

Members Present:

Donna Bacon, Executive Director	MOBIUS Consortium Office
Valerie Darst, Past-President / 2013-2014; Term 2011-2014	Moberly Area Community College
Cindy Dudenhoffer, President / 2013-2014; Term 2011-2014	Central Methodist University
Laurie Hathman, Academic Library Representative / 2013-2016	Rockhurst University
Corrie Hutchinson, Treasurer / 2013-2014; Term 2011-2014	Stephens College
Wendy McGrane, Secretary / 2013-2014; Term 2012-2015	Missouri Southern State University
Susan Morrisroe, Special Library Representative / 2011-2014	Missouri State Library
Tom Peters, At-Large Member / 2013-2016	Missouri State University
Helen Rigdon, Public Library Representative / 2013-2016	Missouri River Regional Library
Jim Cogswell, At-Large Member / 2011-2014	University of Missouri-Columbia
Barbara Reading, Missouri State Library Representative	Missouri State Library

Members Absent:

Stephanie DeClue, Vice President / 2013-2014; Term 2011-2014	William Jewell College
Mollie Dinwiddie, At-Large Member / 2012-2015	University of Central Missouri

1. Call to order and introductions – Cindy Dudenhoffer called the meeting to order at 10:02am. Barbara Reading, new State Librarian, introduced herself.
2. Adoption of the agenda – Cindy added two items to the agenda a) approval of the June 3, 2013 special meeting, and b) new business – peer to peer sharing with the Colorado Alliance of Research Libraries. Helen Rigdon made a motion to approve the agenda as amended. Susan Morrisroe seconded the motion. The motion was approved.
3. Approval of the minutes
 - a. June 3, 2013 meeting – Jim Cogswell made a motion to accept the minutes as written. Susan seconded the motion. Laurie Hathman, Tom Peters, and Helen abstained from voting because they did not attend the meeting. The motion was approved.
 - b. June 4th 2013 meeting – Laurie made a motion to accept the minutes as written. Helen seconded the motion. Jim abstained from voting because he did not attend the meeting. The motion was approved.
4. Information Items
 - a. Treasurer’s Report – Corrie Hutchinson provided an overview of the final FY13 budget. Jim noted that there was a deficit in the III expenditures of \$226,000. Donna Bacon indicated that the amount represented a deferred payment for Sierra. Donna also noted that courier expenses increased due to fuel costs and extra delivery stops that were not budgeted at the start of the year. The cost for extra delivery stops was recouped in revenue. Tom asked about overages in travel expenses. Donna explained that this was due to hiring additional staff. Donna stated that server support costs had also exceeded original projections. The conference expenses always look off because the conference occurs during June

and grant funds are not received until the final conference report is submitted to the State Library in July. The annual audit will begin the second week in August. Auditors will report to the board at the October meeting. MOBIUS began a sweep account of operating funds over \$250,000, which are not FDIC insured, on July 1, 2013. MOBIUS makes approximately \$3-\$5 per week because the funds are swept into an interest bearing account.

- i. Financial Report – MOBIUS began investing reserve funds through Commerce Bank in June 2011. The fund has grown over time. Investments follow MOBIUS' investment policy.
 - b. Disaster Planning Task Force – The Disaster Planning Task Force is chaired by Stephanie DeClue, MOBIUS Board vice-chair. Stephanie DeClue, Donna Bacon, Sharon Upchurch, Fran Stumpf, and Mollie Dinwiddie comprise the committee. The group worked during the summer and is using Basecamp for collaboration purposes. A list of possible disasters that need to be planned for has been developed and best practices are being reviewed. Membership feedback will be sought at the September 13, 2013 MOBIUS Director's Retreat. Stephanie asked if the current timeline, which calls for a December 2013 report, was still acceptable. The board was comfortable with the proposed timeline.
 - c. Ebooks Update – Donna reported that 59 MOBIUS libraries are participating in the EBSCO eBook program. Justin Hopkins created the eMO webpage. Training has been provided by EBSCO. Flyers and postcards were printed by EBSCO for distribution to participating MOBIUS libraries. Sharla Lair is creating a press release FAQ page and the marketing materials which will all be available on the website. Each institution can access session and search statistics that are provided to their specific home library through the admin login. Sharla will post MOBIUS statistics once eMO is active on INN Reach. eMO bibliographic records were sent to Backstage for authority work. The MOBIUS staff is working with clusters to determine if/how clusters want the records loaded into the local catalogs. Monthly updates will be made for new titles. Titles will be withdrawn twice a year. The MOBIUS staff is working with III for options to load the eMO records into INN Reach catalog. A Web Access Management (WAM) module could be purchased for the INN Reach server to authenticate users and limit the URLs for a one-time cost of \$19,000 with ongoing maintenance expenses. Valerie Darst asked about the status of Ebrary negotiations. Donna reported that Sharla is still negotiating pricing with Ebrary. There was some discussion of the eMO name for the collection due to its use in popular culture as a reference to music, fashion, and some behavioral stereotypes.
5. Unfinished Business
- a. Inn-Reach Catalog
 - i. Ebook Records (vote) – Should non-eMO eBook records be added to INN Reach? A handout was provided with the number of eBooks each

