**Report of the**
MOBIUS MCDAC Committee
02/22/10

Submitted by: Corrie Hutchinson

**This report covers tasks and activities undertaken during the period December 8, 2009 through February 22, 2010 and provides an overview of scheduled activities for this period and FY09-10. This is not an annual report.**

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**Date of last meeting:** January 29, 2010
**Date of next meeting:** April 9, 2010

**Recommendations to Executive Committee:**

- The MCDAC Task Force for Document Review presents the following documents to the Executive Committee for approval: 229 Procedure, Circulation codes, Master Record Priority, Policy on Cataloging Standards, Policy on Committee Liaisons, Policy on Subject Cataloging, and Procedures on A Codes and Authority Control. These documents have been reviewed and approved by MCDAC and serve to replace the older versions currently available on the MOBIUS website.

**Action Items Completed:**

- N/A

**Action Items In-progress/Pending:**

- The MCDAC Task Force on Authority Control met, via GoToMeeting, on January 28. The task force is continuing to work on a revision of the MOBIUS authority control policy document. Their next task is to review Backstage authority services profiles and processing.
- The MCDAC Task Force on WebPAC Design and Maintenance has met several times and approved a final redesign of the INN-Reach catalog. The general look and feel of the catalog has been updated along with some new features. The new design is the process of being presented to the greater MOBIUS community.
- The MCDAC Task Force on Document Review finished their review of MCDAC policies and procedures by reformatting them to meet the MOBIUS standards, bringing policies up to date, and doing some basic editing. The documents were presented to the committee and approved. All documents have been sent to the Executive Committee for final approval, save the document Bibliographic Indexing Rules. This policy is in the process of possibly being modified to reflect a change in the indexing of the 655 field and is thus awaiting final confirmation of the change.
- Dennis Goodyear, a member of the MCDAC Task Force on WebPAC Design and Maintenance, presented a recommendation to MCDAC to index the 655 MARC field (genre/form terms) with second indicators 0, 1, and 2 (Library of Congress, children's, and medical headings respectively) along with the already indexed second indicator of 7 (source specified in subfield 2). The committee approved this recommendation. A request has been submitted to make the appropriate changes to the INN-Reach catalog and is currently in the process of being completed.
- It has been brought to MCDAC's attention that only 655 fields with a second indicator of 7 are appearing in the INN-Reach catalog. This matter is currently being looked into by MCO and III.

- The committee is looking into the possibility of expanding location codes/description labels in the INN-Reach catalog. Currently the names are abbreviated and a clickable link tells patrons the full name of the code. Expanding the descriptions, which is now possible due to an increase in the number of characters, allows the clickable location to be discontinued. A spreadsheet of suggestions for expansion to codes was presented. Each member is taking the discussion back to their clusters and will bring decisions and ideas to the next MCDAC meeting.

**Announcements:**

- Jessica Hammond is the new primary MCO liaison and Justin Hopkins is the alternate.