

Members Present:

Donna Bacon, Executive Director	MOBIUS Consortium Office
Shirley Baker, Past President / 2010-2011	Washington University
Margaret Conroy, Ex Officio	Missouri State Library
Regina Cooper, Public Library Representative/ 2011-2013 (conference call)	Springfield Green County Library System
Valerie Darst, Vice President/ 2011-2012	Moberly Area Community College
Stephanie DeClue, At Large Member, 2011-2013	William Jewell College
Cynthia Dudenhoffer, Secretary/ 2011-2013	Central Methodist University
Corrie Hutchinson, Treasurer / 2011-2013	Stephens College
Susan Morrisroe, Special Library Representative/ 2011-2013	Missouri State Library
Kathy Schlump, Two Year Public-at-large/ 2010-2012 (conference call)	East Central College
Gail Staines, President/ 2011-2012	St. Louis University
Sharon Upchurch, Independent-at-Large/ 2010-2012 (conference call)	Culver-Stockton College

Guests Present:

Maegan Bragg, Executive Assistant	MOBIUS Consortium Office
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Members Not Present:

Jim Cogswell, Four Year Public-at-Large / 2011-2013	University of Missouri-Columbia
Chabha Hocine-Tepe, Academic Library Representative/ 2011-2012	Logan College of Chiropractic

1. Call to Order – Gail Staines called the meeting to order at 1:04
2. Adoption of the Agenda– Valerie Darst moved to adopt the agenda as written. Stephanie DeClue seconded the motion. The agenda was adopted.
3. Approval of the addition of the Goldfarb School of Nursing and Barnes-Jewish College as full MOBIUS members – Donna provided background information regarding the addition of these two libraries. Valerie moved to approve both libraries as full members, seconded by Stephanie. The motion was unanimously approved. Donna is also in discussion with Concordia Seminary to join MOBIUS as a member of the Bridges Cluster.

4. Evergreen Public Library Consortium – Donna has met with the Public Library Consortium to discuss governance and setting up an open source Evergreen system. There are thirteen libraries that have agreed to be part of the pilot project. Two of the libraries, Poplar Bluff and Marshall Public Library are already running Evergreen systems, and she is hoping that these libraries will take the lead in building a community that will help support each other as implementation takes place. Margaret Conroy shared that the state will pursue this project as a contract with MOBIUS and is filing a Single Feasible Source contract.

5. Finance Committee Recommendation – Corrie Hutchinson outlined the costs that will come with hosting/supporting the Public Library Consortium.
 - a. Migration Fees/Implementation – This includes extraction and migration of files from the ILS and setting up libraries in the first wave. A tiered system is proposed, based on records and circulation. Donna has received a quote from Equinox, but hopes to manage migrations in house. Justin has been taught to manage these functions. Donna asked the Board how much MCO should charge for migration services. Margaret asked if some of the libraries will have to pay their current vendors to extract their data for migration, as the grant cannot cover these costs. Donna said, yes, some libraries must pay for migration of their data. Donna proposed a flat fee of \$8000 per library for migration for the first wave participants. Margaret is working with Carl Wingo to create a project budget, which will have a cap. Margaret suggested that the first wave libraries pay a prorated maintenance fee for the first year. Gail recommended charging migration and implementation fees of \$8000 for each library, which will be paid for by the grant, and that an annual maintenance fees will be prorated for the first year.
 - b. Hosting fees from ISG - The Evergreen systems will be hosted in a virtual environment at the ISG Data Center. This allows scaling the system as it grows. Corrie and Donna suggest that the first wave participants decide for themselves on how to divide up the costs. Donna is still working on firm pricing. Donna and Justin have been in discussion with an Evergreen system in Indiana currently hosting 100 libraries. Justin is working with ISG and the first wave participants on what their expectations are for the systems capabilities and on bringing costs down.
 - c. Annual Maintenance to MOBIUS – These costs will include help-desk support, daily maintenance, etc.

Shirley Baker asked about including money for contingencies, in case of unforeseen costs. Corrie stated that there is money built into the budget in other areas for contingency. Margaret asked about the feasibility of basing fees on circulation, since it does not account for electronic resources. There must be away to capture that activity as well to make sure the model stays equitable. Donna said the Finance Committee looked at several different options, including bib records and population, but circulation seems to be the most fair and accountable. Gail asked if



Minutes of the
MOBIUS Board of Directors Business Meeting
January 31st 2012 1:00 p.m. – 3:00 p.m.
MOBIUS Headquarters, Columbia, MO

the new staff positions will be hired through UM Human Resources. Donna answered that yes, the staff would be hired by UM in order to provide benefits. Corrie moved that the proposed fees and the concept of MOBIUS migrating, implementing, and managing hosting for these first-wave participant libraries be approved by the Board. Valerie moved to amend the proposition to include the prorated maintenance fees. Susan seconded the amendment. The motion was unanimously approved.

Meeting adjourned at 2:28pm