



October 4th Board Meeting Minutes

MOBIUS

10/4/2024 10:00 AMCDT

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<https://us02web.zoom.us/j/88148500947?pwd=M5fMfLGnyxFZujv4h1hlchlaf5dMa6.1>

Attendance

Present:

Members: Donna Bacon, Renee Brumett, Eileen Condon, Eric Deatherage, Maegan Gattorna, Bella Gerlich, Emily Jaycox, Kim Kietzman, Jill Mahoney, Donna Monnig, David Morris, Jennifer Nutefall, Samantha Perkins, Sarah Smith, Ed Walton

Guests: Harry Kaplanian

Absent:

Members: Robin Westphal

I. Call to order and introductions

The meeting was called to order at 10:02 am.

II. Adoption of the agenda

Emily Jaycox motioned to adopt the agenda; Jill Mahoney seconded. The agenda was adopted.

III. Approval of the August 9, 2024 and August 23, 2024 Board Meetings

Jennifer Nutefall motioned to approve the August 9, 2024 minutes; Emily Jaycox seconded. The Board voted to approve the August 9, 2024 minutes.

Sarah Smith motioned to approve the August 23, 2024 minutes; Ed Walton seconded. The Board voted to approve the August 23, 2024 minutes.

Progress is being made on Washington University's authentication problems. Internal testing is looking good and it looks like the problems might be fixed. Testing will take place on FOLIO with the UM system, and if that is successful, the fixes will need to be deployed for all of the libraries. SEMO authentication has been fixed and they should be able to start requesting today. Bettendorf had a DCB problem that seems to be fixed and is being tested today. The issue with Springfield-Greene appears to have been identified and is close to being resolved. EBSCO is trying to improve communication with the libraries. The Board expressed appreciation for the update and the resolutions.

IV. Treasurer's Report

Renee Brumett reported that the audit will be ready by the December meeting. The MOBIUS accountant will come to that Board meeting to talk about finances.

V. Strategic Plan (Eric) (Moved from Old Business due to scheduling conflict)

50+ member library representatives have joined the strategic planning committee. Eric will send the survey to the representatives next week for them to complete, and then schedule Zoom meetings in late October and early November to discuss.

VI. Committee Reports

A. Bylaws - Eileen

The committee has not met, so there was no report. Bella Gerlich is chairing the Bylaws committee, and this will be reflected on the next meeting's agenda. Bella asked for direction on the committee's work, and Board members indicated that the committee does not usually meet unless the Board identifies a particular area in need of revision. Bella asked all Board members to read the bylaws by the December meeting to prepare for a discussion then.

B. Circulation and Courier - Eileen

The most recent Circulation/Courier meeting was 8/13/2024. Eileen Condon was not able to attend but has reviewed the minutes. At the 8/13 meeting, the committee discussed OpenRS issues. Steve Strohl shared information about the OpenRS Known Issues list and indicated that an OpenRS roadmap would be released soon. Steve noted that MOBIUS is working on allowing full courier network service among the three courier networks in Iowa (Iowa Shares, Rivershare, and ILA) for no additional cost to the MOBIUS and Iowa libraries.

The committee began discussing procedures related to paging slips, labels, and book bands, including elements that should be included and a need for consistency. Because there is software development ongoing related to this, the committee agreed to defer decisions to an upcoming meeting.

The next committee meeting is scheduled for 10/8/24.

C. Digitization - Emily

The committee is meeting regularly and has drop-in hours for Hyku users. Around 6-8 people are actively testing and using Hyku, and are receiving value from the information sharing. There is a lot to learn, both in terms of how to use the software and what it can and can't do. There is also a need to learn how to interface with the Hyku support team, scientist.com. The lack of full-text search functionality is problematic.

D. E-Resources - Sarah


The committee met on September 4. They reviewed their charge and received MOBIUS updates from Christina Virden. Committee members had filled out a pre-survey about priorities, and at the meeting they discussed some of these priorities, including training on federal accessibility guidelines, licensing and cost containment, and AI and licenses.

E. Professional Development – David





There were five applications for the spring grant and the committee recommended three finalists to the Board for review. The Board will vote on the finalists using an online form. Votes are due Friday, October 11.

