

MOBIUS Council Meeting  
Meeting Minutes  
February 29, 2008

Members Present: Shirley Baker, Candice Baldwin, Janet Caruthers, Richard Coughlin, Valerie Darst, Mollie Dinwiddie, Cynthia Dudenhoffer, Erlene Dudley, Kathleen Finegan, Robert Frizzell, Nan Hadley, Michaela Hansen, Carol Harper, Laurie Hathman, Karen Horney, Corrie Hutchison, Gordon Johnston, Becky Kiel, Mary Largent, Tom Leimkuehler, Michael Madden, Sharon McCaslin, Amy McCoy, Wendy McGrane, Sheila Ouellette, James Pakala, Loretta Ponzar, Pamela Reeder, Laura Rein, Julia Schneider, Joel Shedlofsky, Gail Staines, Andy Stewart, Stephen Stoan, Hugh Stocks, Thomas Sullivan, Stephanie Tolson, Sharon Upchurch, Edward Wilson.

Guests: Gary Allen, Terry Austin, Tracy Byerly, Margaret Conroy, Christopher Gould, Jeremy Kintzel, Kurt Kopp, Gloria Maxwell, Bill Mitchell, Caroline Oldfield, Ann Riley, Jean Rose, Bonnie Sanguinet, Lin Teasley

Proxy List

Mary Ann Mercante for Maryville University  
Tony Garrett for University of Missouri – St. Louis  
Jean Rose for St. Charles Community College  
Lisa Farrell for East Central College  
Bonnie Postlethwaite for University of Missouri – Kansas City  
Laurie Hathman for Kansas City Art Institute  
Jim Pakala for Missouri Baptist University  
Sharon McCaslin for Lindenwood University  
Sharon Upchurch for Hannibal-LaGrange College  
Julia Schneider for North Central Missouri College

- I. The meeting was called to order by Julia Schneider at 10:10AM. Julia read the proxy and guest list. Julia announced that Becky Kiel is a new Executive Committee member. Julia mentioned that MOBIUS is in a tremendous growth mode with lots of challenges and opportunities. Julia called for any additions or changes to the agenda. A motion was made by Stephanie Tolson to adopt the agenda. The motion was seconded by Shirley Baker and the motion passed.
- II. A motion was made by Valerie Darst to accept the minutes of the September 7, 2007 Council Meeting. The motion was seconded by Steve Stoan and the motion passed.
- III. Caroline Oldfield, Outfront Communications, and Lin Teasley, Cottonwood Graphics briefly discussed the MOBIUS identity redesign. They showed examples of the new MOBIUS logo. They are also working on the website redesign which will have both a public and member site.

IV. Executive Director's Report - Beth Fisher began the Executive Director's report by stating that Agency, which was first discussed last year, has been postponed. III needed a response from MOBIUS by March 1, 2008 if MOBIUS was going ahead with the project but has been given an extension until March 15, 2008. The Remedy recommendations were approved by the Executive Committee and MCO will work on those in the next few weeks. Beth reviewed the FY08 projected budget which has individual cost centers attached. There is \$519,993.53 in reserves. The Task Force on the Financial Plan will look at budget issues. She discussed the risk assessments such as if MOBIUS went away there is a risk to the institutions, i.e. those who can't run their own union catalog. Beth reviewed the FY09 budget. For new member implementation there are no costs to an institution as those costs are built into the upfront institutional fees. Chargebacks were discussed. She mentioned that LSTA funds primarily support the MOBIUS Annual Conference. She reviewed new charges for FY09. MCO has just hired a new Internet Applications Specialist, Justin Hopkins, who will begin work on March 10, 2008. Two other positions are currently being advertised, the Information Resource Manager, which Fran Stumpf is currently filling, and the Library Support Representative which will work with the Operations Help Desk. Beth reviewed the assessments. Shirley Baker and Erlene Dudley discussed with the group how the assessment formula came about when MOBIUS originated. There was discussion on the license costs. Beth informed the group that if institutions drop a license the institution cost is not reduced. Erlene Dudley stated that larger libraries help subsidize smaller ones and that the port charge changes at 18 ports. Erlene handed out a MOBIUS Assessment FY09 Analysis and gave background information on the original assessments. Beth Fisher stated that Joe Ford, consultant, will be returning to MOBIUS to assist with the strategic planning, work in conjunction with the Task Force on the Financial Plan and work on a possible new assessment model. MCO is in the process of signing a contract with him and he will be attending the Executive Committee on March 28, 2008. Beth stated that he will have five charges: review what are the basic services MOBIUS provides, what are the secondary services MOBIUS could provide, what is the assessment model, discuss risk assessment and work with the strategic planning group. Erlene Dudley suggested MOBIUS look at the Service Policy Agreement. Beth stated that the Executive Committee is looking at that policy as well as a review of other MOBIUS documents. Gail Staines mentioned that SLU does run its own server and that it has had a financial effect on MOBIUS. Gail stated that she supports Beth in the hard decisions she is facing with institutional assessment increases. Jim Cogswell and several other members suggested using the reserve money to help offset costs and buy time until a solution could be found. Tony Garrett, proxy for Amy Arnott, suggested postponing any new changes until later. Julia Schneider mentioned that the Executive Committee has had many discussions on

