



Minutes of the
MOBIUS Board of Directors Meeting
February 6, 2015 10:00 a.m.
MOBIUS Office, Columbia, MO

Members Present:

Donna Bacon, Executive Director	MOBIUS
Mollie Dinwiddie, At-Large Member, Term 2012-2015	University of Central Missouri
Stephanie DeClue, President/2014-2015, Term 2014-2015	William Jewell College
Cindy Dudenhoffer, Past-President/2014-2015, Term 2011-2014	Central Methodist University
Laurie Hathman, Vice President /2014-2015, Academic Library Rep Term 2013-2016	Rockhurst University
Sharon McCaslin, At-Large Member, Term 2014-2017	Fontbonne University
Wendy McGrane, Treasurer/2014-2015, Term 2012-2015	MO Southern State University
Tom Peters, At-Large Member, Term 2013-2016 (present for portion of meeting)	MO State University
Bonnie Postlethwaite, At-Large Member, Term 2014-2017	University of MO- Kansas City
Barbara Reading, Ex Officio	MO State Library
Fran Stumpf, At-Large Member, Term 2014-2017	State Technical College of MO
Ed Walton, At-Large Member, Term 2014-2017	Southwest Baptist University

Members Absent:

Michael Davis, Public Library Representative, Term 2014-2017	Camden County Library
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1. President DeClue welcomed all and called the meeting to order at 10:10 a.m.
2. It was moved by Laurie Hathman and Fran Stumpf seconded to insert an agenda item between b and c under New Business regarding approval of FTE data for MSU and UMSL. The agenda was approved as amended.
3. Laurie moved and Sharon seconded to approve the minutes of December 5 as distributed. The minutes were approved as distributed.

4. Treasurer's Report:

- a. Wendy McGrane reported that the final payment to pay for EBSCO database subscriptions has been made.
- b. Wendy reported that Investment Funds were down with the December statement but there was a disbursement made to accommodate the HR costs associated with the transition to new retirement funds for employees that accounted for the change.

5. Unfinished Business:

- a. Donna Bacon provided an update on the Courier RFP stating that the committee comprised of Valerie Darst, Martha Allen, and Tammy Green recommended no changes to the RFP and it will be sent out on February 13, 2015 with responses due on March 13, 2015. Onsite presentations from vendors would occur during the week of March 30 and a recommendation will be made to the Board at the April 17 meeting. The vendors that may submit a proposal are First Choice, Beavex, Lanter, and Henry Industries. MALA has renewed with First Choice.
- b. Fran Stumpf reported the final report of the Training Task Force. The report was prepared prior to knowledge of Sharla Lair's departure from MOBIUS. Several recommendations were included as well as good information on the kinds of training available. A survey about training needs garnered 158 responses. It was recommended that MOBIUS focus on ILS training and communicate other training opportunities available for other needs. The report was accepted by the Board. Fran will present the information at the Membership meeting and then it will be placed in the strategic planning agenda.
- c. Donna reported for the Chat Reference Task force chaired by Jeannette Pierce. A survey on this topic received 54 responses: 24 reported they currently have chat services and 30 reported they do not. Those that do, tend to use LibraryH3lp. Only one respondent is in a chat consortium. Four different vendors have been approached to learn about their services and webinars on these will occur before the end of February. They will be recorded and placed on the MOBIUS website for those who are not in attendance. There will be a second survey as a follow-up to these webinars. A final report with recommendations will be submitted to the Board at the April meeting. Jeannette will also provide a report on this at the Membership meeting.

