass.

More discussion occurred. Shirley Baker moved to accept expenses by category recommendation from the Executive Committee. The motion passed unanimously.

Erlene Dudley explained the distribution of costs document. The union catalog cost is determined using the number of bibliographic records the library displays in the union catalog. The local catalog cost is determined using the library's item records (excluding withdrawn items) and the institution's student FTE number. Discussion occurred about using the library's active patron record number instead of the institution's student FTE number.

Council broke into small groups for further discussion. A member of the Executive Committee led each group discussion and reported to Council the group's preferences or concerns about the distribution of costs.

There was a vote to accept the local catalog cost as presented. Thirty voted in favor. Seven voted against. Three abstained.

Sharon McCaslin moved to increase the charge of borrows a few cents to result in the loan credits and borrow charges to balance to zero. Gail Staines seconded. The motion passed.

There was a vote to accept the membership flat fee as presented. Thirty-nine voted in favor. Zero voted against. Zero abstained.

There was a vote to accept the union catalog costs as presented. Forty-two voted in favor. Zero voted against. Zero abstained.

- VI. Interim Executive Director's report (Donna Bacon) - EBSCO agreed to cut the 2.5% they had added to next year's subscription cost for Academic Search Elite and Business Source Premier databases (ASE/BSP). MOBIUS will not be contributing money from reserves to help institutions purchase ASE/BSP as was done for this fiscal year.

-Encore kick offs were a few weeks back. Midwestern Baptist Theological Seminary is using Encore fully. The other three institutions will be going live soon.

-The MOBIUS Consortium Office (MCO) will be developing a charge-back schedule for services that go above and beyond what the office should be providing. MCO staff have been discussing this topic and reviewing what services should stay at MCO and what services can be done in by a library's staff.

-Donna has requested quotes from III for individual and consortial pricing for some III products.

-The new union catalog design will be going live in the next week or so.

-Upcoming acquisitions and serials training will be done by a III representative. MOBIUS has 11.5 paid training days remaining to use which MCO will be making sure all those training days are used.

-Regional trainings will be scheduled soon.

- VII. Advisory Committee Reports

- a. MOBIUS Access Advisory Committee (Tony Garrett) - Sent prior to meeting.
- b. MOBIUS Annual Conference Planning Advisory Committee (Erin Leach) - Sent prior to meeting.
- c. MOBIUS Catalog Design Advisory Committee (Corrie Hutchinson) - Sent prior to meeting.
- d. MOBIUS Collections Management Advisory Committee (L. Hunter Kevil) - No report.

- VIII. Other reports

- a. Missouri State Library (Margaret Conroy) - The State Library is concerned about the state budget. The Secretary of State's office is slated to get a 5% withhold. State revenue projections are continuing to go down. MOREnet Council is meeting March 11 and will be discussing fees. The State Library is hoping to minimize the effect of cost cutting on databases from which MOBIUS benefits. The State Library is talking about how to leverage the Library's many years of investment

in resource sharing by looking at OCLC products, working with Ohio on the open source resource sharing project, looking at a statewide union catalog and looking at automation systems for small libraries which cannot afford an automation system. LSTA funding is quite robust.

- b. MOREnet (John Gillespie) – MOREnet received a 45% reduction in appropriations. The management team has been reformulating the budget resulting in a new expense allocation formula. MOREnet will be applying for a broadband grant to connect all Missouri higher education institutions to the MOREnet backbone. Bandwidth demand is growing.
- c. Missouri Department of Higher Education – No report.
- d. Clusters – None given.

IX. Announcements

- a. Next Executive Committee meeting April 23, 2010.
- b. Next MOBIUS Council meeting March 26, 2010.

X. Adjournment - Sharon McCaslin moved to adjourn. Janet Caruthers seconded. The meeting adjourned at 3:15 p.m.

Submitted by Maegan Bragg
MOBIUS Executive Assistant

DRAFT