how to address the FY09 budget shortfalls. The Executive Committee will meet again very soon to readdress these issues. Gail Staines made a motion that the Executive Committee meet before the next Council meeting to look at the FY09 budget and assessments. The motion was seconded by Wendy McGrane and the motion passed. Michaela Hansen suggested looking at other institutions outside of the state to see how they are set up. Julia mentioned that MOBIUS has also looked into public libraries joining MOBIUS. Beth mentioned that it could be an issue as a lot of the publics aren't on III systems. Gail Staines stated that it was more cost effective for her school to operate their own system. Jim Pakala stated it was not necessarily cheaper for all institutions. Beth Fisher introduced Justin Hopkins, Internet Applications Specialist, and gave some educational and work experience background information to the Council.

- V. Ann Riley, who was reporting for Judy Fox, Chair, gave a short report on the Task Force on ILS Software.
- VI. Valerie Darst gave a short report on the Task Force on Strategic Planning (2009-2013) and discussed the charge and introduced the members. They are planning an organizational meeting in Columbia on March 4, 2008. The Strategic Planning group and the Task Force on the Financial Plan will meet and work with Joe Ford. The Strategic Planning meeting on March 4, 2008 will be pre-empted for an emergency meeting with the Executive Committee so they can discuss the budget and assessments.
- VII. Bill Mitchell, MOREnet, gave an update on their members, operations, network and services. Valerie Darst commented on the long standing, positive relationship MACC has had with MOREnet.
- VIII. Informational Items – Julia Schneider. The Limited Resources Policy was approved by the Executive Committee 11/26/07. A procedure for enforcement will be added and sent back to the Executive Committee and then to Council. The Lost Book Policy was approved by the Executive Committee on 11/26/07. There was some discussion on the refund policy and it will need to be clarified. Janet Caruthers made a motion the policy get sent back to MAAC for clarification and then forwarded back to the Executive Committee. The motion was seconded by Erlene Dudley and the motion passed. The Task Force on the Financial Plan was distributed earlier. The Executive Committee accepted the 2010 Budget Committee report and recommendations. The Task Force on the Website gave a presentation at the Executive Committee meeting and it was approved. Janet Caruthers stated that some of the changes had not been made and stressed that as a member you should have access to all documents on the site. Julia informed the Council that there was a joint electronic resources meeting that was held 2/28/08. It was held in Jefferson City and hosted by Margaret Conroy and the State Library. Discussions were held on database licensing. Groups attending were MLNC, MOREnet, and LSO. The Greater Western Library Alliance also licenses databases in the State. Julia mentioned that a small working committee will be formed to

continue investigating where everyone is with database licensing. Mollie Dinwiddie led the discussion on the MOU. The Executive Committee is beginning to review all MOBIUS documents as charged by the Task Force on Growth and Governance. The MOU is the first document to be reviewed and the group was trying to add flexibility so it would not have to be changed as MOBIUS grows. The group looked at the original MOBIUS MOU. Mollie discussed the 10 substantive changes. Erlene Dudley stated that there was no way that MOBIUS could enforce a punishment for those who wish to withdraw. She would like to see the MOU define the responsibility of the Executive Committee, Council and the Executive Director and identify expectations of the three primary areas of authority in MOBIUS. Margaret Conroy, Karen Horney and Gail Staines all stated that their institutions would not sign the MOU as written. Mollie stated that the MOU has been forwarded to the UM legal counsel for review as well. Shirley Baker suggested having a model of costs at the beginning of a membership so expectations are clear. Erlene suggested having the MOU meet the expectations for a longer vision of MOBIUS and this one was too generic. Mollie said that the group felt there was a sense of urgency as MOBIUS is operating without a good, current MOU with the institutions. The Executive Committee felt they were addressing what the Task Force on Growth and Governance wanted from the Executive Committee. Shirley Baker made a motion that the MOU should be returned to the Executive Committee to rethink, discuss and continue to work on adjustments to the MOU in light of the Council discussion. The motion was seconded by Karen Horney and that motion passed.

- IX. Legislative Talking Points – Mollie Dinwiddie discussed ways for MOBIUS to get funding to provide new and better services for their members. A task force was comprised of Sharon McCaslin, Mollie Dinwiddie, Wendy McGrane and Beth Fisher to discuss ways to spread the word. They came up with talking points to use when visiting with state legislature so they can be better advocates for MOBIUS. MOBIUS needs to start somewhere to become influential for funding purposes. Michaela Hansen informed the Council regarding the preliminary advocacy conference that is being formed in conjunction with the MLA conference in October. Individuals who have had experience talking to legislature will be the keynote leaders.
- X. Written Advisory Reports were distributed for MAAC, MACPAC, MCDAC, MCMAC and MERAC. Cluster reports were given by Jim Cogswell for MERLIN, Wendy McGrane for SWAN, Cindy Dudenhoffer for QUEST, Gail Staines for SLU, Julia Schneider for TOWERS and Shirley Baker for WASHU. Tom Leimkuehler, State Library, announced that Susan Morrisroe, is the new director for the State Library.
- XI. The meeting concluded at 3:30PM.

