# Minutes of the MOBIUS Circulation and Courier Meeting

Tuesday, October 8, at 2:00 pm

Online, via Zoom (see below, page 3, for how to connect)

1. Call to order and introductions for the latest iteration of the Circulation and Courier Committee (see below, page 2, for the list of members)

*Meeting called to order at 2:03 pm by Conrad Rader.*

* 1. Planned Absences: N/A.
  2. Planned Guests: Sienna Henson.

1. Introductions and Announcements
   1. Committee page: <https://mobiusconsortium.org/node/95>
   2. Committee listserv & more.
      1. Email for the committee is now [comm-circ-courier@mobiusconsortium.org](mailto:comm-circ-courier@mobiusconsortium.org) (MOBIUS changed over all of the e-mail lists as of July 1, 2024).
2. Adoption of the agenda

*Motion made by Laura Kromer and seconded by Jacob Dudley. Without objections.*

1. Information Items
   1. The floor is open

*Conrad commented on the fact that at a meeting of the Sierra standalone libraries that conversations were had regarding the functionality of OpenRS. Member libraries were encouraged by the progress being made with OpenRS and the fixes that have been made thus far.*

*Jacob commented that materials are still not showing up in OpenRS from Northwest Missouri State and as a result they are not getting a lot of inbound requests. This is a known issue and there is an open JIRA for it. We are looking forward to the DRY RUN environment and a reindexing of the production system to see if this resolves the matter. All local searching, the ability by local patrons to place OpenRS requests and processing of holds is working for Northwest Missouri State.*

*Eileen Condon mentioned that the Board was set to approve a modification to the Loan Rule in OpenRS (due to a known issue with patron initiated renewals) that would allow for 40 days (without renewals). Once passed, the loan rule change will likely be in place until renewals can be blocked for held items OR the libraries on both sides of an OpenRS transaction can renew the item (rather than what’s there having to do with patrons not able to renew materials on their own).*

1. Existing Business
   1. Update:Policy or Procedure Discussion update from last week.

Data elements needed on paging slip:

* + 1. Sending Library
    2. Patron Barcode (not name)
    3. Destination Library (or branch/sub-location)

*It was agreed to at the last meeting that when it is possible to define the data elements on the paging slip (In FOLIO) going forward, we should focus on these data elements.*

1. New Business
   1. Courier Update
      1. History of Tracking Items
      2. Costs Associated; Courier vs Library

*In response to Allyson Nichols question for more information on this topic, Steve Strohl discussed the history of tracking of items via the courier and how that came about and was subsequently discontinued once trust was established with STAT Courier.*

*Steve also discussed the upcoming conversations and decisions regarding our courier contract (which is set to expire June 30, 2025) as the next FY’s budget is worked on and completed.*

* 1. OpenRS Update / Request fulfillment
     1. Due date discrepancies on OpenRS items between the patron’s account and the item’s home library

*This is a known issue that is on the list to be addressed shortly.*

* + 1. How to process canceled OpenRS holds (for example: some libraries are kind enough to email me when they’ve canceled one of my patron’s holds while other libraries do not, which is also understandable)

*This is also a known issue that is set to be addressed with an upcoming release/fix. The OpenRS timeline is* [*located on the wiki*](mailto:https://openrs.mobiusconsortium.org/space/RES/950273/OpenRS+Timeline)*.*

1. Adjourn Meeting

*Motion requested by Conrad for adjournment at 2:51pm. Motion made by Jacob, seconded by Allyson. Without objection.*

**Conrad Rader, 2023-2025, Chair**  
Manager, Access and Delivery Services, Saint Louis University Medical Center Library

**Laura Kromer, 2024-2026, Vice Chair**  
Director of Reference Services, Missouri State Library

**Eileen Condon, Board Representative**  
Dean of University Libraries, Webster University

**Jacob Dudley, 2024-2026**  
Assistant Library Director for Access Services, Northwest Missouri State University

**Sienna Henson, 2024-2026**  
Library Assistant, Kansas City Art Institute   
  
**Robyn Lambert, 2023-2025**  
Library Services and Circulation Coordinator, Culver-Stockton College

**Katie Lawrence, 2024-2026**  
ILL Manager/Library Specialist, William Woods University   
  
**Allyson Nichols, 2024-2026**  
MOBIUS/ILL Coordinator, Missouri River Regional Library

**Steve Strohl, MOBIUS Organizer**  
Associate Director, Member Services, MOBIUS

**Donna Bacon, Ex-Officio**  
Executive Director, MOBIUS

Topic: Circ-Courier Committee - October Meeting.

Time: Oct 8, 2024 - 02:00 PM Central Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/88428442392?pwd=jLtrtwmkKBhhxDzAPc7E8dPefYdjlM.1

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