- d. Fran Stumpf reported that not much has occurred regarding the INN-Reach Circulation Policy. A meeting needs to be scheduled and Donna will encourage Alice Ruleman (chair) to convene that meeting.
 - e. Cindy Dudenhoffer reported for the Governance Task Force. There are proposed changes to the Bylaws which will be discussed at the March membership meeting with a vote at the June Membership meeting. Cindy reported that there are recommendations to dissolve all of the Advisory Groups. It was recommended that McMAC be replaced with a committee reflecting the work of the Cooperative Collections Management Task Force. The Catalog Design Committee should be replaced with a User Discovery and Metadata Committee. All members to advisory committees will be appointed by the board and there will be an open call for individuals who have expertise they might contribute. All members appointed must have a view that MOBIUS is the body for the whole and representatives-at-large do not speak only for their own institution but for the whole. At the cluster level there could be a working group to talk about specific issues such as cataloging. Such a working group must include a Board member to be a committee of a non-profit association
A policy is needed to create working groups as needed or interest groups with a Board charge for each of them and with a Board member as a representative. This will provide more tasks for the at-large board members and for ex officio members who may be appointed to represent non-represented types of libraries. This information will be shared with the changes as discussed and the Board will vote via email to dissolve all advisory groups and reconstitute them. The next step will be to redo the charges with a timeline included for action. Cindy will include these next steps in her report.
 - f. Laurie provided the update on the 2015-2018 Strategic Plan. There are now five goals with measurable objectives. Barbara Reading asked how priorities will be communicated and the appropriate time lines included. An implementation plan for the Strategic Plan should outline the priorities and time lines.
6. New Business:
- a. The proposed policy from the Finance Committee on FTE for Academic Library Member Assessments was presented. In light of some recent queries about the reported data from Department of Higher Education (DHE) and the possibility of real error on the part of the DHE instead of a reporting misunderstanding, the proposed change will have the MOBIUS

- office investigate the issue and the Board of Directors will determine an appropriate action. The policy was approved by the Board as amended.
- b. The Assessment Data Capture Policy was presented to clarify how data is captured. Fran motioned to approve the document as is and Wendy seconded. The motion carried.
 - c. FY16 Budget approval: Wendy McGrane explained the differences in the FY15 and FY16 budgets. She provided information on each new item budgeted or that may occur cyclically in FY16. Wendy motioned to approve the FY16 budget and Sharon seconded. The FY16 budget was approved as distributed.
 - d. IUG Scholarship Applicants: Applicant information and other information will be shared electronically and awarded at the Membership meeting.
 - e. MOBIUS Conference Update: There are only 5 sessions submitted at this point. The deadline for submissions will be extended a bit beyond February 13. At least 3 more submissions are known to be forthcoming. Keynote speakers are Char Booth, Jason Griffey, Bonnie Tijerina, and Kimberly Sweetman. We need about 20 sessions total in addition to the 4 keynote presentations. The Annual Membership meeting will be Monday at 1:00 p.m. The dine-arounds were popular so they will be continued. The training session has four options. It was agreed to charge a registration fee for training that includes lunch. There will be breakfast and the new Board orientation on Wednesday morning.
 - f. The agenda for the March membership meeting was discussed. A new item on the Policy for FTE and the Policy for Assessment Data Capture was inserted as the new A. Bonnie Postlethwaite moved and Tom Peters seconded that the agenda be approved as amended. The motion was approved.
7. Executive Director's Report: Donna reported that she met with two Innovative Vice-Presidents of Global Sales and of Customer Services while in Syracuse, NY recently. Park University is in the process of migrating into the Kansas City Cluster and is scheduled to go live on Sierra February 26 and then on Inn-reach around March 23. The Explore Cluster is live on Sierra, not yet on Inn-reach. Members are still working on what materials they will share. Expect them to be on Inn-reach sometime in March. Sharla Lair's last day was January 23 and they are interviewing candidates for her vacancy. The Sage Contract with 5 state libraries is completed and includes Kansas, Missouri, South Dakota, Nebraska, and Hawaii. There have been some snags with the Marmot Libraries in Prospector being associated with MOBIUS and it remains to be resolved. Denver Public Library will affiliate at some point, currently a Polaris library. There have been some courier issues with



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Prospector resulting in delayed deliveries. CARLI is getting ready to issue an RFP for a new ILS. Various other libraries are considering their options for the future. MO Evergreen is doing well. Cameron County will be joining Evergreen soon. A couple of other libraries are likely to follow in the near future. There are some libraries in Oklahoma and Arkansas that are interested in MOBIUS membership, so Donna and Steve will be visiting with them after the Ill Directors' Symposium.

8. State Librarian's Report: Barbara Reading reported on budget difficulties at the Missouri State Library. She indicated they may have a portion of the appropriation restored. They are phasing in the cost of Ebsco products for libraries and those renewing now will see a fee increase. Those with longer contracts will have that postponed a bit. Library Advocacy Day is February 10 and there are around 100 registered to advocate.

9. Laurie moved to adjourn and Bonnie seconded. The meeting was adjourned at 3:07 p.m.

Minutes respectfully submitted
by Mollie Dinwiddie
February 19, 2015