MOBIUS Board Meeting Minutes 4/14/23

Members Present:

Donna Bacon, Renee Brumett, Eileen Condon, Eric Deatherage, Sally Gibson, Kim Kietzman, Donna Monnig, David Morris, Sarah Smith, Ed Walton

Present Virtually: Doug Holland, David Morris, Courtney Trautweiler, Zana Sueme

Members Absent: Robin Westphal

1. Call to order 10:01.
2. Adoption of the Agenda (Presenters: Sally Gibson). Sally had one change to make for the agenda: Barb McFadden will join us at 1:00 p.m. Eileen Condon moved to approve the agenda; Sarah Smith seconded. The agenda was approved.
3. Approval of February 3rd, 2023 Minutes: Sarah moved to approve the minutes; Donna Monnig seconded.

Correction to be made:

* Section 8: Change “I90” to 990

Minutes were approved with this correction.

1. Treasurer’s Report: Eric reports that there were no surprises. Everything is going great. There were no questions.
2. Committee Reports
3. Bylaws- Zana: There is nothing to report. We have not met.
4. Circulation and Courier – Eileen Condon: They have met twice since the last board meeting: once in February and once in April. Vice Chair Lisa Young has left Lindenwood, so she can no longer serve. They have a new vice chair: Andrew Stout of Covenant Seminary. Adhesive label update: there is an 8-box minimum order and there are six plus boxes committed. An announcement will go out on the listserv next week to ask for more orders. At the last membership meeting the committee reported that minor changes have been made to the label maker.ILL Policy Revision: (It was decided to discuss the topic at this point in the meeting rather than under Old Business, later in the agenda). The committee did propose that we change the policy for the lost item cost from $120.00 to the actual cost of the item, so to make the lending library whole and not set a dollar limit. Then, also making libraries aware that they can use their judgement when lending expensive items. Discussion ensued. This proposal will be brought to library directors at the June Annual Membership Meeting. They have also been working on the Circulation Policy revision which they hoped to bring to the board, but Eileen has questions. The committee chair was not available, so this will have to wait or perhaps this could be handled via email. The committee has also been asked to discuss a possibility of a reciprocal borrowing agreement with Prospector in which Prospector and MOBIUS libraries would not charge one another when loaning books and articles. The committee does recommend pursuing such an agreement. Donna Bacon will talk with their director about this while attending ICOLC. The committee has beenreceiving ILS updates from Steve. There were no questions.
5. Digitization – Sarah Smith: Meetings were held December 7, 2022, and February 26, 2023. A Letter of Intent for year three of the LISTA grant for digital imaging was submitted on January 17th to the State Library. There is no update on that. The interns hired to inventory items to be digitized on all six academic campuses have concluded their work, resulting in approximately 50,000 pages digitized. On February 6th, the committee met to discuss Open Source. There were no questions.
6. E-Resources – Eric Deatherage: The committee met on the 12th. He was not able to attend and has not yet received minutes yet.
7. Professional Development – David Morris: Since the membership meeting, the committee met on March 16th. They discussed the MOBIUS conference submission, which was just approved. It is called “De-Clustering our Future”. The idea will be to set up a forum to discuss such things as networking, professional development opportunities, and possibilities of grouping by specialties. David provided documents for the board to review. The committee is seeking guidance regarding the text of the scholarship application form, the criteria, and the timeline for applications. Discussion ensued. The board approved the text of the form, with a couple of suggestions for revisions. One recommendation includes creating a simple check-box form that would allow supervisors to indicate approval of the leave-time needed for conference attendance. These changes will be taken back to the committee. The announcement regarding the scholarship opportunities and criteria will be made prior to May 1st. The committee will be meeting again on April 20th.
8. User Experience – Doug Holland: The committee met in February. Notes have been provided to the board. They have been working on FAQ revisions, soliciting membership feedback via email. They have not had any response as of today. Robin Wolven, committee chair, will resend the request. Discussion ensued. They will be meeting again on May 11th.
9. Old Business
10. Listening Sessions: Donna reports she spent lots of time in St. Louis. She was able to meet with the following: Explore Cluster; Fontbonne; Jefferson College; St. Louis Community College; Webster. Upcoming Listening Session: Maryville. Zana has requested for Missouri Baptist, which is not yet scheduled.

