

MOBIUS Council Meeting
 September 25, 2009, 10:00 a.m. – 3:00 p.m.
 Peach Tree Catering and Banquet Center, Columbia, Missouri
 Minutes

Members Present:

Julie Andresen	Hannibal-LaGrange College
Shirley Baker	Washington University
Candice Baldwin	Metropolitan Community College-Longview
B. Doug Blansit	Kirksville College of Osteopathic Medicine
Sharon Bostick (via video conference)	University of Missouri-Kansas City
Ed Buis	Southeast Missouri State University
Janet Caruthers	Columbia College
Regina Cooper	Springfield-Greene County Library
Valerie Darst	Moberly Area Community College
Stephanie DeClue	William Jewell College
Cynthia Dudenhoffer	Central Methodist University
Erlene Dudley	William Woods University
Kathleen Finegan	Avila University
Robert Frizzell	Northwest Missouri State University
Angela Gerling	Westminster College
Nan Hadley	Forest Institute of Professional Psychology
Laurie Hathman	Rockhurst University
Phyllis Holzenberg	Drury University
Corrie Hutchinson	Stephens College
Gordon Johnston	Three Rivers Community College
Becky Kiel (via video conference)	Cottey College
Craig Kubic	Midwestern Baptist Theological Seminary
Mary Largent	Crowder College
Liz MacDonald	Lindenwood University
Neosha Mackey	Missouri State University
Sharon McCaslin	Fontbonne University
Corky McCormack	Ozarks Technical Community College
Wendy McGrane	Missouri Southern State University
Eugenia McKee	Maryville University of St. Louis
Susan Morrisroe	Missouri State Library
Barbara Noble (via video conference)	Harris-Stowe University
Sheila Ouellette (via video conference)	St. Louis Community College
James Pakala	Covenant Theological Seminary
Brian Reeves	Mineral Area College
Laura Rein	Webster University Eden Theological Seminary
William Rodgers	Missouri River Regional Library
Kathy Schlump	East Central College
Julia Schneider	Missouri Western State University
Joel Shedlofsky	Logan College of Chiropractic
Greg Smith (via Skype)	Baptist Bible College

Gail Staines (via video conference)	Saint Louis University
Andy Stewart	Missouri University of Science & Technology
Fran Stumpf	Linn State Technical College
Thomas Sullivan	Conception Abbey and Seminary College
Stephen Stoan	Drury University
Stephanie Tolson (via video conference)	St. Charles Community College
Sharon Upchurch	Culver-Stockton College
Edward Walton	Southwest Baptist University

Proxies Present:

Chris Dames for Marilyn Rodgers	University of Missouri-St. Louis
Chris Dames for Jim Cogswell	University of Missouri-Columbia
Inas El-Sayed for Liz Wilson	Lincoln University
Robert Frizzell for Ann Sampson	North Central Missouri College
Les Lyman for Mollie Dinwiddie	University of Central Missouri
Sharon McCaslin for Nitsa Hindeleh	Missouri Baptist University
Jim Pakala for Andrew Sopko	Kenrick-Glennon Theological Seminary
Andy Stewart for Sharon Bostick (in the afternoon)	University of Missouri-Kansas City
Steve Wynn for Richard Coughlin	Truman State University

Guests Present:

Dr. Gary Allen	University of Missouri System
Donna Bacon	MOBIUS Consortium Office
Maegan Bragg	MOBIUS Consortium Office
Tracy Byerly	MLNC
Margaret Conroy	Missouri State Librarian
Janine Gordon	MOBIUS Consortium Office
Christopher Gould	MOBIUS Consortium Office
Justin Hopkins	MOBIUS Consortium Office
Kurt Kopp	University of Missouri, Library Systems Office
Jennifer Parsons	MOBIUS Consortium Office
Scott Peterson	MOBIUS Consortium Office

- I. The meeting was called to order a little after 10:00 a.m. by Erlene Dudley.
- II. Erlene announced the proxies received prior to the meeting. Additional proxies were announced from the floor.
- III. Erlene called for an adoption of the agenda. Valerie Darst moved to adopt the agenda as written. Julie Andresen seconded. The motion passed.
- IV. Erlene called for approval of the minutes of the June 2, 2009, Council meeting. Andy Stewart moved to accept the minutes as written. Neosha Mackey seconded. The motion passed.
- V. Information Items
 - a. MOBIUS Executive Director Update (Erlene Dudley) - Beth Fisher resigned as of July 28, 2009, and is currently working for the Vice Provost at the University of Missouri-Columbia until January 30, 2010. Donna Bacon has accepted the Interim Executive

Director position for MOBIUS. A question was asked if MOBIUS was still paying Beth Fisher's salary. Erlene stated that MOBIUS would continue to pay her salary as part of the offered severance package agreed on by the Executive Committee (EC) and Dr. Gary Allen. The EC requested that Dr. Allen find a position for Beth at the University of Missouri for a six month period.

