

Members Present:

Donna Bacon, Executive Director	MOBIUS
Michael Davis, Public Library Representative, Term 2014-2017	Camden County Library
Stephanie DeClue, President/2014-2015, Term 2014-2015	William Jewell College
Mollie Dinwiddie, At-Large Member, Term 2012-2015	University of Central MO
Cindy Dudenhoffer, Past-President/2014-2015, Term 2011-2014	Central Methodist University
Laurie Hathman, Vice President /2014-2015, Academic Library Rep Term 2013-2016	Rockhurst University
Wendy McGrane, Treasurer/2014-2015, Term 2012-2015	MO Southern State University
Tom Peters, At-Large Member, Term 2013-2016	MO State University
Bonnie Postlethwaite, At-Large Member, Term 2014-2017	University of MO-Kansas City
Barbara Reading, Ex Officio Non Voting	MO State Library
Fran Stumpf, At-Large Member, Term 2014-2017	State Technical College of MO
Ed Walton, At-Large Member, Term 2014-2017	Southwest Baptist University

Members Absent:

Sharon McCaslin, At-Large Member, Term 2014-2017	Fontbonne University
--	----------------------

- I. Introductions: President Stephanie DeClue called the meeting to order at 10:07am and all introduced themselves. Our guest for the day was Travis Figg, investment broker for Edward Jones.
- II. Wendy McGrane motioned and Fran Stumpf seconded to accept the agenda. The agenda was adopted.
- III. Fran moved to accept the minutes of the June 4th Board meeting as edited. Laurie Hathman seconded. The minutes of the June 4th Board meeting were approved as corrected.
- IV. The Treasurer, Wendy McGrane, reported that the financial reports appear to be in order and our use of funds is on track. She noted that MOBIUS has ended its fiscal year with a positive balance thus leading to an increase in the contingency fund. The firm of Grimshaw, Kaser, and Seipel will perform the audit of MOBIUS's finances soon with the report at the October board meeting.
- V. Travis Figg was introduced along with a brief summary of his experience. Travis has met with the Finance Committee, spoken with MOBIUS' financial consultant Ed Williams, and met with MOBIUS staff to be sure that all are knowledgeable regarding the decisions of the Board regarding retirement benefits and options for MOBIUS employees. Payroll deductions for employees will begin in approximately six weeks. Mr. Figg indicated that the funds for retirement accounts are "safe harbor" 401K

plans that have a 4% base contribution by MOBIUS with a 3% optional matching contribution available if employees contribute. The annual limit of total contribution per employee is \$17,500 with an additional \$5,500 possible for those who are 55 years old or older. Pre-tax and post-tax options are also available for individuals. Master Benefits Group is the third party administrator for the plan and American Funds is the mutual fund company that provides the different fund investment opportunities. These companies provide their services for among the lowest costs in the industry. The final documents are in process from Master Benefit and employees will have them to review soon. The plans should start with the August 29th paycheck. Target date funds are an option that will be available so that these funds can automatically become more conservative as the client increases in age. Mr. Figg indicated that the expenses for the fund administration are reasonably low and are 0.06 to 0.75 of the total cost.

VI. Old business

- a. Task Force on Union Catalog: Lynn Cline from MO State University (MSU) reported via phone on the Best Practices document regarding the Inn-Reach Catalog. A document with their recommendations was provided to the Board. The use of Match Point, a product provided to MOBIUS at no additional cost was discussed as it is being used to dedupe the INN-Reach catalog. It does not reflect RDA however, tracking only to AACRII rules. The RDA portion is in progress by III. Another consortium has run Match Point and has worked out many of the bugs. Tom Peters mentioned the somewhat alarming rapid downward trend in circulation stats at MSU. MOBIUS will be analyzing the use of collections and how and where the consortium should be investing resources for the future. This report will be an agenda item at the upcoming Membership meeting on October 31. Laurie Hathman expressed thanks to Linn and his task force for their work. Stephanie echoed the thanks adding her gratitude that the task force “picked a side” regarding the definition of our Union Catalog as a discovery tool. The recommendations will be highlighted for the Membership when the report is shared in advance of the October 31 meeting. A question was asked about Encore for INN-Reach and Donna Bacon replied that III is working on a bug fix for a slowness issue that should be completed before the end of August. Encore will go live for INN-Reach shortly after that.
- b. Task Force on Cooperative Collection Management: Tom Peters shared a preliminary report with the Board. Comments included a reference to long term commitments and funding at both the institutional and the consortial level. It was suggested that the Members should be surveyed regarding their local implementation of Institutional Repositories. Discussion followed about the priority order of the recommendations. An important one is to develop a long term print retention strategy that is feasible and economically viable. This will also be an agenda item at the Membership meeting in October and

