MembersPresent:

|  |  |
| --- | --- |
| Mary Ann Aubin | Kenrick-Glennon Theological Seminary |
| Waheeda Bilal | MO State Library |
| Debbie Bradshaw | Nazarene Theological Seminary |
| Lea Briggs | Northwest MO State University |
| Chris Brite | Conception Abbey & Seminary |
| Beth Caldarello | North Central Missouri College |
| Bryan Carson | MO Valley College |
| Eileen Condon | Webster University/Eden Seminary |
| Valerie Darst | Moberly Area Community College |
| Eric Deatherage | Crowder College |
| Ellen Dickman | Logan University |
| Cynthia Dudenhoffer | Central Methodist University |
| Sarah Fancher | Ozarks Technical Community College |
| Lisa Farrell | East Central College |
| Lori Fitterling | Kansas City University |
| Michelle Franklin | State Fair Community College |
| Sally Gibson | Missouri Western State University |
| Renee Gorrell | Goldfarb School of Nursing |
| Angela Grogan | Westminster College |
| Rebecca Hamlett | William Jewell College |
| Kenette Harder | Midwestern Baptist Theological Seminary |
| Sandra Harris | Maryville University |
| Laurie Hathman | Rockhurst University |
| Melissa Hopkins | Mineral Area College |
| Emily Jaycox | MO History Museum |
| Katie Marney | Culver-Stockton University |
| Rebekah McKinney | MO Baptist University |
| Rebecca Nichols | Avila University |
| Linda Orzel | Harris-Stowe State University |
| James Pakala | Covenant Theological Seminary |
| Tom Peters | Missouri State University |
| M.J. Poehler | Kansas City Art Institute |
| Bonnie Postlethwaite | University of Missouri-Kansas City |
| Christina Prucha | State Technical College |
| Ann Riley | University of MO- Columbia |
| Jared Rinck | Metropolitan Community College |
| Mark Schleer | Lincoln University |
| Eric Stancliff | Concordia Seminary |
| Susan Swogger | A.T. Still University |
| Stephanie Tolson | St. Charles Community College |
| Courtney Trautweiler | Cottey College |
| Ed Walton | Southwest Baptist University |
| Stephen Wynn | Truman State University |

Members Online:

|  |  |
| --- | --- |
| Julie Andresen | Hannibal LaGrange University |
| James Capeci | Missouri Southern State University |
| Chris Dames | University of Missouri- St. Louis |
| Barbara Glackin | Southeast Missouri State University |
| Amy Groskopf | Davenport Public Library |
| Sheila Ouellettee | St. Louis Community College |

Guests Present:

|  |  |
| --- | --- |
| Rebecca Givens | Covenant Theological Seminary |
| Steve Jamieson | Covenant Theological Seminary |
| Elizabeth Steffen | Jefferson College |
| Kim Garzia | Jefferson College |
| Frances Behrman | Kenrick-Glennon Theological Seminary |
| Chris Vaughn | Midwestern Baptist Theological Seminary |
| Kelly Brown | MO Historical Museum |
| Amber Carr | Missouri Sothern State University |
| Alexandra Duenow | Nazarene Theological Seminary |
| Sarah Mabee | Ozarks Technical Community College |
| Renee Brumett | Springfield-Greene County Library |
| Jenny Ertel | Springfield-Greene County Library |
| David Bayless | St. Charles Community College |
| Kirsten Abotsi | St. Louis Community College |
| Malinda McBride | State Fair Community College |
| Sheila Urersy | Three Rivers Community College |
| Peter Johnson | William Jewell |

Proxies:

|  |  |
| --- | --- |
| Justin Megahan for Sharon McCaslin | Fontbonne University |
| Joette Klein for Lisa Pritchard | Jefferson College |
| Debbie Young for Kathy Sanders | Three Rivers Community College |
| Josh Welker for Gail Staines | University of Central Missouri |
| Renee Brumett for Regina Cooper | Springfield- Greene County Library |