MOBIUS institution owns that are currently in the INN Reach catalog. The issue will go to the membership for a vote. Discussion occurred regarding pros and cons of access/visibility of records versus confusion that may occur when students are interested in a title that is not available to them. Discussion occurred about ways to tag the ebooks that would make them visible, but also facilitate easy elimination from searches, depending upon user preference. A new Mattype could be a possibility. Tom made a motion to purchase the WAM module for the INN Reach server as long as the initial purchase price is less than \$20,000. Corrie seconded the motion. Jim asked if WAM would help the consortia in other ways. Donna noted that it is essentially a proxy server for the union catalog, but there was potential for current MOBIUS member libraries to use it as a proxy server for databases. Helen voted against the motion. There were no abstentions. The motion was approved.

Cindy made a motion to load the eMO records onto the INN Reach server. Corrie seconded the motion. Susan Morrisoe abstained. The motion was approved. Cindy will ask MCDAC and MCMAC to make recommendations regarding ways to catalog or scope materials that would make it easier to limit ebooks in search results.

- ii. Best practices document – Should MOBIUS develop policies, recommendations, procedures, or best practices for what records each institution should contribute to the INN Reach catalog? Would this assist with making INN Reach more of a true union catalog? At the INN Reach Summit, Donna learned that many other consortia are having similar discussions. MOBIUS did a review of which item records were being contributed to the union catalog in October 2012. Cindy suggested that it might be appropriate to create an informational document for directors because the issue of which items each institution contributes hasn't been revisited since implementation. Jim noted that Goal 2 of MOBIUS' Strategic Plan states "MOBIUS will enhance resource sharing." Laurie indicated that an explanatory document of this type would be helpful for the new MOBIUS implementation coordinator and other MOBIUS staff as they have conversations with new or potential members. The issue will be discussed at the upcoming Director's Retreat with the goal of developing a philosophical approach. Cindy will ask MCDAC and MCMAC to create guidelines/recommendations for which materials institutions should consider adding to INN Reach.
- iii. Encore for INN-Reach (vote) – Donna provided an update on some III negotiations that have been ongoing over the last few months. Rather than the Memorandum of Understanding (MOU) previously discussed, III has a team working to address the issues identified by MOBIUS as important. Issues of interest include costs for new migrations, hosting, access to

servers, Encore, and peer to peer connectivity between INN Reach sites. There are 21 INN Reach sites around the world. Quotes for various products and services have been provided. III has been extremely responsive and the pricing has been helpful and competitive. III representatives visited with UM library directors and will be visiting with other MOBIUS institutions as well. There was discussion about how to best manage the current window of opportunity with III. Additional discussion concerned the benefits of possibly purchasing Encore for the INN Reach catalog. MOBIUS is creating a development partnership with III with the focus on ways to help MOBIUS grow and to manage costs. If Encore was purchased, there would be a one-time cost in addition to \$10,000 per year in maintenance expense. Further discussion of Encore was tabled and the issue will be discussed at the upcoming Director's Retreat.

- b. Human Resources Committee Report
 - i. Retirement Options – The Human Resources (HR) Committee continues to meet with Bob Stephens, HR consultant. Bob is working on a policy manual and developing various retirement package options. Susan asked if MOBIUS would hire someone to manage HR functions. Cindy indicated that HR work would most likely be a contracted service. There are currently 12 MOBIUS employees with one open position for an Evergreen Programmer.
- c. Sierra Update – MOBIUS has upgraded to 1.1.2.
- d. Hosting Options (vote) – At the last board meeting, Donna was asked to explore hosting options for the Sierra servers. Justin Hopkins researched hosting options and created a document, shared with the Board, that outlines the advantages/disadvantages and costs associated with the vendors, Innovative and Rackspace. The pricing was initially very similar; however, III agreed to a discounted price. Group discussion involved contract terms, time periods, migration fees, and whether SWAN is satisfied with the hosting arrangement. III has provided two months of hosting for SWAN at no charge. The SWAN response time has improved and the institutions seem to be satisfied with the III hosting arrangement. III also expressed a willingness to negotiate MOBIUS staff access to the servers by partnering to develop Premier Hosting Support. Development would permit MOBIUS to work with III to develop a new service that would allow organizations utilizing III hosting to create a scenario in which staff could do some diagnostics and monitoring of servers, rather than the current turnkey system that is provided. Terms were unclear beyond the 1st year and the board requested a cap to the amount the service could cost. Concerns of a 5 year commitment were voiced. Three year with an optional two one year renewals was motioned by Wendy and seconded by Helen. Jim abstained. The motion passed.