- the report will be shared with the membership in advance of that meeting.
- c. Communication Plan: Wendy reported that she and Mollie Dinwiddie are in communication about the review with a report planned for the next Board of Directors meeting.
 - d. Training Task Force: The charge and additional information for this task force will be transferred to the appropriate template. In general, the charge is fine but an output date is needed. Details of a structure for training, mode of delivery, and a clearing house for training opportunities are all desirable outputs. Identifying opportunities already available in MO is important as it seems counter-productive to duplicate these. Chair Fran Stumpf is to let Stephanie know if December is a reasonable date for a report to the Board. This charge, once edited slightly as discussed, will be approved via email. The Secretary is to receive and approve the email vote on the charge.
 - e. Governance Task Force: The charge was briefly reviewed and membership comprised of Kathy Hart from Northwest MO State University (NWMU), Musa Olaka from Southeast MO State University (SEMO), Stephanie DeClue, and Cindy Dudenhoffer was added. Laurie Hathman moved to approve, seconded by Ed Walton. Motion was unanimously approved with no abstentions.
 - f. 2015-2018 Strategic Plan: Laurie Hathman reported on the charge to the committee. We are in need of representatives from independent institutions, one four-year public, one community college, and one special. A final draft needs to be ready by the June 2015 Membership meeting with a preliminary draft submitted to the Board in March (meeting is scheduled for late February). Reports from current task forces will drive portions of the new Strategic Plan. Names suggested for inclusion were Linn Cline, Kathy Hart, Alice Ruleman, and someone from the Collection Management Task Force. Other names mentioned were Stephanie Tolson, Bonnie Postlewaite, Trevor Dawes, and both Laurie and Donna. Regina Cooper was suggested as a public library representative and Michael Davis agreed to be a back-up, if needed. The recommended membership and charge will be sent to Board members for email approval to be recorded by the Secretary.
 - g. Board Handbook: Donna reported that this document continues to to be worked on. She will review it with Stephanie and plan to submit a draft by January to be finalized in June.
 - h. HR Update: Cindy Dudenhoffer reported that all tasks to sever completely from the University of Missouri are completed. The remaining work is to complete the details for the implementation of the retirement plan as outlined by Travis Figg earlier in the meeting. All MOBIUS employees are now terminated from University of Missouri employment and the MOBIUS payroll is operating. For most, compensation is received on the last working of the month (exempt employees) and one non-exempt employee is paid twice monthly.

- VII. Executive Session: Tom moved to enter Executive Session, seconded by Laurie. The motion was unanimously approved. Upon conclusion of the Executive Session business, the regular agenda was resumed.
- VIII. President DeClue decided to request the Missouri State Librarian's report prior to the Executive Director Report. Barbara Reading, State Librarian, provided information on the current status of funding for the Missouri State Library and how the elimination of MOREnet funding is affecting libraries. Database funding is available from a contingency fund for this year but difficult decisions face Missouri's libraries. The Ebsco and Gale databases are important ones for higher education. There may be a decision to replace funding withheld using rationale that libraries support education. It is difficult to predict what will occur within the Missouri state legislature. The only library funding remaining for libraries is the portion of the income tax for out of state athletes and entertainers that is targeted for library collections.
- IX. Executive Director, Donna Bacon, reported on a variety of activities. She mentioned that Springfield Green County Library and Camden County Library are purchasing 3 days weekly courier service through MOBIUS instead of MALA. Merlin Cluster is still involved in an agreement to implement Sierra on a trial basis for 45 days perhaps by sometime this fall. There is a budgeted sum of \$40,000 in MOBIUS's contingency fund to migrate the Merlin libraries but there is a hosting fee of \$55,000 which may need to be prorated. Merlin's ILS Task Force has posed questions about what occurs if they go stand-alone for ILL services and how that would affect costs for the remainder of MOBIUS. Donna has provided information in response. Cindy Dudenhoffer is the MOBIUS rep on their task force and she reported there has been little activity in recent months. A Request for information has been sent to other ILS vendors for comparisons. Donna reported that a new member needs to be approved. Park University brings the total to 70 member libraries. Laurie moved to approve and Bonnie Postlewaite seconded. The motion was approved unanimously with no abstentions. There remain a number of libraries in the Kansas City area that would like to join MOBIUS but they do not currently have the funding. The implementation of the Alliance Peer-to-Peer addition was in progress as the Board meeting occurred for "live" use on August 5. The courier service for the Colorado connections has been going well in testing. About one day of delivery time is added for these out-of-state requests. Deb Ehrstein and Alice Ruleman have worked on the courier details. Bookmarks and flyers are being created by ILL and will be shared. A PDF will be made available on the MOBIUS site and can be customized and used by members to print more. ILL is no longer selling DCB and instead is working on another interface to connect disparate systems in real time. A variety of systems will be connectable.

- X. Other Business: none.

- XI. New Business:
 - a. Out of state expansion: Donna reported that there are still some instate systems (or nearby) that would be assets for membership including Kansas City Public, Mid-Continent Public Libraries, and Johnson County Public Library and these are currently pursuing the idea of resource sharing among themselves. A number of states have had library representatives express interest in the MOBIUS Consortium and these include Illinois, Tennessee, Arkansas, Ohio, Nebraska, and Iowa. Ill is partnering with MOBIUS to schedule conversations with groups from these states. The MOBIUS Board of Directors will be discussing what sorts of expansion may be in the consortium's best interests. Major interests of MOBIUS are driving costs downward for members collectively and making new resources available to members.
 - b. Cindy Dudenhoffer stated that MLA is seeking sponsorships of \$1,000 to provide bags for the annual conference and will include the sponsor's name prominently on each bag. Wendy moved and Fran seconded that MOBIUS sponsor bags for MLA. The motion was unanimously approved. PR & Marketing funds will be used.

- XII. Mollie moved to adjourn, seconded by Laurie. The meeting adjourned at 2:50 p.m.