 [Brandel Application.pdf](#)

 [Brandel Supervisor Form.pdf](#)

 [Brandel Resume \(1\) - Jung Library.docx](#)

 [L'Amour Application.pdf](#)

-  [L'Amour Budget.pdf](#)
-  [L'Amour Resume.pdf](#)
-  [L'Amour Statement.pdf](#)
-  [Nicolosi Application.pdf](#)
-  [Nicolosi Resume.pdf](#)
-  [Nicolosi Supervisor Form.pdf](#)

F. Cataloging - Jill

The committee will meet twice a month; they have already had two meetings. Topics discussed included maintenance of shared MARC records and what can be edited or deleted without checking with other libraries. The committee plans to create cataloging standards and has been working with existing standards documents from some of the clusters. They are also developing procedures for deleting instances in the shared bib file. They have agreed that when editing MARC records, exact duplicate fields can be removed without seeking approval first. In cases where fields are nearly duplicate but differ because of the cataloging standard used, the field created under the old standard can be deleted. Fields shouldn't be removed just because you don't like them. Local notes should be stored in the instance or item record.

VII. Old Business

A. FOLIO Update/Discussion

MOBIUS had been holding open forums on Mondays and Thursdays, but now they are just holding them on Thursdays due to changes in attendance. The upgrade to Quesnalia has been moved to November.

B. OpenRS Update/Discussion

Much of this topic was covered during Harry's update earlier in the meeting. There has been a lot of testing. SEMO and Washington University should start borrowing and lending in the next few days. Springfield-Greene, Christian County, Bettendorf, and Davenport are close to being able to borrow and lend.

C. Loan and Renewal Policies (<https://mobiusconsortium.org/node/207>)

The Board discussed the ongoing problem of being able to renew items that are on hold. We hope there will be a fix for this in December or January. The Board had wondered if it was possible for the borrowing and lending libraries to change the due dates if an exception needs to be made, but this is not possible.

The Board discussed allowing a longer loan period with no renewals as a compromise solution until the permanent fix is made.

Eric Deatherage moved to suspend OpenRS renewals and extend the loan period to 40 days. Samantha Perkins seconded. The motion passed by vote of the Board.

The MOBIUS office will update the loan rules on managed servers and ask standalones to make the change also. Target date for this is October 15.

During this discussion, it was noted that OpenRS does not have a visiting patron feature, so patrons cannot walk into each others' libraries to borrow.

VIII. New Business

A. Service Level Agreements

This item was tabled until the next meeting.

B. Budget & Assessments

Changes to the budget include a 3% raise for the staff, decreases to health and dental to reflect actual costs, increases in rent and building costs, and cuts in a few other areas. The FY25-26 operating budget will increase by approximately \$10K over FY24-25. OpenRS hosting fees will be paid from contingency in FY24-25.

The assessment for each library will increase by 2.86% to make up for loss of members and to cover the increase in the operating budget.

Courier costs for each member will increase by 5.18%. The courier and operating expenses and revenue are displayed separately to show the impact of the courier increase.

Adding new libraries is in the future but is currently stalled.

There was a request to see all revenue and expenses in a single report.

Emily Jaycox motioned to approve the FY25/26 budget as presented. David Morris seconded.

The budget was approved by vote of the Board.

David Morris motioned to approve the assessment as presented. Ed Walton seconded. The assessment was approved by vote of the Board.

 [Draft FY25-26 Budget.xlsx](#)

 [Draft FY25-26 Assessment Version 2.xlsx](#)

IX. Executive Director's Report and Current Strategic Plan Update

MOBIUS and UMKC will co-host WolfCon in Kansas City, in September 2025. This conference, offered by the Open Library Foundation, attracts an international audience and will be heavily focused on FOLIO.

The KC location should provide more opportunity for members to attend WolfCon.

Because WolfCon may attract many MOBIUS members, Donna asked whether other options should be considered for the MOBIUS annual conference. Possibilities included not holding the conference in 2025, having a membership meeting in KC right before WolfCon, or holding an online conference. This will be discussed further at the December Board meeting.

X. State Librarian's Report

The State Librarian was not in attendance, so there was no State Librarian report.

XI. Other Business

The December meeting will be in person at the MOBIUS offices on Thursday, December 12.

XII. Adjourn Meeting

Sarah Smith motioned to adjourn the meeting, and Jennifer Nutefall seconded. The meeting was adjourned at 11:22am.