

**Members Present:**

Donna Bacon, Executive Director	MOBIUS
Michael Davis, Public Library Representative, Term 2014-2017	Camden County Library
Stephanie DeClue, President/2014-2015, Term 2014-2015	William Jewell College
Mollie Dinwiddie , Secretary 2014-2015, Term 2012-2015	University of Central MO
Cindy Dudenhofer, Past-President/2014-2015, Term 2011-2014	Central Methodist University
Laurie Hathman, Vice President /2014-2015, Academic Library Rep Term 2013-2016	Rockhurst University
Sharon McCaslin, At-Large Member, Term 2014-2017	Fontbonne University
Wendy McGrane, Treasurer/2014-215, Term 2012-2015	MO Southern State University
Tom Peters, At-Large member, Term 2013-2016	MO State University
Bonnie Postlewaite, At-Large member, Term 2014-2017	University of MO-Kansas City
Barbara Reading, Ex Officio Non-voting	MO State Library
Ed Walton, At-Large Member, Term 2014-2017	Southwest Baptist University

**Members Absent:**

Fran Stumpf, At-Large Member, Term 2014-2017	State Technical College of MO
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- I. President Stephanie DeClue called the meeting to order at 10:02 am.
- II. Laurie Hathman motioned and Michael Davis seconded to accept the agenda with a re-ordering of items. The amended agenda was adopted.
- III. Wendy McGrane moved to accept the minutes of the February 6 Board meeting as edited. Michael Davis seconded. The minutes of the February 6 Board meeting were approved as corrected.
- IV. The treasurer, Wendy McGrane, reported that the financial reports appear to be in order and our use of funds is on schedule. She noted the Contingency fund is strong and our reserve fund is \$1.3 Million. The investment fund showed a short-term loss but longer term gains. There were no questions on the report.
- V. Old business
  - a. Courier RFP reports: The committee was charged to seek bids for FY16 courier contract. They reviewed the bids and invited 3 vendors to give presentations. Following a thorough discussion of the services offered and the costs differentials for each bid the motion from the committee was to award the contract to Stat Courier. The Board reviewed the recommendation carefully and further discussed cost issues as compared to service needs. The Board voted unanimously to accept the bid by Stat Courier. To offset the increased costs for MOBIUS libraries, Mollie Dinwiddie moved that there be a

phased subsidy for the difference. In year 1 the subsidy would be 100%, in year 2 it would be 2/3 of the difference, in year 3 it would be 1/3 of the difference, and in year 4 there will be no subsidy provided to MOBIUS members for courier service costs. Michael Davis seconded. After discussion of any other alternatives, the motion was approved unanimously. Donna Bacon will draft an email to inform the membership of the changes approved.

- b. Chat Reference Task Force: Despite good work by the task force it was impossible to get a recommendation by this Board meeting. The task force asked for an extension until June or August as more research is needed. Laurie Hathman will ask for a report and decision at the June business meeting at the retreat following the MOBIUS conference.
- c. INN-Reach Circulation Policy Task Force: Donna Bacon provided information on the Task Force recommendations as reported by Alice Ruleman. Those recommendations included specific items: 1) exploring waiving the \$120 fee between lending libraries for lost materials and libraries, 2) investigating the adoption of stick-on labels as used by Tulsa City County Library instead of book-bands; applying for a grant from the MO state library to cover expenses to MOBIUS libraries, 3) changing the check-out period from 21 to 28 days, 4) shortening the MOBIUS billing period from 45 days to 28 days, 5) adding information to the MOBIUS website to help libraries understand the courier routes, and 6) clarifying that MOBIUS members have an option to increase the numbers of items for borrowing via INNReach. The Board unanimously approved the items 3, 4, and 5 and asked that more information be gathered on items 1 and 2.
- d. 2015-18 Strategic Plan: Laurie Hathman reported on the priorities recommended from the retreat. The objectives were placed into that priority order for each year of the Strategic Plan. A vote will be taken at the annual membership meeting and there will be a session at the MOBIUS Conference on the Strategic Plan.
- e. MOBIUS Conference update: The conference is open for registration using new tools, Eventbrite and Scheduler. There will be six dine arounds this year and transportation will be sponsored by Innovative again. Also, Innovative will report on its academic initiative after the annual membership meeting in addition to presenting two sessions during the conference. On Monday, instead of the typical networking reception in the evening, there will be an early evening happy hour prior to the dine arounds.
- f. Governance Bylaws changes: there were none required.