- b. Crossroads Task Force Update (Erlene Dudley) - From the initial Crossroads Task Force meeting held in June 2009, four sub-task forces were created: 1) Emerging Technologies, 2) Organizational Structure, 3) Local Issues, and 4) 'What If'. The Emerging Technologies Sub-Task Force has been active and will give a report today. The Organizational Structure Sub-Task Force met September 4th and endorsed a proposal from MLNC for combining the organizations.
- c. ILL Contract Update (Donna Bacon) - The contract has been signed by both parties. It is a three year contract. One of the many benefits to MOBIUS of the new contract is a cap on maintenance with no more than a 7% increase per year. This increase can be lowered based on consortium purchases. For the first \$50,000-\$100,000 spent on new ILL products, the increase will drop 1.5% to 5.5% the next year. An additional discount is received if the purchases go over \$100,000. As part of the contract negotiation, MOBIUS agreed to hire a Professional Services Representative who will be working with the MOBIUS Consortium Office (MCO) providing concentrated support.
- d. Academic Search Elite/Business Source Premier Databases Update (Donna Bacon) - The invoice for this purchase was paid last week. MOBIUS paid \$96,000 of the total invoice. The remaining invoice amount was paid by the libraries purchasing these EBSCO databases.
- e. Encore Pilot Project (Donna Bacon) – Four of the original twenty-one interested institutions will be purchasing Encore; therefore, the price changed from the original quote for the participating libraries. There are more costs involved than just purchasing Encore (i.e. a separate server from the Millennium server is required). Donna expressed her concern to ILL about the server costs. ILL offered to buy the server for MOBIUS. William Woods University, St. Charles Community College, Columbia College and Midwestern Baptist Theological Seminary are the institutions purchasing Encore. There is a 30% discount for purchasing Encore through the end of December 2009.
- f. Upcoming Trip to Meet with Representatives of the Orbis Cascade Alliance (Shirley Baker, Chair of the Emerging Technologies Sub-Task Force) - Orbis Cascade, serving primarily academic libraries in Oregon and Washington, replaced ILL's InnReach product with OCLC's Worldcat Navigator. A few people will be visiting Orbis Cascade next week in Eugene, Oregon, to learn more about the change. Donna Bacon, Erlene Dudley and Shirley Baker are on the sub-task force and will be attending the meeting; their travel expenses will be funded by MOBIUS. Pat Lockston, Washington University, Ann Riley, University of Missouri-Columbia, Steve Wynn, Truman University, and Anna Ziedman, St. Louis University, will also be attending at their own library's expense. The sub-task force held a conference call regarding things to learn, such as how would Worldcat Navigator operate in a shared server consortium, transition issues encountered, cataloging problems, does pick up anywhere work, etc. Shirley will provide a report at the December Council meeting.

VI. New Business

- a. KCMLIN/MOBIUS Discussion (Erlene Dudley) Susan Burton, KCMLIN Executive Director, approached MOBIUS last spring about the possibility of a cooperative agreement between the organizations. There are some libraries in the Kansas City area that pay for

courier service from both MOBIUS and KCMLIN (Kansas City Metropolitan Library and Information Network), such as Avila, University of Central Missouri and Metropolitan Community College. Also, a state library grant was awarded to KCMLIN for small public libraries to have a courier service. Donna Bacon, Scott Peterson and Erlene Dudley met with Susan Burton to discuss a possible proposal. There were three goals presented at the meeting: first, MOBIUS maintain identity as a provider of the courier service; second, to eliminate double charging to Kansas City area MOBIUS libraries; and third, MOBIUS libraries be able to participate in courier arrangements KCMLIN has with other states. After the discussion, Susan determined the fee structure could be reduced and a new fee structure was created which needs KCMLIN board approval. A final proposal has not been received from KCMLIN.