Laurie motioned that MOBIUS dedicate staff time to partner with III to develop a Premier Hosting Support Service. At the end of the development period, MOBIUS will determine whether or not to pursue said product. Susan seconded. The motion was approved.

e. Strategic Plan Update

- i. Collection Development Taskforce – There has never been a formal group to address cooperative collection development. There is a Last Copy Policy, but it hasn't been revisited for some time. Tom suggested broadening it to a print retention policy and wondered whether cooperative storage should be included in the discussion. Donna indicated that two things other consortia are doing that MOBIUS is not are: 1) cooperative collection development, and 2) cooperative storage. Some are also involved with digitization projects. Donna will inquire on the International Coalition of Library Consortia (ICOLC) discussion list. Tom and Corrie will develop a charge for the task force to bring to the board prior to the September retreat. Members will be recruited at the retreat. The primary purpose will be to identify how MOBIUS can help the membership as a whole to address the challenges and opportunities associated with collection development.
- ii. Website Evaluation – MOBIUS is still down one IT person. Donna recommended that this project be delayed until the office is completely staffed. There was consensus that this was a reasonable approach.

- f. Evergreen Project Update – The Evergreen project is going well. Donna is working on a new annual contract with the State Library. Carthage Public Library will go live the end of August. Webb City Public Library has joined and will go live in September. A total of twenty libraries are participating in the consortia so far. Seven libraries are scheduled for implementation next year. Donna budgeted for nine libraries in case new sites are interested. MOBIUS is still trying to hire an Evergreen Programmer. The salary, which has been an obstacle for hiring, is being revisited. Cataloging policies are the current topic of discussion for these libraries. Syndetic Solutions will be purchased for the consortia.

6. New Business

- a. Director's Retreat – Cindy reported that primarily positive feedback has been received regarding the announcement of the retreat. The final agenda is still being developed. The purpose of the retreat is to look beyond the strategic plan in setting direction for MOBIUS. Cindy will send an email call to the directors as encouragement to attend and include highlights of the agenda.
- b. Peer to Peer sharing with the Colorado Alliance of Research Libraries – III has provided a new quote to establish peer to peer sharing between MOBIUS' INN Reach server and the Alliance's INN Reach server. There is a one-time fee of

\$15,000 and then annual maintenance of approximately \$1,800. This would connect the two INN Reach libraries and allow members to lend and borrow. 'Prospector,' is the name of the Alliance's union catalog. The two consortia would have to develop policies and courier arrangements. Holdings of both consortia would be visible in each other's catalogs. Detailed negotiations would involve MOBIUS, III, and CARL. Corrie made a motion that Donna begin exploring peer to peer options with the Alliance. Tom seconded the motion. The motion was unanimously approved.

7. Report of the Executive Director – Donna visited with representatives from the Tulsa City-County Library System (TCCL), at their request, to discuss the possibility of joining MOBIUS as a stand-alone member. TCCL has proposed joining in January and is keeping in touch. They use AMIGOS courier service. The couriers could meet at the state line. Donna has also spoken with representatives from the Central Arkansas Public Library in Little Rock about joining MOBIUS and discussions are ongoing. Donna visited St. Louis University (SLU) and met with David Cassens, the director at SLU. SLU will migrate to Sierra in September. Donna met with six Kansas City area libraries that are a part of the KC Library Consortium. These libraries are interested in joining the KC Cluster of MOBIUS. Most recently, Donna has been working with Central Baptist College, MidAmerica Nazarene University, and Community of Christ Seminary. Additional discussion focused on the migration to Sierra for MERLIN and MRRL.
8. Reports of Groups – MAAC provided a report regarding the development/administration of a survey to track delivery times. Corrie made a motion and Helen seconded that the survey proceed as described. The motion was approved.
9. Other Reports
 - a. Missouri State Library – Barbara Reading reported that the State Library is working on a Request for Proposals (RFP) for a homework help service which will be targeted to ages K-12. Heritage Quest was added to the database lineup managed by MOREnet. Barbara is working to develop a 'new normal' for the State Library.
 - b. Other Guests
10. Meeting adjourned – A motion to adjourn was made by Jim and seconded by Helen. The motion was approved. The meeting adjourned at 3:26 pm.

Director's Retreat: September 13, 10am-3:00pm, Peachtree Center Columbia, MO

Next Board meeting: October 18, 2013, MOBIUS headquarters