

Members Present:

Donna Bacon, Executive Director	MOBIUS Consortium Office
Shirley Baker, Past President / 2010-2011	Washington University
Jim Cogswell, Four Year Public-at-Large / 2011-2013	University of Missouri - Columbia
Regina Cooper, Public Library Representative/ 2011-2013	Springfield Green County Library System
Valerie Darst, Vice President/ 2011-2012	Moberly Area Community College
Stephanie DeClue, At Large Member, 2011-2013	William Jewell College
Cynthia Dudenhoffer, Secretary/ 2011-2013	Central Methodist University
Corrie Hutchinson, Treasurer / 2011-2013	Stephens College
Susan Morrisroe, Special Library Representative/ 2011-2013	Missouri State Library
Kathy Schlump, Two Year Public-at-large/ 2010-2012	East Central College
Gail Staines, President/ 2011-2012	St. Louis University
Sharon Upchurch, Independent-at-Large/ 2010-2012	Culver-Stockton College

Guests Present:

Maegan Bragg, Executive Assistant	MOBIUS Consortium Office
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Members Not Present:

Margaret Conroy, State Librarian	Missouri State Library
Chabha Hocine-Tepe, Academic Library Representative/ 2011-2012	Logan College of Chiropractic

1. Welcome and Call to order- Gail Staines called the meeting to order at 10:02PM
2. Adoption of the Agenda – Valerie Darst moved to adopt the agenda as written, Sharon Upchurch seconded. The agenda was adopted.
3. Approval of the minutes of the August 26, 2011 Meeting: Regina Cooper asked to be added to the attendance. Jim Cogswell moved to approve the minutes, Susan Morrisroe seconded. Minutes were approved as amended.
4. Treasurer’s Report – Corrie Hutchinson: Corrie distributed the budget and the investment report. Donna stated that the budget is on target for this time of year and that the Innovative Interfaces, Inc. (III) maintenance fee has been paid. The investment report showed a loss for September but Corrie contacted the Commerce Bank investment team, who explained that September was a bad month for all investments and that our portfolio dropped about 1.4%, while S&P dropped

7%, so we did pretty well. Corrie reminded the Board that this is a long term investment plan, and the majority of this loss has already been regained. Corrie stated that all institutions have paid their assessments before the 90 day deadline was up. GKC is working on our first 990 tax form, which is due in November.

5. Unfinished Business

a. Finance Committee Update – Corrie Hutchinson

The Finance committee is still working on the depreciation schedule. The Committee will also begin working on the budget for next year. Stephanie DeClue and Susan have volunteered to join the Finance Committee.

b. Strategic Planning Task Force Update – Valerie Darst

A discussion has been taking place regarding the next steps in the Strategic Planning process. Donna has continued to visit clusters and received feedback to incorporate. Two issues keep arising – e-books and the sharing of audio-visual materials. The Committee is meeting in November to begin writing the report. Shirley Baker shared that ARL is working on a model e-book license.

c. III's Sierra Product Update – Donna Bacon

At the last Membership meeting, the membership voted to allow the Board to move ahead with Sierra. Donna shared an updated proposal, which allows MOBIUS to pay for implementation over 3 years. Donna also stated that the stand alone systems will also receive 50% off the implementation cost. The contract with III renews June 30th. If this proposal is accepted, \$96,250 would be due in this budget year. Corrie pointed out that there is money in the contingency fund to cover this cost. The Finance Committee will work on a plan to pay the fees with minimal impact to member libraries. Jim expressed concern about information, such as pricing, that is missing from the proposal and the fact that III has treated the consortium in a disrespectful way. Sharon and Jim suggested including a cover letter which expresses the Board's concerns and that includes pricing and other firm details that were not included in the proposal. Susan asked what happens if new members join MOBIUS in the next three years. Donna stated that new members would be brought in on a new server which would be a Sierra system. The office cannot support two different systems for very long. Corrie asked what should be included in the cover letter that would reassure Jim and other members that still have reservations about the proposal. Jim asked that a table of contents should include the cluster fee schedule, the actual breakdown of costs, and the follow-up questions. Valerie moved to accept the proposal from III for implementation of Sierra, including the aforementioned table of contents. Stephanie seconded. 9 yes, 1 abstention. Motion passed.

6. New Business

a. Approval of 2012 Conference Dates – Donna Bacon

Proposed dates: June 5 – 7, 2012 - Kathy Schlump moved to approve, Stephanie seconded. Regina pointed out that this timing overlaps with the MPLD meetings. It is too

late to move the dates for 2012, but discussion of the meeting dates for 2013 will be added to the Agenda for the December meeting. Approved unanimously.

