MOBIUS Council Meeting
September 12, 2008
Peachtree Banquet Center, Columbia, Missouri
Minutes

Members Present:

Shirley Baker	Washington University
Candice Baldwin	MCC-Longview
Janet Caruthers	Columbia College
Valerie Darst	Moberly Area Community College
Cynthia Dudenhoffer	Central Methodist University
Erlene Dudley	William Woods University
Kathleen Finegan	Avila University
Angela Gerling	Westminster College
Nan Hadley	Forest Institute of Professional Psychology
Laurie Hathman	Rockhurst University
Karen Horny	Missouri State University , Meyer Library
Corrie Hutchinson	Stephens College
Gordon Johnston	Three Rivers Community College
Becky Kiel	Cottey College
Mary Largent	Crowder College
Sharon McCaslin	Fontbonne University
Corky McCormack	Ozarks Technical Community College
Wendy McGrane	Missouri Southern State University
Susan Morrisroe	Missouri State Library
Sheila Ouellette	St. Louis Community College
James Pakala	Covenant Theological Seminary
Loretta Ponzar	Jefferson College
Pamela Reeder	Missouri Valley College
Laura Rein	Webster University Eden Theological Seminary
William Rogers	Missouri River Regional Library
Kathy Schlump	East Central College
Julia Schneider	Missouri Western State University
Joel Shedlofsky	Logan College of Chiropractic
Gail Staines	Saint Louis University
Andy Stewart	Missouri University of Science & Technology
Stephen Stoan	Drury University
Hugh Stocks	William Jewell College
Sharon Upchurch	Culver-Stockton College
Edward Walton	Southwest Baptist University
Elizabeth Wilson	Lincoln University

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Proxies Present:

Tony Garret (Amy Arnott)	University of Missouri- St. Louis
Gordon Johnston (Ed Buis)	Southeast Missouri State University
Gordon Johnston (Chris Burns)	Mineral Area College
Lisa Klebba (Michaela Hansen)	Linn State Technical College
James Pakala (Andrew Sopko)	Kenrick-Glennon Seminary
James Pakala (Elizabeth MacDonald)	Lindenwood University
Laura Rein (Eugenia McKee)	Maryville University of St. Louis
Kathy Schlump (Stephanie Tolson)	St. Charles Community College
Andy Stewart (Sharon Bostick)	University of Missouri- Kansas City
Andy Stewart (James Cogswell)	University of Missouri- Columbia
Steve Wynn (Richard Coughlin)	Truman State University

Guests Present:

Tracy Byerly	MLNC
Joe Ford	Joseph Ford & Associates
Emma Marchelle, graduate student with T. Garrett	University of Missouri- St. Louis
Ann Riley	University of Missouri

I. The meeting was called to order at approximately 10:00 a.m. by Mollie Dinwiddie.
II. Mollie announced the proxies and additional proxies were announced from the floor. Mollie introduced the guests present.
III. Mollie called for an adoption of the agenda. Steve Stoan moved to adopt the agenda. Valerie Darst seconded. The motion passed.
IV. Mollie called for approval of the June 3, 2008 meeting minutes. Corrections were announced from the floor. Angela Gerling moved that the corrected minutes be approved. Shirley Baker seconded. The corrected minutes for June 3, 2008 were approved.
V. Information Items - (Mollie Dinwiddie) The legislative proposal for MOBIUS was submitted. The information will go to the governor's office once it passes through the Department of Elementary and Secondary Education.
Advisory committee clean up - Erlene Dudley is working to standardize procedures and guidelines for the committees.
Creation of new committees - The MOBIUS Executive Committee approved three new committees in yesterday's meeting. The committees include the Strategic Plan Sub-Committee of the Executive Council, the Finance Sub-Committee of the Executive Council, and the Bylaws Committee. The Strategic Plan Sub-Committee's charge includes assessment measures and giving a report at the June Council meeting every year; the chair of the Task Force on Strategic Planning will serve on this committee. The Finance Sub-Committee's charge will be to review and monitor financial matters of MOBIUS, looking at core service

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fees and secondary services, as well as any other financial matter that comes up. The membership will include the Executive Committee treasurer and the chair of the Task Force on the Financial Plan. The Bylaws Committee will be chaired by the past chair of the Executive Committee and two other Council members to be appointed. The charge for this committee is to review the bylaws and keep them up to date.

MLNC Collaboration - It was made clear at the Council strategic planning retreat in July that Council would like a more effective collaborative effort with other organizations, in particular MLNC. The Executive Committee has given its endorsement to approach the executive staff at MLNC to work on better collaboration for the future.

VI. Unfinished Business

Strategic Planning (Valerie Darst) - The Task Force on Strategic Planning met shortly after the July 25th strategic planning retreat to summarize the discussion results. They were able to determine four main categories of goals for 2009-2013: 1) to expand membership opportunities, 2) to enhance access to shared information resources, 3) to strengthen collaborative working relationships, and 4) to strengthen MOBIUS internal capacities. A conference call on September 24th will flesh out objectives to provide a more finite plan to Executive Council. A final plan will be presented at the next Council meeting.

