MOBIUS Board Meeting Minutes 2/3/23

Virtual: Via Zoom

Attendance

Members Present:

Donna Bacon, Renee Brumett, Eileen Condon, Christopher Dames, Eric Deatherage, Sally Gibson, Doug Holland, Kim Kietzman, Donna Monnig, David Morris, Sarah Smith, Zana Sueme, Courtney Trautweiler, Ed Walton

Members Absent: Robin Westphal

1. Call to order 10:03. All board members introduced themselves as we welcomed Renee Brumett, who is serving as Public Library Representative.
2. Adoption of the Agenda (Presenters: Sally Gibson) Donna Monnig moved to approve the agenda; Sarah Smith seconded. The agenda was approved.
3. Approval of December 9TH, 2022 Minutes: Sarah moved to approve the minutes; Donna Monnig seconded.

There were no questions and no corrections. The minutes were approved.

1. Treasurer’s Report: Eric reports that investments look good. He is familiarizing himself with the budget and has consulted with Donna Bacon and with Ed Walton during the process. He is using the new format and reports that we are doing well. There were no questions.
2. Committee Reports
3. Bylaws- Zana: There is nothing to report. We have not met.
4. Circulation and Courier – Eileen: They were scheduled to meet but the meeting had to be postponed. She believes the meeting will be held next week.
5. Digitization – Sarah: She has not been able to attend a meeting yet, due to scheduling conflicts, but she provided the following summary. The Letter of Intent for the Year 3 LISTA Grant was submitted on January 17, 2023. The interns hired to inventory items to be digitized at all six academic campuses have concluded their work, resulting in detail on approximately 50,000 pages to be digitized. On February 6th, the committee is meeting to discuss the Open-Source DAMS Software Hyku which is a second option for replacing Vital this summer. The discussion of the third study guide to be led by Eli Boyne of the Northeast Document Conservation Center (NEDCC) has been scheduled on February 23, 2023. The topic for this discussion is “Planning for Digital Preservation”. Anyone interested in attending is encouraged to contact Adrienne Detwiler.
6. E-Resources – Eric: The committee met on December 15th. Christina provided some updates on MOBIUS activities. They discussed display issues for the new union catalog. They discussed inclusion of 856 fields. Opinions were mixed. This will be an ongoing conversation. Regarding EDS: they discussed involvement in implementation. Donna had recommended a session with libraries already using EDS, which they felt would be beneficial. They may consider holding this session in the spring. They want to support libraries using E-Resources and discussed different options. Christina is creating a spreadsheet of vendors and services provided. There were no questions.
7. Professional Development – David: The committee met January 19, 2023. Work is proceeding on the unified calendar of training events and FAQ page, with the goal of unveiling both in June at the MOBIUS Conference. The committee is drafting a new call for applications for conference travel scholarships. A draft will be ready for consideration by the time of the Membership Meeting on March 10th. The committee is drafting a proposal to present at the MOBIUS Conference: this will be finalized this month. The next meeting will be held on February 16, 2023. There were no questions.
8. User Experience – Doug: Nothing to report; no additional meetings have been held. He did hear from Robin that she is planning to get something scheduled in the spring.
9. Old Business
10. Listening Sessions: Donna reports there have been no Listening Sessions because of the holiday. She has emailed Bridges and Archway to schedule meetings. The Explore cluster will be meeting together. She has scheduled Fontbonne and is working with Sarah to schedule St. Louis Community College. She will be scheduling St. Louis libraries in March and April.
11. ILL Policy and MOBIUS Prospector Reciprocity- Eileen: There was no meeting. There is no update.
12. Folio and Project ReShare Planning and Implementation-Donna: Much of the time has been spent forming working groups. Cataloging, Acquisitions, and ERM working groups were formed. They felt it would be best to separate ReShare and Circulation, which would allow Circulation to focus on Folio. They established a separate ReShare group. They formed a Training working group to come up with a training plan. They created a discussion list for each group.

They had two orientation sessions this week for the groups. They discussed what their roles will be, who the chairs would be, and so on. They discussed the wiki and where it is found. They have been set up on the Folio sandbox. They have been set up on Monday.com. People are asking questions still on EDS and Locate. The groups will help with strategies for communicating with the membership, especially for communicating the need for decisions.

The cataloging group will be the first to get started. They will be meeting on a weekly basis for the remainder of the year most likely. All the cluster bibliographic databases have been sent for de-duping. This process will likely be repeated many times. They are started already with the EBSCO app, “Inventory”, which holds the catalog records.

The Circulation group will be starting in February. The Reshare group and Training group will start in March. After that will be the ERM group in April, with Acquisitions starting in late April.

Donna asked if there were any questions on the working groups; there were none.

Folio: They did finalize the list of functional requirements for ReShare. This was done in December to meet the contract requirements. The whole list is posted on the Reshare wiki.

The team has spent a huge amount of time on integration with Sierra and Polaris. They have also been working on the past several months on enhancements for consortia libraries and consortia offices. They have come back to the MOBIUS team with a plan and roadmap for this. This will make management much better. Some of this has been posted on the Folio wiki. This will be posted when they have the final list from EBSCO.

Donna asked if there are any questions. Sally asked about EDS migrations. Donna reports the libraries that those who have started have gone well and the rest are on target to start on time and are expected to be done this summer. There have been several questions on Locate. It is in development, and we will get it. We have had questions on Syndectics and Content Café. We are waiting on answers on that as well.

1. New Business
2. End of Clusters and plan for future groups: A discussion ensued. Donna mentioned a potential workshop recommended by OhioLINK. This would encompass collaboration, relationship building, and related strategies. This remote session was very successful for their group and the presenters were highly recommended. Further discussion ensued. Donna will contact the presenters to find out about availability and cost. Kim notes it would help if CE would be available. We will also reach out to Directors. Sally will start a draft of an email and get it out to the board in advance. We will also add it as a topic at the Membership Meeting.
3. Risk Assessment Review- Donna: There have been very few changes. The staff has reviewed it as well. Sally asked if anyone has any questions or need clarifications. Donna commented that they added Pandemic. Discussion ensued. It is recommended that vendor closure or merger be added. A spreadsheet error will be corrected by Donna.
4. March Membership Meeting- Sally: Topics will include Folio migration and updating the group on the progress that has been made.
5. Board Elections- Sally: Zana will have to solicit nominees from the membership. We will need one Public Library Representative and two members At-Large.
6. Executive Director’s Report and the Strategic Plan Update- Donna: She does not have anything additional to add currently. The focus is Folio.

She visited Southwest Theological Seminary. They are interested in Folio. Donna is speaking with EBSCO about this.

Christina is working with Donna on the ICOLC meeting in April, which will be held in St. Louis.

Donna has been elected to the ReShare Steering Committee. This is a two-year commitment.

They are still interviewing for a Dev-Ops staff member.

Donna visited Renee Brumett and provided orientation. She visited Ozark, Nixa, and Sparta.

The ER&L conference is coming up and she will be part of a panel discussing the migration progress.

The office is moving to a Zoom phone system.

They are preparing for the MOBIUS Conference, which will take place in St. Louis at the Doubletree in Chesterfield. Registration and call for proposals have gone out. They are working with EBSCO on ideas for the keynote. They are working on training ideas for Training Day.

Their 990 was filed.

There were no questions for Donna.

1. State Librarians Report: Robin is not present; there is no report.

Final Questions: Where will the Membership meeting be held? Donna confirms it will be at the Hampton Inn in Columbus, where we met before.

1. Adjourn Meeting: Motion to adjourn: Sarah Smith. Seconded by Kim Kietzman. Approved and meeting adjourned.