- b. MLNC/MOBIUS Letter of Intent (Erlene Dudley) - MLNC submitted a proposal to the Executive Committee (EC) asking the organizations proceed with a letter of intent to combine the organizations. The EC approved the proposal. A letter of intent has been received from MLNC to which EC has made a revision. Council needs to vote today to either proceed or not on the principle of the letter of intent since a final letter of intent has not been negotiated. Discussion followed regarding the merger discussions from fall 2008 and spring 2009, the reasons for ending those discussions, and the benefits of combining the two organizations. Ed Walton moved to proceed on the principle of the letter of intent. Angela Gerling seconded. The motion passed.
- VII. Chair's Report (Erlene Dudley) - On August 17th, the Executive Committee had a finance meeting to discuss overriding financial principles, the budget process and procedures and the need for an audit. EC also discussed the issues of determining the resources and services members receive for their membership fee and special projects requested by institutions which have been completed by MCO without additional charges to the requesting institution. Continued analysis and discussion are occurring on these issues. Erlene stated there has been discussion about the succession plan for the Executive Director's position. Appreciation was voiced for Donna stepping into the MOBIUS Executive Director's role.
- VIII. Executive Committee, Finance Subcommittee Report (Bob Frizzell) – The Finance Subcommittee has recommended an internal audit be completed by the University of Missouri to provide assurance of the integrity of the financial processes followed by MOBIUS and to verify assets and liabilities. The Finance Subcommittee will meet in October to discuss financial policies, including financial goals for the reserves. Erlene reassured Council these steps are being taken because they are best practices not because there is any reason to suspect impropriety.
- IX. Officers' reports - No reports.
- X. Interim Executive Director's Report (Donna Bacon) - Donna stated her appreciation for the invaluable support from the membership as well as Erlene, Mollie and Shirley during the last few months. Donna explained she has an open door policy with staff and feels they are a tight knit group and have all pitched in to help her. The office's first priority is the help desk and keeping the servers running.
- The MOBIUS website is being redesigned. The new design can be viewed at <https://sandbox.mobius.umsystem.edu/>.
 - Working with MOREnet on the budget has been nice and they are very responsive to our needs. MOBIUS is also governed by University of Missouri accounting procedures. MOBIUS has a healthy budget and the money needed to operate and maintain servers, upgrades, etc. MOREnet has been asked to separate the reserve funds into different categories.

- The annual conference dates are June 8-10, 2010. This year, bids were required by the state to be sent to at least three hotels. A decision was made to not go back to Tan-Tar-A due to conference attendee feedback. The conference will be in Columbia. A separate website will be created for the conference.
- Professional services representative – MCO is eager to start using the services of this individual. The representative will spend two days at the MCO office and provide ten hours a week of phone consultation.
- Servers - The Archway, Arthur and Swan servers will be replaced. MCO is waiting for Innovative to finalize the dates chosen by the clusters for the server migrations. The InnReach server replacement is being pushed back from October to a date still to be determined.
- Ohio Link project – The contract for this open source project was awarded to Equinox. There is a discussion list for project partners to get regular updates. The estimated date for software completion is spring 2011.
- Help Desk - The Help Desk now has less than 100 open tickets. Christopher Gould is overseeing the ‘trouble’ tickets to make sure the tickets are being worked on towards a resolution.

XI. Advisory Committee Reports

Written reports from MACPAC (MOBIUS Annual Conference Planning Advisory Committee), MAAC (MOBIUS Access Advisory Committee) and MCDAC (MOBIUS Catalog Design Advisory Committee) were received and emailed to Council prior to the meeting.

XII. Other reports

- a. Missouri State Library (Margaret Conroy) - The State Library will not rebid the databases in the REAL program for the next fiscal year. A decision was made that there is not adequate time to analyze last year’s request for proposal (RFP) and redesign the RFP to get good responses. The State Library has been working on creating a shared resources pool for public libraries and recently launched a genealogy database in this project. Providing courier service to public libraries has had wonderful success so far. LSTA funds are being used to finance courier service for any public library that wants to participate and to provide rebates to libraries already using the ‘Get Connected’ courier service. The state budget is tight and has resulted in a 5% reduction in the Secretary of State’s budget. The travel budget has been reduced and open positions are not being filled to reduce expenses. There is concern that public libraries will not receive some funds normally received. The State Library is still working on how the library can receive some of the broadband stimulus money for Missouri libraries. In December an announcement will be made about launching a Missouri WebJunction site for continuing education. This site will take advantage of social media and will have content for directors and staff working at all types of libraries.
- b. MOREnet (Margaret Conroy) – Bill Mitchell, MOREnet Executive Director, is retiring next month but will continue as an advisor on the state-wide broadband project. A search firm has been hired to find good applicants for the Executive Director’s position.
- c. Missouri Department of Higher Education - No report.

XIII. Cluster reports

- a. Wilo - Stephanie DeClue is the new library director at William Jewell College and is also new to Wilo.
- b. Galahad - Gordon Johnston announced that Chris Burns retired and Brian Reeves is the new library director at Mineral Area Community College.

- XIV. Announcements
 - a. The next Executive Committee meeting is November 13, 2009, at the MOREnet/MOBIUS office building.
 - b. The next MOBIUS Council Meeting is December 11, 2009, probably at Peach Tree Catering and Banquet Center.
- XV. Neosha Mackey moved to adjourn the meeting. Valerie Darst seconded. The meeting adjourned at 1:40 p.m.

Submitted by Maegan Bragg, MOBIUS Executive Assistant

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