

# Minutes of the Circulation & Courier Committee

August 8, 2023

2:00 pm Central

Online Meeting via Zoom

Members Present

* Andrew Stout, Chair, University of Missouri-St. Louis
* Conrad Rader, Vice-Chair, Saint Louis University Medical Center Library
* Katherine Bohnenkamper, Drury University
* Heather Gibbs, Bettendorf Public Library
* Robyn Lambert, Culver-Stockton College
* Steve Strohl, MOBIUS

Members Absent

* Eileen Condon, Webster University
* Carol Schrey, St. Charles City-County Library

Guests or Proxies Present

n/a

Meeting Minutes

1. Call to order and introductions
   1. Welcome by Steve Strohl (host of the call) and Andrew Stout (Chair).
   2. Meeting called to order at 2:04 pm.
   3. New committee members Conrad Rader and Robyn Lambert introduced and welcomed.
   4. Returning committee members reintroduced themselves.
2. Adoption of the agenda
   1. Steve pointed out minor corrections to the agenda.
      1. Removal of item regarding approving minutes from previous meeting.
      2. ReShare project now changed to OpenRS
      3. Collapsing “Old” and “New” business into one section.
   2. Andrew corrected agenda and asked for a motion to adopt the agenda; Katherine Bohnenkamper made the motion and Conrad Rader seconded. No objections.
3. Information Items
   1. Steve gave a brief update on FOLIO migration and OpenRS implementation.
      1. Locations in FOLIO are being updated with a go-live date in May.
      2. Project ReShare is no more. As a returnables product, it was not going to meet MOBUIS’s need for resource sharing. OpenRS is the new project, and it also has go-live date in May.
4. New (and Continuing) Business
   1. Review of “Action items in progress/pending” from 22-23 Annual Report of the Circulation & Courier Committee
      1. Andrew reviewed these items, specifically highlighting the ongoing issue of the proposed new policy regarding the replacement fee for lost or damaged materials.
      2. While the MOBIUS Board liked the committee’s proposal to change the $120 replacement fee with the actual replacement cost of the item. They requested, however, that the committee provide more specifics about the new policy
      3. Steve noted that the committee is tasked with placing specific parameters around resource sharing transactions. The goal is to encourage more borrowing and lending by allowing libraries to recoup the actual cost of more expensive items, keeping in mind that they have final say over what is loaned or not loaned.
      4. Conrad noted the complication that borrowers don’t know the replacement cost when requesting an item. Therefore, they don’t know what cost they are agreeing to bear if the item is lost or damaged.
   2. Next steps for finalizing the replacement fee policy
      1. Andrew proposed doing some research on the policy for replacement costs for other library consortia. Each member took committed to doing research on the policy for a different consortium and bringing their findings to the next meeting.
         1. Katherine is looking at Consortium of Academic and Research Libraries in Illinois (CARLI)
         2. Robyn is looking at Virginia’s Academic Library Consortium (VIVA)
         3. Conrad is looking at the Boston Library Consortium (BLC)
         4. Heather Gibbs is looking at the Vermont Consortium of Academic Libraries (VCAL)
         5. Scott is looking at the Five College Consortium.
   3. Discuss policies for a new resource sharing environment
      1. Andrew noted that the rest of the work of this committee will involve reviewing the use of book bands, paging slips, etc. with the new resource sharing tool in place.
   4. Discuss reciprocal ILL agreement with Prospector
      1. Andrew noted that the question of establishing an explicit ILL agreement with Prospector was a remaining item from a previous meeting of the committee.
      2. Steve noted that this discussion had been tabled until after MOBIUS’s ILS migration is complete.
   5. Discuss future meeting times
      1. Future meeting times were discussed and established:
         1. October 10, 2:00 PM
         2. December 12, 2:00 PM
         3. February 13, 2:00 PM
         4. April 9, 2:00 PM
      2. It was discussed that a meeting in May could also be held before the MOBIUS conferences in June, 2024, if necessary.
5. Adjourn Meeting
   1. Andrew called for a motion to adjourn the meeting; motion was made by Heather and seconded by Katherine.
6. Minutes prepared by Andrew Stout