**Members Present:**

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| Valerie Darst, President  Academic Library Representative | Moberly Area Community College |
| Laurie Hathman, Vice-President/President-Elect Academic Library Representative | Rockhurst University |
| Renee Gorrell, Secretary, (online)  Special Libraries Representative | Goldfarb School of Nursing |
| Sally Gibson, At-Large Member (online)  *Filling in remainder of Kathy Hart’s term* | Missouri Western State University |
| Sharon McCaslin, Past President and Secretary Pro Tempore | Fontbonne University |
| Claudia Cook, Public Library Representative (online) | Missouri River Regional Library |
| Eileen Condon, At-Large Member | Webster University |
| Ann Campion-Riley, At-Large Member | University of Missouri |
| Ellen Dickman, At-Large Member | Logan University |
| Stephanie Tolson, At-Large Member | St. Charles Community College |
| Donna Bacon, Executive Director | MOBIUS |

**Members Absent:**

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| Katie Marney, Treasurer At-Large Member | Culver-Stockton College |
| Robin Westphal, State Librarian | Missouri |

1. Call to order- Valerie Darst, President, called the meeting to order at 10:00 am.
2. Adoption of the agenda: Valerie declared the agenda adopted.
3. Approval of Minutes: After some minor changes, the minutes from the December 14, 2018 board meeting were approved.
4. Treasurer’s Report:   
   a. The December financial report was received.

b. Donna Bacon noted that most of our recent losses in reserves had been regained as the market fluctuates.

1. Committee Reports
2. Circulation and Courier: Eileen reported that the committee met in January.

One position on the committee will be vacant for the next few months, but will probably remain so, as it is nearly time for annual appointments.

Suggested improvements to the label maker were discussed.

The committee discussed IdeaLab, consolidated sub-delivery stations, and Prospector issues.

1. User Experience and Metadata: Ann reported that the committee met in January. They discussed INNReach re-indexing and heading reports problems in clusters and the possible creation of a best practices document.
2. E-Resources: Stephanie reported that this committee has sent out a survey to the membership and expects to have results to report at the March 15 membership meeting.
3. ILS Marketplace: Ann reported that the committee met and discussed linked data, ERM, Agency, etc. Most of this information was included in the newsletter sent out by Donna. Members were reminded to be prepared for the server migration dates.
4. Public Libraries: Claudia reported that they are working on programs for the annual meeting.
5. Task Force on Digitization and IR: Donna reported that the three webinars were conducted. There were 70 to 80 registrants for each, but only about 30 attendees in each and only about a third of those attending responded to the surveys. The recordings of the webinars were of poor quality, but they have been sent out, the last one (a re-recording of the Vital webinar) being sent out the morning of the Board Meeting. Backstage is also providing a quote on its services of scanning and digitization. At this time, we have no price quotes, no proposals, and have not yet started on a grant application. This will be a topic of discussion at the March 15 membership meeting. The Task Force is being asked to provide an executive summary of the three products, including the results of interviews with other consortia using these products, which will be distributed before the membership meeting. Opportunities for digitization grants are becoming scarce and any proposal we make will have to be uniquely combined with some other aspect of our project, possibly linked data, OER, emphasizing our unusual library types (seminaries or museums), or unexpected partners. Concern was expressed about Elsevier’s purchase of Bepress.
6. Old Business.
7. Policy on Sierra Logins approval.

A revision was presented, but the new release of Sierra will require additional changes to the previously passed policy. This was tabled until the April Board Meeting with the hope that these problems are fixed by then.

1. New Business
2. Assessment Model

MOBIUS continues to look at other possible changes to the model, including separations by type of library, relationship to MOBIUS, and size. Whatever model is used, the amount collected is still a distinct shortfall in the budget, due to years of discounting, including the recent discount for MSU. A three percent increase each year does not make up for the budget shortfall. The consensus of the board was that the membership needs to be informed at the March meeting about MOBIUS services which could be cut (including revisiting Authority Control) as well as services which currently are not charged for (such as a service fee for consortial database provision). Minor adjustments will not be enough, and the membership needs to know why their assessments need to be increased. All have received their ROI information and alternative vendors are not likely to provide substantially lower costs.

1. The Future of MOBIUS

Concern was expressed about the loss of institutional memory and possible complacency about the benefits of shared resources in a state which has taken MOBIUS for granted for decades. MOBIUS needs to counter the perception that we are just in the business of moving books around. We should also find some way to capitalize on our hidden collections. At the March meeting the membership should be at least considering the possibility of increasing the inadequate assessments they have already approved for next year.

