Members Present:

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| Aubin, Mary Ann | Kenrick-Glennon Seminary |
| Boruff-Jones, Polly | Drury University |
| Cogswell, Jim | University of MO- Columbia |
| Conroy, Margaret | MO State Library |
| Coughlin, Richard | Truman State University |
| Deatherage, Eric | Crowder College |
| DeClue, Stephanie | William Jewell College |
| Dudenhoffer, Cynthia | Central Methodist University |
| Gorrell, Renee | Goldfarb School of Nursing |
| Grogan, Angela | Westminster College |
| Hathman, Laurie | Rockhurst University |
| Hopkins, Melissa | Mineral Area College |
| Jones, Jon | Baptist Bible College |
| Kiel, Becky | Cottey College |
| Peters, Tom | MO State University |
| Reeder, Pam | MO Valley College |
| Rigdon, Helen | MO River Regional Library |
| Schneider, Julia | MO Western State University |
| Sidwell, Jean | AT Still University |
| Stumpf, Fran | Linn State Technical College |
| Trish, Maggie | MO University of Science & Technology |
| Trzeciak, Jeffrey | Washington University |
| Upchurch, Sharon | Culver-Stockton College |
| Walton, Ed | Southwest Baptist University |

Proxies Present:

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| Sharon McCaslin (for Jim Pakala) | Covenant Theological Seminary |
| Jim Cogswell (for Bonnie Posthelwaite) | University of Missouri – Kansas City |
| Jim Cogswell (for Chris Dames) | University of Missouri – St. Louis |
| Kathy Hart (for Leslie Galbreath) | Northwest Missouri State University |
| Tom Peters (for Corky McCormack) | Ozark Technical Community College |
| Stephanie Tolson (for Jill Nissen) | St. Louis College of Pharmacy |
| Genie McKee (for Nitsa Hindeleh) | Missouri Baptist University |
| Margaret Conroy (for Susan Morrisroe) | Missouri State Library |
| Renee Gorrell (for Marianne Cavanaugh) | St. Louis Art Museum |
| Dan Kammer (Janet Caruthers) | Columbia College |

Online Participants:

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| Julie Andresen | Hannibal-LaGrange University |
| Mollie Dinwiddie | University of Central Missouri |
| Chris Dames | University of Missouri – St. Louis |
| Kathy Hart | Northwest Missouri State University |
| Lisa Farrell | East Central College |
| Stephanie Tolson | St. Charles Community College |
| Liz MacDonald | Lindenwood University |
| Dan Mattson | Concordia Seminary |
| Sharon McCaslin | Fontbonne University |
| Genie McKee | Maryville University |
| Ann Sampson | North Central Missouri College |
| Sheila Ouellette | St. Louis Community College |
| Candice Baldwin | Metropolitan Community College |

Guests Present:

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| Donna Bacon | MOBIUS Consortium Office |
| Maegan Bragg | MOBIUS Consortium Office |
| Justin Hopkins | MOBIUS Consortium Office |
| Christopher Gould | MOBIUS Consortium Office |
| Scott Peterson | MOBIUS Consortium Office |
| Blake Henderson | MOBIUS Consortium Office |
| Megan Durham | MOBIUS Consortium Office |
| Adrienne Detwiler | MOBIUS Consortium Office |
| Jennifer Parsons | MOBIUS Consortium Office |
| Debbie Luchenbill | MOBIUS Consortium Office |

1. Welcome and Call to Order
   1. Valerie Darst called the meeting to order at 10:10 a.m.
   2. Valerie introduced new directors.
   3. Valerie announced the proxies.
2. Adoption of the Agenda

Fran Stumpf moved to adopt the agenda. Angela Grogan seconded. Agenda was approved as submitted.

1. Minutes of November 2, 2012

Cindy Dudenhoffer moved to approve the minutes. Laurie Hathman seconded. Minutes were approved.

1. Treasurer’s Report
   1. Donna Bacon introduced the Treasurer’s report with a report from the III Academic Library Directors’ Symposium. She had the opportunity to meet the new management of III. This is the first time there has been a management change since III was founded. SkyRiver has also been folded into III. Most of the people we are used to dealing with no longer work at III. The new CEO of III is Kim Massana. Donna met Massana at ALA Midwinter. The purpose of the meeting was to talk about costs and the sustainability of managing an Innovative system for MOBIUS on a long term basis. They discussed the possibility of decreasing the fees we pay for maintenance for III. Donna also talked about the strategic plan and that their pricing was a hindrance to that - i.e. the costs for new libraries and DCB pricing. The III administration said they would revisit their pricing structure to see if they can help make things more cost effective. They also discussed some of the issues MOBIUS has been having with the Sierra migration. Overall, Donna felt the meeting went very well and that the new CEO has a good vision for III.

Jim Cogswell asked how many of the new hires at III went into software support. Cindy said around 15-18 systems librarians were going into programming. Jim expressed concern that III needs programmers who can make the system work.