1. Opening the Meeting
   1. Call to order – Valerie Darst (President) called the meeting to order at 1:06pm. She read the list of proxies, online attendees, and guests.
2. Adoption of Agenda.   
   Lea Briggs moved and Mark Schleer seconded; agenda adopted.
3. Approval of March 15, 2019 meeting minutes.  
   With some corrections, Jim Pakala moved and Emily Jaycox seconded; minutes were approved as corrected.
4. Introductions  
   a. Valerie thanked outgoing Board members, Sharon McCaslin and Stephanie Tolson.
5. Renee gave the 2019-20 election report; new incoming Board members are Christina Prucha, At-large member 2019-22; Edward Walton, At-large member 2019-22; Sally Gibson, At-large member 2019-22, Lea Briggs, Academic library rep 2019-22.
6. New MOBIUS Member, Sarah Brown, St. Louis Co. Library was acknowledged.
7. New Lincoln University Interim Library Director Mark Schleer was acknowledged.
8. Katie Marney, Treasurer, reported that MOBIUS had a clean audit; our Reserve funds are invested conservatively. We currently have $1.4 million in our Reserve fund, and $1,088,000 in our Contingency fund.
9. President’s Report (Valerie Darst)
10. Old Business: Discussion of Contingency Funds and Reserve Funds; purpose of each and how each is funded. Donna Bacon, Executive Director, gave an explanation. MOBIUS’ Fiscal year is July 1-June 30. She prepares the budget then meets with the treasurer and the finance committee. They present the preliminary budget at the August Board meeting, and the final at the October Board meeting. The assessment is then presented. MOBIUS contracts with an outside accounting firm; Donna and Maegan work with them throughout the process. Our “leftover” monies are placed in the Contingency fund; that would be money beyond the income from member libraries – budget surplus. Contingency funds can only be used with approval of Board members, and are used for cash flow. This can also be used for member subsidies, and/or special purposes, such as the recent MOBIUS mergers, and the SOC2 audit. Our Reserves fund is invested, with a very conservative investment strategy at Commerce Bank. The Reserve fund is for emergencies only, and is very rarely used. It currently stands at $1.4 million. Donna concluded her explanation by asking if there were any questions, and encouraging members to reach out anytime they have questions.
11. New Business: Listening Post reports. Valerie gave some background on the Listening Posts; the Board wants to hear from member libraries, across all staff. Board members have so far visited: Moberly Area Community College, Central Methodist Univ., KC-Towers libraries, Univ. of Missouri-St. Louis, and Washington Univ. Some common themes have been noticed, including concerns regarding delivery times and book handling between Missouri and Prospector libraries; people prefer more face-to-face committee meetings; staff want more shared e-books. Valerie also reported that there will be an upcoming meeting; she, Laurie, and Donna will meeting with Commissioner Mulligan, with the MO Department of Higher Ed.; this will be an “awareness” meeting, for possible future collaboration. Jim Pakala reminded members how important CBHE was in the formation of MOBIUS. Valerie told members that the Board is looking at a special task-force for Stand-alone members; the by-laws will need to be changed.
12. Missouri State University update: Tom Peters reported that MSU sent out an RFP; he said he did not yet know if they would be leaving MOBIUS. They are looking at a decline in enrollment, and increased costs, especially in serials. They have a very tight budget and are under severe fiscal constraints. He stressed that MSU does not want to leave MOBIUS, but are being forced to look at their fiscal options.
13. Committee Reports
14. Circulation and Courier: Eileen Condon reported that they have met once since the last membership meeting; there have been problems with Pickup Anywhere, as staff are using the wrong bands. There have also been problems with reading barcodes containing numbers and letters. There are changes to the label maker; some of those labels are being “cleaned up”.
15. User Experience and Metadata: Steve Wynn reported that they have met once since last membership meeting. He said the Authority Control Cluster Policies are posted and encouraged members to look at and add to that space.
16. E-Resources: There has been no meeting since the last membership meeting; they will be meeting after the conference.
17. ILS Software and Services: Ellen reported that they met in May; they discussed the server migration and the IUG conference. Members should expect to see a survey regarding training needs.
18. Task Force on Consortia Digitization and Repository Software: Emily Jaycox reported that they have not met since last membership meeting. She told members about the survey results; approximately 30-35 would be interested in digitization.
19. Public Libraries Task Force: Claudia reported that this new task force was formed as public libraries are a growing population in MOBIUS. Claudia would like to see more connectedness among that group.
20. Executive Director’s Report: Donna reported that St. Louis Co. Library go-live date was June 19. They are not using Pickup Anywhere at this time. Central Arkansas Library System has signed on; their go-live date will be in August. There are some courier issues now. The entire MOBIUS office staff has been working on the SOC2 audit; all policies and procedures have to be reviewed. They have been migrating all servers to Amazon Web Services; there have been a few problems, and Donna is meeting with Innovative regarding those. The OverDrive shared system is going well, there are now 19 member libraries. The OverDrive – MOBIUS Collection was a presentation at the ACRL conference in April. Donna has been / is going to various conferences this spring, including Director Link and Evergreen International. She sat at the booth during that one, while Blake gave a presentation on updating MARC records. Debbie has been active with documentation and the outreach committees. Donna also attended the Innovative Users group conference. Jim Talman is stepping down as CEO and will now be the Chair of the Board of Directors. Shaheen Javadizadeh is the new CEO. Donna and Steve have worked on an RFP from Iowa Libraries and Stat Courier, for their public libraries. They also submitted an RFP for MO Evergreen; we have hosted their managed services through a contract, but they are now working with a grant. MO Evergreen has responses from MOBIUS, as well as other vendors. Donna reminded members of the evening Keynote speaker, local author Alex George.
21. State Librarian’s Report: Waheeda Bilal reported from the MO State Library. The legislature approved $1.18 million I state aid for public libraries. Wolfner Library’s new director is Lisa Bowman who will start June 16. There will be a posting for the position of the recently vacated Cataloging and Metadata position. Visiting author continues for academic libraries. The State Library recently completed visits with IMLS.
22. Cluster and Member Libraries Reports:

Arthur reported that they met in April, and will continue to meet.

Avalon reported that there is an opening for an Instructional Services Librarian.

Bridges report given by Jim Pakala: Concordia’s Ben Haupt has been appointed Associate Provost, which at least for now will supplant his classroom duties, but he will continue as Director of Library Services. Fontbonne’s Library Admin Assistant, Karen Domagalski, is retiring this month. Maryville has hired Kyle Jenkins. He begins June 13 as Evening Operations and Reference Specialist because Terrence Cotton was hired into the Library Technology Strategist position. Maryville is interviewing for the vacancy left by Jake Beard who is now with St. Louis County Library. And, groundbreaking for the Library’s expansion has been slated now for early 2020. Missouri Baptist’s Rebekah McKinney on March 25 officially became Director of Library Services. During renovation the Library staff, collections and equipment have been operating elsewhere on campus but they are to return to their building before fall. Keith Ross has completed his first year as the new president. At Covenant the head of Tech Services since 1991, Denise Pakala, will be volunteering some hours beginning in July, but as of June 30 Rebecca Givens is succeeding her. Today is Becky’s first in serving on our Staff.

Ann Riley reported on behalf of Missouri Univ of Science and Technology; they will have a new Library Dean July 1.

Univ. Missouri Columbia reported that they are working on the contract for renovation at Ellis Library. Ann is chairing a task force to look at open access journals.

Univ. Missouri Kansas City reported that their students voted in favor of a library fee this spring. They are going to be fund-raising for their building, as well.

Univ. Missouri St. Louis – Bonnie reported that Chris Dains had an accident in March and has been out of the office, although he is checking in regularly.

Claudia told members that the tornado in Jefferson City missed the MO River Regional Library by only one block.

1. Next Board meeting will be June 5, 2019.
2. Meeting was adjourned at 2:35.