# MOBIUS Policy on Committee Liaisons to the MOBIUS Catalog Design Advisory Committee

**Created by:** MOBIUS Catalog Design Advisory Committee (MCDAC)
**Adopted:** MCDAC, 01/29/10
**Revised:** 11/13/2009
**Replaces:** MOBIUS Catalog Design Policy on Committee Liaisons

**Purpose of the policy:** This policy outlines when it is appropriate for Liaisons to be appointed to the MOBIUS Catalog Design Advisory Committee (MCDAC), and how the request should be made.

**Background:** N/A

**Content of the policy**.
Requests for Liaison Positions will be submitted in writing and will outline the reasons for requesting a Liaison Position.

Decisions on whether or not to authorize a Liaison Position will be made by MCDAC consensus.

The appointment of the liaison is the responsibility of the outside organization.

The Liaison Positions will be authorized for a one-year period.

At the end of the one-year period Liaison Positions may be authorized for an additional year by MCDAC consensus.

There are no limits on the number of times a Liaison Position may be authorized.

Liaisons may attend MCDAC meetings and take part in MCDAC discussions.

Authorized liaisons do not have voting rights on MCDAC.

Authorized liaisons will be added to the MCDAC listserv.

Decisions on whether or not to authorize a Liaison Position will take into consideration, but not necessarily be limited by, the following criteria:

- Can current MCDAC members provide the expertise and represent the interests of the specialty area represented by the outside organization?

- How many of the issues which are MCDAC´s responsibility impact the specialty area represented by the outside organization and/or on how many of the issues could MCDCAC benefit from the input of the outside organization?

**Compliance:** N/A

**Forms:** N/A
**Related documents:** N/A