# Minutes of the MOBIUS Circulation and Courier Meeting

Tuesday, August 13, at 2:00 pm

Online, via Zoom (see below, page 3, for how to connect)

1. Call to order and introductions for the latest iteration of the Circulation and Courier Committee (see below, page 2, for the list of members)
	1. Planned Absences: Eileen Condon.
	2. Planned Guests: N/A
* *Meeting called to order by Conrad Rader promptly at 2:00 pm.*
1. Introductions and Announcements
* *Members introduced themselves and introductions were made by each individual.*
	1. Committee page: <https://mobiusconsortium.org/node/95>
	2. Committee listserv & more.
		1. E-mail for the committee is now comm-circ-courier@mobiusconsortium.org (MOBIUS changed over all of the e-mail lists as of July 1, 2024).
1. Adoption of the agenda
* *Motion made to adopt the agenda by Laura Kromer, seconded by Katie Lawrence, without objections.*
1. Information Items
	1. The floor is open
* *Conrad Rader threw open the floor for questions, comments, and more.*
* *Steve Strohl asked if anyone had any questions.*
* *Conrad Rader started by mentioning OpenRS issues, including Borrowing and Lending stats. Steve Strohl mentioned that the list of* [*Known Issues*](https://openrs.mobiusconsortium.org/space/RES/266043393/OpenRS%2BKnown%2BIssues) *has been posted and that a new and updated Roadmap for OpenRS is imminent.*
* *Jacob Dudley mentioned that large parts of Northwest Missouri State’s collection is not available in OpenRS and as such they aren’t receiving many requests. Steve Strohl mentioned that this is a known issue and that EBSCO/K-INT are taking a great deal of time and consideration before updating the indices on the production version of OpenRS.*
* *Allyson Nichols indicated that Missouri River Regional has had their issue(s) resolved by EBSCO/K-INT (and MOBIUS) and they are now full borrowers and lenders with OpenRS.*
* *Steve Strohl mentioned that in regards to courier service, that MOBIUS is looking to allow “full courier service” between the three separate courier networks in Iowa (Iowa Shares, Rivershare, and ILA) will be able to fully lend materials with one another. Currently, there is a limited amount of “cross network” sharing but the goal is to allow full network access for no additional cost to either MOBIUS or the libraries in Iowa.*
1. New Business
	1. **Policy or Procedure**: Data elements needed on paging slip:
		1. Sending Library
		2. Patron Barcode (not name)
		3. Destination Library (or branch/sub-location/Service Point)
* *Conrad Rader and Steve Strohl discussed the difference between a Policy (a motion discussed and voted on in committee that the Board approves) and a Procedure (more or less a recommendation on how something should work, but short of a formal Policy).*
* *The group discussed what might be needed here - all concerned agreed that the data elements on the label or book band needed to be consistent and it was mentioned by Steve Strohl that a “fix” for the FOLIO-FOLIO libraries (transactions between those two systems) should be forthcoming in a matter of weeks.*
* *It would be ideal if no handwriting was required.*
* *Showing only the patron barcode or patron number is a feature, not a bug, and that the library fulfilling the request shouldn’t need to know the name of the patron. That information will be displayed when the item arrives at the requesting library.*
* *The group discussed that various “workarounds” have been used during this time, including displaying the image of the barcode on a label.*
* *What should display are the name of the requesting library, the patron barcode or patron number of the person making the request, and the name of the library that will fulfill the request (the Service Point of the library that is fulfilling the request). This should be “regular language” text, not code or Sierra location codes.*
* *The group agreed that a Procedure was more appropriate than a Policy, but that the group should wait until the development is available and that we can all see what data elements can be produced in each instance (between all three systems in every configuration).*
* *Jacob Dudley believed that the $20 processing fee shouldn’t be mandatory with OpenRS and Conrad Rader mentioned that the work from last year’s committee put this into place but how the loan rules accommodate that should be reviewed.*
1. Adjourn Meeting
* *Motion to adjourn made by Laura Kromer and seconded by Jacob Dudley Conrad Rader promptly at 2:54 pm.*

Next Meeting: Tuesday, October 8th at 2:00 pm

**Conrad Rader, 2023-2025, Chair**
Manager, Access and Delivery Services, Saint Louis University Medical Center Library

**Laura Kromer, 2024-2026, Vice Chair**
Director of Reference Services, Missouri State Library

**Eileen Condon, Board Representative**
Dean of University Libraries, Webster University

**Jacob Dudley, 2024-2026**
Assistant Library Director for Access Services, Northwest Missouri State University

**Sienna Henson, 2024-2026**
Library Assistant, Kansas City Art Institute

**Robyn Lambert, 2023-2025**
Library Services and Circulation Coordinator, Culver-Stockton College

**Katie Lawrence, 2024-2026**
ILL Manager/Library Specialist, William Woods University

**Allyson Nichols, 2024-2026**
MOBIUS/ILL Coordinator, Missouri River Regional Library

**Steve Strohl, MOBIUS Organizer**
Associate Director, Member Services, MOBIUS

**Donna Bacon, Ex-Officio**
Executive Director, MOBIUS