INSTRUCTIONS FOR COMPLETING MOBIUS STATISTICS

The purpose of the statistics being gathered is to provide information to analyze the level of lending among MOBIUS libraries. It is important to measure traditional ILL activity as well as cluster and consortium activity. This information is needed to measure the impact of the MOBIUS consortium, review MOBIUS lending policies, and provide data for preparation of future funding requests. Do not include requests you are not able to fill.

DEFINITIONS:

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| **Lending** | Items lent to other libraries |
| **Returnables** | Books and other items which are returned to the lending library |
| Intra-Cluster Lending | Books or other returnables lent to cluster members through the local INNOPAC system |
| MOBIUS Central Catalog Lending | Books or other returnables lent to other MOBIUS members through the MOBIUS central catalog |
| Traditional ILL Lending with MOBIUS Members | Books or other returnables lent to MOBIUS members through normal ILL methods |
| Other ILL Returnables Lending | Books or other returnables lent to non-MOBIUS members through normal ILL methods |
| Total Returnables Lending | Total of Intra-Cluster Lending, MOBIUS Central Catalog Lending, Traditional ILL Lending with MOBIUS members, and Other ILL Returnables Lending |
| **Non-Returnables** | Photocopies or other items which are not returned to the lending library |
| ILL Lending with MOBIUS Members | Photocopies or other non-returnables sent to MOBIUS members |
| Other ILL Non-Returnables Lending | Photocopies or other non-returnables sent to non-MOBIUS members |
| Total Non-Returnables Lending | Total of ILL Lending with MOBIUS Members and Other ILL Non-Returnables Lending |
| **Total Lending** | Total of Total Returnables Lending and Total Non-Returnables Lending |
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| **Borrowing** | Items borrowed from other libraries |
| **Returnables** | Books and other items which are returned to the lending library |
| Intra-Cluster Borrowing | Books or other returnables borrowed from cluster members through the local INNOPAC system |
| MOBIUS Central Catalog Borrowing | Books or other returnables borrowed from other MOBIUS members through the MOBIUS central catalog |
| Traditional ILL Borrowing with MOBIUS Members | Books or other returnables borrowed from MOBIUS members through normal ILL methods |
| Other ILL Returnables Borrowing | Books or other returnables borrowed from non-MOBIUS members through normal ILL methods |
| Total Returnables Borrowing | Total of Intra-Cluster Borrowing, MOBIUS Central Catalog Borrowing, Traditional ILL Borrowing with MOBIUS Members, and Other ILL Returnables Borrowing |
| **Non-Returnables** | Photocopies or other items which are not returned to the lending library |
| ILL Borrowing with MOBIUS Members | Photocopies or other non-returnables borrowed from MOBIUS members |
| Other ILL Non-Returnables Borrowing | Photocopies or other non-returnables borrowed from non-MOBIUS members |
| Total Non-Returnables Borrowing | Total of ILL Borrowing with MOBIUS Members and Other ILL Non-Returnables Borrowing |
| **Total Borrowing** | Total of Total Returnables Borrowing and Total Non-Returnables Borrowing |
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| **Total Circulation** | Include all check-outs (including to local patrons, cluster patrons, and MOBIUS patrons) plus traditional ILL lending and borrowing of returnables and non-returnables; do not include renewals or reserves |