1. Shared Print Programs

A link to an ALA presentation on shared print programs was distributed. Shared collection development is only visible in small isolated areas in the state. MOBIUS has not yet developed much support for this. The Board was reminded that the University of Missouri is still collecting the last copies in the state, as needed. Their print storage expansion has been delayed until a 2021 completion date, but last copies should still be sent to Columbia.

1. Service Level Agreements

While most founding institutions in MOBIUS signed a Memorandum of Understanding on joining, after becoming a non-profit MOBIUS negotiates a Service Level Agreement. Donna explained some of the variances needed in the stand-alone SLA for St. Louis County, such as the payment section, the listed services and products and the jurisdictions where the dispute resolution would end. It was moved, seconded, and passed that the St. Louis County Service Level Agreement be approved.

The Board then expressed some concern about the specificity of the products and services listed in an agreement which may stand for many years. It was agreed that, for future SLAs, the document should specify that it is for a stand-alone library. They also requested language above the lists of products and services which indicated that the delivery of specific services might fluctuate over time.

1. UCM Exit Services

Correspondence between MOBIUS and the University of Central Missouri was distributed. UCM has declined to pay the nominal cost of exit services to systematically remove UCM from the AVALON cluster. Site Coordinators do have access and an inexperienced attempt to do these necessary tasks could have serious repercussions. Site coordinators have access for making changes but it is important that this process be overseen by MOBIUS to avoid disruption of services to all MOBIUS members. The MOBIUS President will write a letter on behalf of the Board, stating that MOBIUS will do the necessary steps after the service is severed on June 30. MOBIUS will have to take steps to see cut off lending and borrowing with UCM so that member collections are not seriously jeopardized.

1. Bylaws

The UCM discussion led to a suggestion that the Bylaws should have additional language specifically concerning the payment of exit services under the section on Resignation. Proposed language was:

*The resigning member is responsible for paying MOBIUS for exit services, as assessed.*

This bylaws change will be prepared with all due deliberation for the June membership meeting.

1. March 15 Membership Meeting Agenda

Innovative personnel will be at the March membership meeting to explain the new discovery system and the new INNReach platform. The future of MOBIUS discussion will also be on the agenda, probably using small table conversations. An attempt will be made to break up the tables and have conversations among diverse members. The budget shortfall will be addressed, including the reality of discounts and their impact on our future. UCM exit considerations will be mentioned. There should be a report from the Task Force on Digitization and Institutional Repositories. Board nomination and recruitment will also be encouraged, with two positions being open in this election cycle.

1. Conference Planning

The state library was late with the grant approval this year, which has slowed down the progress. The conference will be held in the Holiday Inn conference center in Columbia. The invitation to vendors and the call for proposals is already out. The training day will have at least two full day concurrent workshops: Managing Organizational Change (for manager and would-be managers) and Organizational Change (for staff).

There will be a training day seminar on Bibframe and Linked Data, possibly conducted by Jodi Williamschen from the Library of Congress. We are waiting for her to receive permission. Donna has asked Philip Schreur from Stanford University to do the keynote. Stanford is one of the libraries working on the LD4L Project on Linked Data. Ann suggested someone from the University of Iowa if Philip declines. Ann also suggested Lorcan Dempsy from OCLC. Board members asked for an approximate breakdown of the shared costs of conference: about 1/7 is paid for by vendors and, of the remainder, half is paid for by the state grant and half is paid for by MOBIUS. The state has been gradually reducing its support from the grant. Space should be possible for cluster gatherings, possibly after the Membership Meeting the day before the conference. There may be a follow-up of the March 15 membership meeting and the listening post conversations. A session on how MOBIUS works is planned, allowing Q & A and an opportunity for those new to directorship or new to the state to become familiar with their responsibilities.

1. Executive Director’s Report:

Donna reported that she sent out a newsletter, which will continue, as needed, with an irregular schedule. Awareness will be encouraged at the March membership meeting. 40% of those receiving the newsletter did open it. The new contract implementation projects are mostly complete.

Webinars are planned to talk about ERM & KB implementation with KC-Towers and some other libraries MOBIUS has done in the past several months, including a comparison to other products (such as article linkers) for those institutions which are considering dropping other services. The move to AWS is scheduled and moving forward. The new members of St. Louis County and Central Arkansas are being scheduled. Most of the problem with Arkansas is with couriers. Evergreen is going well with new installations. MOSS (NC Cardinal) has implementations going well. Asbury Theological Seminary (Covington KY) is looking for management of their Evergreen system. MOBIUS is providing conference support (for a fee) for the Evergreen Conference this year. The SOC II audit is continuing and may be complete by June 30. MOBIUS staff have been busy developing a values statement.

1. State Librarian’s Report: no report
2. Other business: none
3. Next Board meeting will be April 5, 2019. Membership meeting will be March 15, 2019.
4. Adjournment: The meeting was adjourned at 2:40 pm.