

MOBIUS

Linking Missouri's Academic Libraries

June 5, 1998

MOBIUS Executive Committee Official Minutes

The MOBIUS Executive Committee met immediately after the MOBIUS Council meeting on June 5, 1998 at the CBHE. in Jefferson City, Mo.

Members in attendance were: Erlene Rickerson, Stephen Stoa, Shirley Baker, Cathye Dierberg, Rita Gulstad, Joan Clarke, George Rickerson, Martha Alexander, Eldon Wallace, Bill Mitchell, Richard Coughlin, Laura Rein, and Valerie Darst.

Erlene Rickerson, Chair, called the meeting to order at 11:20 a.m. An agenda was distributed and other items were added to the agenda at this time.

The Executive Committee members agreed to conduct business by consensus unless a strong difference of opinion required a vote.

Organizational work for MOBIUS will be accomplished through the use of both working groups and standing committees. Working groups will be basically made up of MOBIUS council members. Standing Committee membership will be open generally to staff members of institutional members, according to the needs of the project. However, there will be flexibility in membership as each project requires.

The MPALA bylaws subcommittee will be retained as a working group for MOBIUS to develop bylaws with other members being added as needed. Membership of this committee will be Rita Gulstad, Valerie Darst, Liz Wilson, Karen Horny and Fran Benham. Erlene gave the Bylaws working group an official charge for the development of the MOBIUS Bylaws, and this charge was approved by the Executive Committee. A due date of July 6, 1998 was given to the committee to have a rough draft of the Bylaws, particularly the nomination and election process for the Executive Committee members.

The previously scheduled meeting of the Executive Committee on July 6 was changed to July 13 by consensus of the group.

Record keeping and archives for MOBIUS will be kept at the CBHE until a MOBIUS office is established.

The Executive Committee reviewed the schedule presented by Joe Ford and his job description of the Executive Director of MOBIUS.

A discussion of the fees for Joe Ford was held; a quote for services from July 1 - December 30, 1998 will be sought. A letter of confirmation of employment will be developed by CBHE for this time period.

The next meeting of Executive Committee members with Joe Ford will be held at ALA on June 28, 1998. One item on the agenda of this meeting will be Host Site Selection Criteria.

A Listserv will be developed for MOBIUS using MORENET's capabilities. Two Listservs will be developed: one for the Executive Committee and for the MOBIUS council. Cathye Dierberg will work with Bill Mitchell on developing the Listserv. Council minutes will be posted on both Listservs and the Web site. Executive Committee minutes will be posted on the Listserv.

Bill Mitchell noted that planning needs to begin soon to insure MORENET's technical readiness for the Common Library Platform project.

A discussion was held on Joe Ford's Executive Director job description with particular attention paid to the description of the relationship of the Executive Director and other MOBIUS staff to the host institution.

For future MOBIUS council meetings, a video-conferencing site will be investigated to help council members cut down on travel. MORENET has such a site available.

Eldon Wallace asked the Executive Committee members to be thinking about budget justification and evidence for the Fiscal Year 99 budget. A preliminary budget needs to be developed by mid August. Eldon will have a draft ready for the committee for the July 13, 1998 meeting.

Agenda items for the July 23 MOBIUS council meeting were discussed. Two of the items will be analysis of the CLP procurement process and the participation of the Kansas City consortium libraries in MOBIUS.

Eldon Wallace suggested that it might be helpful to develop a board book for the July 23 Council meeting with all needed documents for consideration provided in the book. Erlene Rickerson and Valerie Darst will work on this item.

The meeting adjourned at 1:45 p.m.

Valerie Darst
Secretary