Financial Planning (Sharon McCaslin) - Sharon showed a PowerPoint presentation and discussed what has been accomplished by the Task Force on the Financial Plan (TFFP). The task of looking at risk assessment has been handed back to Executive Council. Regarding the Innovative contract maintenance fees, some institutions have unique services or modules. They should be paying for those on their own which would remove the cost from the overall budget. Sharon emphasized that the numbers used in the budget model were illustrative and not real numbers. The 6% increase was determined by looking at the national Consumer Price Index (4.5%) and the urban Consumer Price Index (8%) and 6% was decided to be a happy medium. There was some discussion about whether 6% was an accurate estimate. There was a question about why the old model couldn't be used in order for institutions to submit their budgets by January. It was explained that the old model made sense when the state was still providing funding. Once the state stopped providing money and new libraries were coming in to MOBIUS, a new model was required.

Sharon moved to adopt the budget structure and plan. Sharon outlined the core principals of the plan including: first, participation (a fixed fee that covers the basic services/products that we all share), second, static size of the library (there will need to be a clear definition of 'local' records, etc.), third, dynamic use of the library system, and fourth, the borrowing/lending activity.

There was a break for lunch at 11:50 a.m. Mollie thanked Sharon for her work thus far. The presentation resumed at 12:45 p.m.

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Regarding the static size of the library, there are factors to be considered that were not used in the model. For instance, the size could be based on patron count or some other measure. The best practice would be to not use MOBIUS resources beyond what is beneficial to your library and keep all of you library records up to date. Also, do not dispose of unique items as there may be a credit attached to unique items in the future. The borrowing and lending activity is the major change in the assessment model. The intention was to recognize the importance of interlibrary loan in MOBIUS, placing the burden of costs with the borrowing library and granting credit for lending libraries.

This model would be phased in over a three year period. The assessment charges are totaled, with the lending credit subtracted, yielding a "target" assessment. Once the phase-in is complete in the third year, the target will equal the assessment. There was further discussion about what the model would mean for the current assessment. Shirley Baker called to question. All in favor to approve: there were 54 'yeas,' 1 'nay' and no abstentions.

VII. New Business - None.

VIII. Executive Director's Report - (Beth Fisher) There is a fuel charge for the courier service in negotiation right now. The courier did not demand the surcharge, but we have a good relationship with them and would like to continue our contract with them. The new contract including the fuel surcharge is with the procurement office currently. This would put us in the hole about $4500 if used every day.
Electronic Resources - Please contact Beth with any questions.
Training - Adobe Connect sessions are in use for training now. Opinio surveys have been implemented allowing us to analyze the results. Surveys are being issued again for Help Desk calls.
Innovative Contract - Beth is currently working with Joe Ford on this for the upcoming spring.
Outfront Communications - Council members will be getting an Opinio survey to update their institution's information for the bubble map.
MLA conference - MOBIUS will have a booth in the exhibit hall which will have some new features.
Personnel – A phone interview was held for the new assistant director of information technology position. This person will be coming to Columbia in about two weeks for a face-to-face visit.

IX. Advisory Committee Reports
MAAC - (Sharon Upchurch) Report sent prior to meeting.
MACPAC - (Martha Allen) Report sent prior to meeting.
MCDAC - (Steve Wynn) The committee is still working on details for best practices regarding genre indexes and will make recommendations to the Executive Committee soon. Spell check has been added to the InnReach server. They are investigating a new URL product

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from III and have approached MCAG to investigate it as well. They are meeting again on November 21.

MCMAC - (Stephanie Tolson/Lori Mardis) Mollie noted that on the agenda, Stephanie Tolson should be deleted as co-chair and replaced with L. Hunter Kevil.

MCAG - (Eileen Condon) Report sent prior to meeting.

MERAC - (Frank Baudino) Report sent prior to meeting.

X. Reports

IUG- Next meeting in March. Nothing to report.

Clusters:

Archway - No report.

Arthur - No report.

Bridges - Logan Chiropractic found out yesterday that the Library of Congress is now accepting chiropractic headings. Bridges database was re-indexed this summer. Barbara Noble is the new director at Harris-Stowe.

Galahad - No report.

Lance - No report.

Merlin - Sharon Bostick is the new chair.

Quest - No report.

Swan – A group met two weeks ago. They are working on changing icons.

Towers - No report.

Willow - No report.

Wash U - No report.

SLU - No report.

XI. Announcements

Tony Garret briefly spoke about the library fellow program at the University of Missouri System that selects two fellows per year to attend a participating institution with full tuition paid. The fellows work for 10 hours a week the first year, 20 hours a week the second year and during the summer for the third year. The program is designed to teach the fellows about library administration to prepare future directors.

The next Executive Committee meeting is November 14. The next Council meeting is February 6 and the weather day is that following Friday.

XII. Erlene Dudley moved to adjourn the meeting. Becky Kiel seconded and the motion passed. The meeting adjourned at 1:50 PM.

Submitted by Maegan Bragg

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