* 1. Budget Report
     1. Valerie officially recognized the finance committee for the work they've done this past year on numerous projects.
     2. Sharon Upchurch gave the treasurer’s report in Corrie Hutchinson’s absence. Sharon went over the FY14 budget and noted that it is an increase of 4.8% over last fiscal year. We are very concerned with costs and try to keep them low. Most of our expenses are fixed so there is very little room for economies.
     3. Union Catalog Cost Share - This document is a result of the revision of the assessment model. In the process, it was decided that we needed to tweak the way we assess the Union Catalog cost share. The way it was billed in the past is no longer reflective of how the costs are currently incurred. The new model eliminates the disincentivization for sharing e-books.
     4. Local Catalog Cost Share – This document breaks down local catalog sharing. Laurie Hathman asked if this includes request-able items. Donna said this includes everything you have on your local catalog. Sharon also pointed out that MERLIN is now managing their own server so you see a change on the Local Cluster without Server Support based on the fact that we no longer charge them for that.
     5. Assessment document for FY 14 - the board has approved the changes. This model removes the disincentivization for resource sharing of all items. There are some institutions (17) that have increases over 10%. These institutions will receive a subsidy for this year to keep their increase capped at 10% but will be responsible for the entire assessment the next year. Tom Peters asked how we would make up that difference. Donna mentioned that there is money left over from an unfilled position that will allow MOBIUS to absorb the additional costs for this year. Sharon publicly mentioned how valuable Corrie has been to the Board this year and to the assessment process.
     6. Financial Disaster Planning Task Force - based on the state of the world and the economy today, the Board felt it was important that we come up with a plan in the event that there is a financial disaster. This is not in response to any specific event; this is merely an attempt to plan ahead for any emergencies that may arise in the future. Valerie asked for volunteers for the task force to contact her. This is a way for membership to become more informed about the finances of the organization. Fran asked if it is possible to add the word “financial” to the document so that it can be differentiated from a physical disaster plan. Valerie said we would make that change. Richard Coughlin asked if the plan is only about financial matters or if it also deals with the entirety of disaster planning. Valerie said the intent of the Board was for overall disaster planning so there would be no need to add the word “financial” to the document.

1. Old Business
   1. Electronic Books Update Report and Trial Subscriptions - Donna provided a brief overview of the impetus for the ebook sharing project. Many of the ebook vendors did not really understand what we were asking for and could not come up with a proposal. At first, ebrary was the only vendor that could provide a proposal for the type of model we wanted. Recently, EBSCO came out with a model that is similar to ebrary's. They provided a proposal in competition with ebrary. After the EBSCO quote, Donna went back to ebrary to let them know that the EBSCO quote was significantly lower. Ebrary came back with a revised quote. Both of the quotes were originally lump sums. Donna asked them to give the quotes broken down as cost per institution. Donna went over the quotes from each vendor.

Tom pointed out the 3 year deal for ebrary provides a significant discount. Pam Reeder asked what the difference in numbers as to how many titles. EBSCO has 112,000 titles to date and ebrary has approximately 90,000. Sharla Lair said she has set up 30 day trials of both products to give everyone the chance to look through the content. The trials will start Monday, March 4th. There are links on the MOBIUS website. There is also a comment section on that page. Sharla highly encourages the membership and their staff to leave comments to help make a decision. There are also webinars set up for next week for both vendors. Sharla will send out an email with all the dates and links for all the trials and webinars.

Tom asked if both vendors have said that this is their bottom line. If not all members are in, do we need to figure out how to spread their bottom line over the members who are in? Donna said that is not necessarily the case. Sometimes EBSCO is willing to renegotiate, sometimes they are not. With ebrary, this is a complete buy-in price. She feels that the price would go up if not all members participated. Cindy mentioned that this all came out of the ebook retreat held in September. The intent is to have a union catalog of ebooks. To achieve that goal would require buy-in from the entire membership.

Eric Deatherage asked about what ‘purchase’ means. Donna clarified that the costs are for licensing, rather than true ownership of the ebook content. Maggie Trish asked if we can get an overlap analysis. Sharla tried, but the lists are so large, the process was too overwhelming. Ed Walton said he talked to both vendors and there is a 40% overlap. But that came from one of the vendors so the number is potentially biased. Maggie said she has someone who could try to do an overlap analysis. Maggie also asked if it included free Marc records; Donna said it does. Ed asked if the trial will include all titles that will be in the collections. Cindy said these collections are not mutually exclusive, we could choose to have both. Donna asked how the membership feels about the costs. Mollie said she looked at comparisons and they save money. Helen Rigdon from MO River Regional Library said she doesn't know how valuable it would be for her public library patrons. Renee Gorrell from Goldfarb School of Nursing said there are many useful titles for her school. Stephanie Tolson asked if the Community College Collection is in the Academic Collection. Donna said it is. Eric asked if the publication dates are updated regularly. Donna said they do update regularly and that weeding does occur.

Donna said after the previews in March, they will look at the comments and the board will take this up at the May 1st board meeting. We don't have another membership meeting until June. Should we meet before June to discuss the ebook proposal? Pam Reeder suggested an email discussion as a group before the June meeting because some budgets are already set for FY13-14. Becky Kiel pointed out that we can't vote in a webinar format. Cindy said we could have a webinar for discussion, followed by a Survey Monkey.