Governance Committee discussion: The Board will clarify for members that a representative for Membership meetings may be designated as each library chooses and that there is no need for a letter from the president of the institution to validate this representative. The Policy on Standing Committees and Working or Interest Groups was reviewed. It was agreed that the standing committees should have five members designated by the Board to provide a broader representation; terms will be

two years with no more than 3 consecutive terms; and that in year one, 3 members will be appointed for two years and 2 members will be appointed for one year to establish a pattern for membership rotation using staggered terms. Committee membership will begin July 1 each year. A discussion list will be created for each topic but the committee will use direct email addresses among members regarding committee business. By June 30 old discussion groups for advisory groups will be closed and old information will be archived. Sharon McCaslin moved to approve the policy document as edited and Tom Peters seconded. The Board approved the motion.

**VI. New Business:**

- a. MERLIN ILS Task Force: Stephanie DeClue reported upon receipt of an email on March 2 from the MERLIN Library Deans and Directors with a recommendation from the existing MERLIN ILS task force that a MOBIUS ILS task force be formed to explore options for a new ILS with investigations toward the writing of an RFP for a product suitable for consortial services and end-user borrowing. There was discussion about the ramifications of creating a committee with precisely this charge. It was decided that an ILS Marketplace Committee be created and charged to continually explore ILS options, reporting annually to the Board and, when warranted by the Board, create an RFP. The committee would follow the standard committee structure with an annual report. Stephanie DeClue will draft the language for this committee charge and draft a response to the email from Jim Cogswell.
  - b. Approval of new member: Ozark Christian College with about 90,000 titles has petitioned for membership and will be in the SWAN cluster. Tom Peters moved to accept and Wendy McGrane seconded. Motion unanimously approved by the Board.
  - c. Approval of new member: Nazarene Theological Seminary in Kansas City has petitioned for membership and will be in the Kansas City cluster. Laurie Hathman moved and Michael Davis seconded approval of their membership. Unanimous approval by the board.
  - d. ILS Enhancements list discussion: Donna Bacon referenced a member request that ILS enhancements requested by MOBIUS libraries that appear on the IUG Enhancements ballot be compiled and shared with members. It is recommended that if a MOBIUS library submits an independent enhancement request to IUG, the submitting library should share that information with the MOBIUS office so we can be sharing that information among members. Stephanie DeClue said she would include this information in the Board Summary report she will share with the membership to encourage sites to notify the MOBIUS office.
- VII. Executive Director's Report:** Donna Bacon reported that Daniel Boone Library is seeking an ILS system and has an RFP out. Kansas State Library has asked MOBIUS to host their Evergreen system. They must be migrated by June 30 and this seems to be working out satisfactorily. Kansas Library Express is interested

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in connecting with MOBIUS. IUG was this past week and there was a lot of information related to the Cloud. Contract renewal with Innovative is in progress and work is being done to address hosting issues. An issue related to retaining the link for SearchMOBIUS.org affects the Encore rollout. Innovative has agreed to have a proxy server in CA that will reside near the Encore server. When this is completed, Encore for INNReach will roll out without causing breaking of existing links. Justin participated in a presentation at IUG on the Peer to Peer project with Prospector. Evergreen is growing and will be adding Cameron Public Library and Willow Springs Public Library in the near future. The Missouri Evergreen staff will attend the Evergreen conference in Portland in May. Steve and Donna Bacon have submitted a conference proposal to the MLA/KLA conference in October. Avila University is going to purchase SkyRiver. Donna Bacon recently attended the LISGSA annual conference. Donna Bacon spoke about the history of consortia and the history of MOBIUS. There were about 50 students in attendance and they asked a lot of questions. Steve and Donna Bacon went to Des Moines, Iowa again recently to present on the MOBIUS courier system. They are looking for someone to manage their courier in the state and will decide by the end of April. As of now, they don't have any resource sharing in the state. ICOLC is in a few weeks in New York and Donna Bacon will be presenting there as well.

- VIII. State Librarian's Report- Currently, the library appropriations for state aid are down to \$700,000 and are in conference committee.
- IX. Annual Membership Meeting Agenda: There will be a vote on the new strategic plan, introduction of new Board members, the new courier, and an update on committees and governance structure. A final report will be made at the Board business meeting/retreat regarding the chat reference project for MOBIUS. Stephanie DeClue will send a call out to members for self-nominations or nominations of others to serve in the two Member At-Large positions occurring on the board.

The meeting adjourned at 1:29pm.

Recorded by  
Mollie Dinwiddie