
MOBIUS

Linking Missouri's Academic Libraries

August 17, 1999

MOBIUS Executive Committee Official Minutes

The MOBIUS Executive Committee met Friday, August 27, 1999 at 10:00 a.m. in the CBHE Annex in Jefferson City, Mo.

Present were: Andy White, Eldon Wallace, Bill Mitchell, Shirley Baker, George Rickerson, Cathye Dierberg, Joan Clarke, John Young, Steven Stoen, Sara Cron, Julia Schneider, Karen Horny, Valerie Darst, and guest Susan Bartel.

Eldon introduced Dr. Andy White as the Instructional Technology specialist for the CBHE. Andy will be attending MOBIUS meetings in the future. Eldon also introduced Dr. Brian Long who will be over the budget and fiscal planning area of CBHE and will work with MOBIUS in this capacity. Both Dr. White and Dr. Long will provide future coordination of MOBIUS with the CBHE.

The Minutes of the Executive Committee's June 17, 1999 meeting were approved as presented.

George introduced Susan Bartel of Bartel Mar-Com. Susan shared briefly her professional training and employment and then went on to describe some of her thoughts on developing a communications and identity plan for MOBIUS.

Letters requesting membership in MOBIUS were reviewed and discussed. Requests have been received from Nelson-Atkins Museum of Art/Spencer Art Reference Library, St. Louis Art Museum and Rockhurst College. The two art museums do not fit the definition for membership in the Memorandum of Understanding. Rockhurst will be considered for membership in FY2000. It was also pointed out that Rockhurst needs to become a member in MOREnet in order for their membership to be accepted into MOBIUS.

Joan Clarke gave an update report on the MOBIUS delivery system:

- Lanter will provide all pickups between 8 and 5;
- Overnight delivery is possible from every site;
- All delivery system profiles have been received and shared with Lanter;
- The delivery time schedule will be posted on the web so that everyone will know delivery times;
- Robin is working on delivery tags that will also be posted on the web;
- MOBIUS delivery bags will be delivered by Lanter on the test run if the bags are available;

- Delivery barcodes will be provided by Lanter in case members need to send boxes, etc.;
- There is a \$100 insurance limit by Lanter—UM may provide additional coverage;
- A delivery procedure will be written and distributed by September 15;
- The cost for delivery averages out to \$9.50 per stop. A second stop on campus may be added for ½ price (\$4.25). Additional stops off-campus will cost \$2470 per stop;
- and the Lanter contract will be reviewed by UM legal counsel prior to signing.

MOBIUS Executive Committee members discussed the delivery of non-MOBIUS materials. The consensus was that the delivery system is a “closed” system for MOBIUS members only.

George has been asked to provide a Table Talk session at the MLA conference on MOBIUS. George asked for participation by Executive Committee members that will be attending the conference.

Bill Mitchell provided an overview of the MOREnet Service Plan. Service Support Level agreements between MOREnet and its members will affect service support for MOBIUS. Bill and George will provide information to Council members at the September 10, 1999 meeting.

George presented information on purchasing additional III modules such as Web Access Modules that control access to electronic databases. Institutions and/or Clusters would have to pay for any additional modules purchased. A clear policy is needed for MOBIUS members.

George presented the following information in his Executive Director’s Update:

- FY2000 Plans (revised)—A memo from George was distributed to members that included Implementation and Service Plans, Staffing Plans, and Facility plans;
- Financial report showing an Operational Budget and a Capital Budget;
- The Central East (MOBCE) Implementation status.

Agenda items for the September 10, 1999 Council meeting were reviewed. Items include the delivery system, MOREnet Service Agreement, an Executive Director’s report to include applications for membership discussion, the Communications Plan, a budget proposal, a report from the Central East Cluster, the organization of Advisory Groups and other implementation plans.

The next meeting of the Executive Committee will be October 18, 1999 at 9:30 in Jefferson City. The next Council meeting will be December 3, 1999 at the MOBIUS offices.

Respectfully submitted
Valerie Darst, Secretary