Cindy moved that we proceed with the trial and a feedback forum, then meet virtually followed by a survey, then in June we vote to move forward. Angela seconded. Jim Cogswell asked to amend the motion to include others at each institution, not just a membership meeting of directors only. The motion passed as amended.

* 1. Human Resource Committee update - Valerie provided an update on the human resource committees’ work. Donna, Corrie and Valerie met with a retirement specialist. They are still sorting out issues related to retirement plans for employees. The consultant is researching the current plan for employees and will make recommendations for a future plan. The consultant is also working on some generic employee policy statements. Progress has slowed, but that's not a negative thing.
  2. Sierra Update - Donna reported that Swan will need more server resources to take on Sierra. Everyone will be getting emails about server assessment. If you have any problems with Sierra, no matter how small, you need to speak up. Tom Peters asked if call number searching has been resolved. Adrienne Detwiler said there are a lot of known issues with call number searches. We are waiting for updates on that issue. Donna recognized Adrienne for the great job she did with implementation.
  3. Communications Plan Final Document - Valerie went over the communication plan. She pointed out the chart at the end that allows them to track their progress with the plan. This will be posted to the MOBIUS website to refer to.
  4. Associate Membership guidelines and administration fees - Donna reminded the group that they voted at the last meeting to add an associate membership level. Donna has been approached by some libraries about participating in electronic resource purchases, training and courier service (if they choose). The Board set the price for associate membership at $250 per year. The finance committee discussed the membership fee at length and reviewed numerous pricing scenarios. Donna said she is unsure how this will be received by the libraries in the state. They plan to work on marketing this service.
  5. Evergreen Update - Donna gave an update on the Missouri Evergreen project. All the costs are currently being paid by the Missouri State Library. Donna listed the libraries that have gone through migration and implementation thus far. These libraries pay a maintenance fee and migration fees so there is a small profit in the endeavor. There are still libraries interested in joining the Evergreen consortium. The Evergreen systems administrator position is still unfilled at this point.

1. New Business
   1. Election policy and call for FY 14 volunteers for Board of Directors Service - Cindy discussed the board election policy. There are three open positions for the next year. Cindy will send out a formal call for nominations next week for those that are interested in nominating someone or nominating themselves.
   2. MOBIUS 2013 Annual Conference - Donna asked everyone to go back and ask their staff for program proposals. We are short on submissions at the moment. The conference will be in Jefferson City at the Capitol Plaza Hotel. Susan Morrisroe has offered to organize a hospitality committee. The membership meeting will be at the Missouri State Information Center and will end with a tour. The days have been changed to June 3-5 which is a Monday- Wednesday. The keynote speaker will be Steven Bell, Vice-President/President-elect for ACRL and author of the blog “From the Bell Tower.” He will be coming in the day before and will be available during the conference after his speech.

For training day, things will be slightly different. This year, Lead the Change, a Library Journal event, will be held on training day. It is an all-day event. There has been good feedback for this program in other states. The State Library has agreed to pay the registration fee for Lead the Change. It is limited to 100 people. This program will be at Lincoln University. Other training sessions for that day will be for assessing value in your library, marketing e-resources, maker spaces, and RDA for the non-cataloger. These are a departure from the kinds of programs we've done in the past. There will also be a III presence at the conference, but what that looks like is not firm at the moment.

1. Executive Director’s Report
   1. Donna spends a lot of time looking at the strategic plan. The plan is a three year pan and is very specific. One of the things on the plan that Donna has been doing is looking for new members. She met with the Kansas City directors last month for lunch with some non-MOBIUS members. Donna gave them a presentation over lunch about the benefits of MOBIUS. Several have contacted Donna for quotes.
   2. Donna spoke with Central Arkansas library system in Little Rock. Their director said there were nine libraries in the area interested in moving to Innovative. That director will organize a lunch with all the directors that Donna will attend so they can discuss the issue.
   3. There are still two open positions at MOBIUS.
2. Missouri State Library Report
   1. Margaret Conroy provided an update from the Missouri State Library. She said the State Information Center is happy to host the June membership meeting.
   2. Open positions include a special services librarian at Wolfner, and a youth services consultant position.
   3. LSTA budget - they planned for an 8.2% decrease in funds due to the sequester. There will be more concern for the end of March if there is no federal budget and the government goes into shutdown mode.
   4. The new administration is learning how to work together. There is a lot of education needed for the new administration.

1. Other Business - No business
2. Cluster reports:
   1. Merlin – Maggie reported that Missouri S & T has an open director position.
   2. Lance – Fran reported that Lance needs 22,000 Inn-appreciation points to purchase Circa. Donna reminded everyone that you have until the end of April to spend your points. If you're not going to use your points, please consider giving them to a cluster that needs them.

Valerie Darst reported that Moberly Area Community College has a new president.

* 1. Quest - Cindy reported that Central Methodist University has a new president. Dr. Roger Drake. He will begin July 1st.
  2. Arthur - Angela Grogan reported that Lincoln University has a new president.

1. Adjournment
   1. Fran Stumpf moved to adjourn. Helen Rigdon seconded. The meeting adjourned at 2pm.