

# Minutes of the MOBIUS Digitization Committee

August 15, 2024 10:00AM, via Zoom

Members Present

* Donna Bacon, MOBIUS
* Adrienne Detwiler, MOBIUS
* Davina Harrison, St. Louis Community College-Meramec
* Emily Jaycox, Missouri Historical Society
* Bathsheba Love, Missouri Valley College
* Annie Moots, Truman State University
* Rebecca van Kniest, Fontbonne University

Meeting Minutes

1. Introductions
	* New members for 2024-25 were introduced. New members for this year are Davina Harrison, Emily Jaycox, Annie Moots, and Rebecca van Kniest.
2. Old Business
	* The final grant report for the 2023-24 year was due on August 15th. Donna had a few questions left to answer and will turn it in.
3. New Business
	* The Hyku open forums and discussion have been helpful. It has been useful to find out about issues that other libraries are having with Hyku, such as PDF searching.
	* Annie discussed some issues that Truman is having with Hyku, such as with multi-page JPEGs. They have bulletins and catalogs that are JPEG format, and the page files are numbered without zeroes, so the pages are out of order (1, 100 instead of 001, 002 etc.) These issues have been reported to scientist.com and their team is investigating.
	* The JPEG viewer gives you a pop-up warning before the JPEG loads, making the user think the image is not available. The viewer is slow to load JPEGs. The metadata appears but the image is black. Refreshing will bring up the image.
	* Truman has the largest collection and migrated the most data so may be finding more issues because of that. There are not a lot of systems that deal well with text heavy documents. Issues with Hyku should be reported to the help desk so they can be sent to scientist.com.
	* The Hyku community has a forum on the third Wednesday of each month called the watercooler. This forum would be a good place to discuss issues. It is mostly people from PALNI and PALCI. Donna will send out the link and we will add the information about it to our PDF list.
	* The themes template issue should be fixed. Jill at scientist.com said they just needed to deploy it to production.
	* Steve Jamieson agreed to attend our September 17th open forum and show everyone how Covenant set up their Hyku tenant and the CSS they are using.
	* We will schedule another Hyku Open Forum on October 24th at 9:00AM. If people have had a chance to attend the watercooler forums, we can then decide how often we should have our own open forums.
	* The IMLS logo needs to be added to the Hyku sites. When institutions receive funding from the state, IMLS needs to be credited with their logo and branding on whatever they have supported. Emily will send the website link. IMLS is picky about their logo; if the logo does not look right they would prefer that you use text. The logo or text could be added to an About page or footer. It would be helpful to have a uniform statement for state branding. There is wording that goes with the logo. Emily will forward the IMLS acknowledgement requirements that should be sent out to the participants.
	* Each institution should market their own Hyku tenant. Since we went live with Hyku a little late, each institution has not had time to properly market Hyku. Each institution could write a paragraph to describe their plan for marketing or how they will market in the future.
	* We will send a doodle poll for the next meeting.
4. Minutes submitted by Adrienne Detwiler