Members:

|  |  |  |
| --- | --- | --- |
| **Name** | **Title** | **Institution** |
| **Cynthia Cotner, 2019-2021, Committee Chair** | Head, Access Services, | University of Missouri - Columbia |
| **Sarah Brown, 2020-2022** | Vice Chair - Manager, Acquisitions & Collection Development | St. Louis County Library |
| **Sally Gibson, Board Representative** | Library Director | Missouri Western State University |
| **Phyllis Holzenberg, 2020-2022** | ILL Librarian | Drury University |
| **Crystal Rhodes, 2020-2022** | ​ Public Services Librarian | Crowder College |
| **Samantha Setzer, 2020-2022** | Library Services Specialist | Moberly Area Community College |
| **Andrew Stout, 2019-2021** | Access Services Librarian | Covenant Theological Seminary |
| Steve Strohl (Organizer) | Associate Director, Member Services | MOBIUS |
| Donna Bacon (Ex Officio) | Executive Director | MOBIUS |

Members – Absent:

|  |  |  |
| --- | --- | --- |
| **Name** | **Title** | **Institution** |
|  |  |  |

Guests or Proxies Present:

|  |  |  |
| --- | --- | --- |
| **Name** | **Title** | **Institution** |
|  |  |  |

**Charge:** *Working in conjunction with the MOBIUS staff, this committee will provide input into the circulation and interlibrary loan functions of the MOBIUS Union Catalog. This can include policies, functionality, and other areas related to the courier system and its ability to move physical materials effectively among MOBIUS Member and partner institutions.*

**Website:** <https://mobiusconsortium.org/node/95>

*(Information on the committee, including past agendas and meeting minutes.)*

**Connection information**: We will be using ***Zoom***.

MOBIUS is inviting you to a scheduled Zoom meeting.  
  
Topic: MOBIUS / Circulation-Courier Committee Meeting.  
Time: Jan 15, 2021 10:00 AM Central Time (US and Canada)  
  
Join Zoom Meeting  
<https://us02web.zoom.us/j/82884947353?pwd=VkVTS0NQbDFleHVacnJBYVdJRjM0dz09>  
  
Meeting ID: 828 8494 7353  
Passcode: 368736  
One tap mobile  
+19292056099,,82884947353#,,,,\*368736# US (New York)  
+13017158592,,82884947353#,,,,\*368736# US (Washington D.C)  
  
Dial by your location  
 +1 929 205 6099 US (New York)  
 +1 301 715 8592 US (Washington D.C)  
 +1 312 626 6799 US (Chicago)  
 +1 669 900 6833 US (San Jose)  
 +1 253 215 8782 US (Tacoma)  
 +1 346 248 7799 US (Houston)  
Meeting ID: 828 8494 7353  
Passcode: 368736  
Find your local number: <https://us02web.zoom.us/u/kbzmGdemws>

**Email lists:**

* Committee Only is **comm-circ-courier@lists.mobiusconsortium.org**
* General Interest is [**circ-courier@lists.mobiusconsortium.org**](mailto:circ-courier@lists.mobiusconsortium.org)

1. Call to order.
2. Adoption of the Agenda.
3. **Announcements of Note.**
   1. MOBIUS Open Forums and Circulation & Courier issues for future consideration.
4. Old Business:
   1. Adhesive label / Print Template update – last call. Need a 5-case minimum for order.
   2. Video Tutorials on Label Maker & more.

b. Still TBD – will be done in the next couple of weeks.

* 1. Spring Circulation survey.
     + 1. Moves to 2021 – previous survey: <https://docs.google.com/document/d/1_8P4Aza2ayx4BUQM8sf9lPw2csvzp92jE4ASGeRgTKk/edit?usp=sharing>
       2. Please use “Track Changes” to add your thoughts.
     1. Timing on when we’d like the survey to go out.
        1. FYI - our next meeting is March 3rd.

1. New Business:
   1. MOBIUS – ILS Open Forums (recorded) & next steps.
   2. IA Shares – Nothing new to report.
   3. MALA Update – new Director as of January 1, 2021 – Jane Mulvihill-Jones. A bit more info here: <https://useyourlibraryvoice.wordpress.com/tag/jane-mulvihill-jones/>.
   4. Prospector Update – Rampart Library District & requesting.
   5. Sierra Upgrades – the next round of upgrades is set to be released at the end of March.
2. Wrap Up:
   1. Next meeting, Wednesday, March 3rd, 2021 at 1:00 pm.
   2. Motion to adjourn.