# Agenda of the MOBIUS Circulation and Courier Meeting

Tuesday, October 8, at 2:00 pm

Online, via Zoom (see below, page 3, for how to connect)

1. Call to order and introductions for the latest iteration of the Circulation and Courier Committee (see below, page 2, for the list of members)
   1. Planned Absences: N/A.
   2. Planned Guests: Sienna Henson.
2. Introductions and Announcements
   1. Committee page: <https://mobiusconsortium.org/node/95>
   2. Committee listserv & more.
      1. Email for the committee is now [comm-circ-courier@mobiusconsortium.org](mailto:comm-circ-courier@mobiusconsortium.org) (MOBIUS changed over all of the e-mail lists as of July 1, 2024).
3. Adoption of the agenda
4. Information Items
   1. The floor is open
5. Existing Business
   1. Update:Policy or Procedure Discussion update from last week.

Data elements needed on paging slip:

* + 1. Sending Library
    2. Patron Barcode (not name)
    3. Destination Library (or branch/sub-location)

1. New Business
   1. Courier Update
      1. History of Tracking Items
      2. Costs Associated; Courier vs Library
   2. OpenRS Update / Request fulfillment
      1. Due date discrepancies on OpenRS items between the patron’s account and the item’s home library
      2. How to process canceled OpenRS holds (for example: some libraries are kind enough to email me when they’ve canceled one of my patron’s holds while other libraries do not, which is also understandable)
2. Adjourn Meeting

**Conrad Rader, 2023-2025, Chair**  
Manager, Access and Delivery Services, Saint Louis University Medical Center Library

**Laura Kromer, 2024-2026, Vice Chair**  
Director of Reference Services, Missouri State Library

**Eileen Condon, Board Representative**  
Dean of University Libraries, Webster University

**Jacob Dudley, 2024-2026**  
Assistant Library Director for Access Services, Northwest Missouri State University

**Sienna Henson, 2024-2026**  
Library Assistant, Kansas City Art Institute   
  
**Robyn Lambert, 2023-2025**  
Library Services and Circulation Coordinator, Culver-Stockton College

**Katie Lawrence, 2024-2026**  
ILL Manager/Library Specialist, William Woods University   
  
**Allyson Nichols, 2024-2026**  
MOBIUS/ILL Coordinator, Missouri River Regional Library

**Steve Strohl, MOBIUS Organizer**  
Associate Director, Member Services, MOBIUS

**Donna Bacon, Ex-Officio**  
Executive Director, MOBIUS

Topic: Circ-Courier Committee - October Meeting.

Time: Oct 8, 2024 - 02:00 PM Central Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/88428442392?pwd=jLtrtwmkKBhhxDzAPc7E8dPefYdjlM.1

Meeting ID: 884 2844 2392

Passcode: 427074

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• +1 669 444 9171 US

• +1 669 900 6833 US (San Jose)

• +1 689 278 1000 US

• +1 719 359 4580 US

• +1 253 205 0468 US

• +1 253 215 8782 US (Tacoma)

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