The session conversations primarily revolved around the EDS and FOLIO migrations. Concerns were expressed regarding a comparable option to Create Lists. This is in the works but will be accomplished after the go-live date. Specialty libraries may opt to load their catalog records separately. There was a request for marketing materials to promote FOLIO and ReShare to campus communities. This idea will be discussed at the next membership meeting. Many praised the work of the consortium staff. Discussion ensued.

1. Board Elections- Zana: The ballots went out on Tuesday by courier. We have two candidates for the Public Library position, and three candidates for the Representative, At-Large positions. Maegan noted the ballots may have gone out on Wednesday. The names of the candidates were requested and provided. It was recommended that an email reminder go out to all directors to watch for the ballots.
2. MOBIUS Conference: Donna reports that EBSCO sessions topics will include: Locate (webpack); ERM; New Consortium Enhancements; How to get involved in the FOLIO Community; FOLIO Migration as experienced by Grand Valley State University; EBSCO & MOBIUS Open Q&A Forum; and a FOLIO general update. Training sessions will include EDS Administration; Full-Text Finder Administration. Donna and Christina are working on adding more training sessions if possible. Nancy Kirkpatrick, CEO of OhioNet, will be the keynote speaker. The annual membership meeting agenda should include: lost book fine discussion; networking options going forward; a legislative update; and an announcement of the new board members.
3. New Business
4. Equal Employment Policy: Donna- The policy is general in nature. Donna did have an employee request to add wording on gender identity and gender expression to the list. Sarah moved to add these to the policy, Kim seconded. The board approved.
5. ArchivesSpace Community Membership- Donna reports that we host and manage several instances of ArchiveSpace for our membership. This is open source, but Lyrasis is the home for Archive Space. The manual is only available with membership, which has been cost-prohibitive in the past. The price has decreased and is now $5,000. Donna took this information to the Finance Committee. The manual would enable MOBIUS staff to better support our member libraries using ArchiveSpace. The Finance Committee brought a motion to approve this membership fee. Discussion ensued. There were no further questions. Motion passed; the membership fee was approved.
6. MOBIUS Membership Meetings: Sally initiated a discussion of the MOBIUS meetings. A lengthy discussion ensued. Kim volunteered to create a member survey to ascertain expectations regarding membership meetings.
7. FOLIO and Project Reshare Planning and Implementation: Donna reports that things are moving right along. The Cataloging and Circulation Working Groups are busy. They are working on the deduping project. The Circulation group is learning how Circulation works in FOLIO. The ERM group is just getting started. EBSCO agreed to handle all the training for all libraries. In January and February 2024, there will be many training sessions scheduled. These will be recorded. Donna will share the schedule when it is available. We may need to discuss the eBook challenges at the membership meeting. Discussion ensued. EBSCO has been working on an alternative solution to the Single Sign On for those libraries who do not use this option.
8. Special Discussion on Leadership in a Chaotic Environment: Barb McFadden and Tom Rocklin presented.
9. Executive Director’s Report and the Strategic Plan Update: Donna reports she spoke virtually with a consortium in Wales. The office will have visitors from Australia in May.

She also reports they have had another out of state university system express interest in membership, which is exciting news. They have finally hired a new dev ops engineer who will start May 1st. Christina and Donna have been working on the annual Spring ICOLC meeting, which starts Sunday at Union Station. Attendance numbers have increased significantly and includes international registrants. They will have dinner at the Missouri Botanical Garden on Tuesday. The EBSCO User Group takes place immediately following the MOBIUS conference in June. The staff will be heading to Cincinnati for FOLIO Day. Donna will be taking part in two presentations. The office has been working with a Pennsylvania system who has been interested in Evergreen. The office has also been exploring the Hyku option for replacement of Vital for digitization. It is not currently a viable option for MOBIUS to host and manage this. They are waiting on a quote from an organization that hosts for other consortiums. She is hopeful there will be state library funding for this initially.

1. State Librarians Report: no report.
2. Other Business: Gratitude was expressed to Ed, Renee, Courtney, and Sarah, who are cycling off the board.
3. Adjourn Meeting: Motion to adjourn: Sarah motioned to adjourn. Eric seconded. The meeting adjourned at 1:50 p.m.