- b. Approval of the St. Louis Art Museum as members – Donna Bacon
Donna shared that negotiations with the St. Louis Art Museum have been on-going. Donna is not sure what membership level they will choose, or whether they will loan items at this time. Donna is hopeful that Goldfarb School of Nursing might also be able to become a member. Sharon moved to approve the St. Louis Art Museum as a member of MOBIUS, contingent upon their choice of membership level. Valerie seconded the motion. Approved Unanimously.
- c. MALA/KCMLIN Delivery Discussion – Donna Bacon
Mid-America Library Alliance (MALA) sent a written request to the MOBIUS Board requesting that public libraries that receive 2 days a week delivery paid via the MO State Library to contract with MALA for the other 3 days of delivery. Donna explained that 5 day a week courier is a requirement of MOBIUS membership. Camden County chose to use MOBIUS for their courier instead of MALA because our price was lower. MALA charges for courier by volume, rather than by stop, so their service discourages resource sharing. MALA has asked that MOBIUS not compete for courier service for public libraries. Donna shared that the MO Automation Task Force chose MOBIUS to host their automation system. This includes 120 libraries of varying sizes that want an Evergreen system hosted by MOBIUS, with an eye to becoming full members in the future. Donna and Margaret Conroy have discussed financial implications, but these details are still nebulous. Donna shared a statement created by legal counsel that states that MOBIUS is under no obligation to refrain from offering courier service to public libraries. Sharon made a motion that the legal counsel drafts a statement, signed by Gail, to address the situation. Valerie seconded. Jim suggested that we speak to Margaret before any correspondence is sent. Motion carried.
- d. Recommendation from MCMAC – Gail Staines
MCMAC recommendation to the Board: MOBIUS should continue the Database Cafeteria Program and explore growing the program. Donna said that the office has been keeping track of databases that MOBIUS libraries are interested in. This issue has been referred to Strategic Planning as a priority, which will report back to the Board.
- e. Server Housing – Donna Bacon
Currently the servers are housed at the UM data center. MOBIUS has until June 30th to find a new location to house the servers. Justin Hopkins has created a list of potential issues, including security, managing IP addresses, system administration, etc. There are centers in Columbia, but system administration will be an issue. Donna has looked at virtualization, staffing, space, etc. and will have more information for the December meeting. Shirley asked if ILL hosting our servers was an option. Donna said that this is cost prohibitive. Jim asked if it was possible to keep the servers at UM but renegotiate the contract. Donna will email Gary Allen and ask him to clarify.

- f. Definitions of MOBIUS membership – Donna Bacon
This issue has arisen from the Kirksville College of Osteopathic Medicine merging with their campus in Arizona. The director managing the two libraries is located in Arizona. He has asked MOBIUS to clarify services for their students; the university is now named A.T. Still. This issue is relevant to distance education programs. Gail suggested that this charge be added to the Strategic Planning committee and that a subcommittee be formed from the membership to specifically look at definitions and levels of membership.
7. Report of the Executive Director - Donna Bacon
Donna has 3 cluster visits left in November. She is hearing the same type of feedback at each location, and is happy to have a chance to hear concerns of staff members. Donna and Jessica Hammond attended the Internet Librarian Conference. MOBIUS had a booth at the MLA Conference and the booth was very popular and Donna received lots of interest and positive feedback. She is traveling to the MPLD meeting in December. Donna will discuss pricing for the MO Automation Task Force libraries with the Finance Committee and will report back at the December meeting. Donna, Maegan, Sharon, and Corrie are all attending a workshop on non-profit taxes at UMSL on Nov. 1st. MO Broadband Now is holding a free annual conference Nov. 17th. The Consortial Services position has been offered to a candidate, but the details are still being negotiated.
8. Other Reports
 - a. Other Guests
9. Announcements - Stephanie announced that WILO will now be called the Kansas City Cluster. Jim shared that clean-up of the areas damaged by fire in Ellis Library is done but restoration is on-going. Staff and services are still disrupted and will most likely be so until the end of the semester.
10. Adjournment- Jim moved to adjourn, Valerie seconded. Meeting adjourned at 2:10pm.

Next Board meeting: Dec. 16th at the MOBIUS Office.

Submitted by



Cynthia Dudenhoffer
Secretary, MOBIUS Board of Directors
12/8/11