

Members Present:

Donna Bacon, Executive Director	MOBIUS Consortium Office
Shirley Baker, Past President / 2010-2011	Washington University
Jim Cogswell, Four Year Public-at-Large / 2011-2013	University of Missouri - Columbia
Regina Cooper, Public Library Representative / 2011-2013	Springfield Green County Library System
Valerie Darst, Vice President/ 2011-2012	Moberly Area Community College
Stephanie DeClue, At Large Member, 2011-2013	William Jewell College
Cynthia Dudenhoffer, Secretary/ 2011-2013	Central Methodist University
Corrie Hutchinson, Treasurer / 2011-2013	Stephens College
Susan Morrisroe, Special Library Representative/ 2011-2013	Missouri State Library
Kathy Schlump, Two Year Public-at-large/ 2010-2012	East Central College
Gail Staines, President/ 2011-2012	St. Louis University
Sharon Upchurch, Independent-at-Large/ 2010-2012	Culver-Stockton College
Margaret Conroy, Ex Officio Member	Missouri State Library

Guests Present:

Maegan Bragg, Executive Assistant	MOBIUS Consortium Office
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Members Not Present:

Chabha Hocine-Tepe, Academic Library Representative/ 2011-2012	Logan College of Chiropractic
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1. Call to order and introductions – Gail Staines called the meeting to order at 10 a.m.

2. Audit Report – Bob Gerding of Gerding, Korte, and Chitwood (GKC) presented the official 2011 fiscal year audit to the Board. The audit has been completed and certified. Mr. Gerding discussed important points from the audit, including the fact that 90% of the budget is spent directly on member services and products, which is an excellent percentage for a nonprofit corporation. The Audit Communication Letter included material weaknesses and deficiencies, areas the auditors felt needed to be addressed. Overall, Mr. Gerding stated that while not perfect, the organization is in firm financial shape and functioning very well for a new nonprofit. The auditors added some checks and balances to the financial process to insure proper procedures in the future. Corrie Hutchinson shared that the audit has provided information that will help us make smarter financial decisions in the future.

3. Finance Committee – Corrie Hutchinson

Corrie distributed the investment report from Commerce Bank. The investment team is working towards the assets allocation formula approved by the Board, but it might take a few months to reach that breakdown due to market fluctuations, etc. There is a percentage fee based on the amount invested that will be charged each month by Commerce. Corrie asked how detailed an investment report does the Board wish to receive? The consensus was to keep the report as is and share it at each Board meeting.

Corrie also shared that there are several institutions that have not paid MOBIUS invoices, to the amount of \$370k. The payment due policy allows 90 days for payment, but the amount will affect cash flow for the MOBIUS. Donna will follow up with these institutions.

Accounting Services - The Finance Committee suggested that GKC be retained for monthly accounting services. This will help address the material weaknesses and segregation of services mentioned in the audit. A third party presence will also alleviate issues with the Board treasurer position and assure consistency in the case of Board or staff turnover. The budget for this year includes an expense line for accounting services, so these expenses have been planned. The Financial Committee recommends the hiring of GKC to manage ongoing accounting services. Motion carried unanimously.

The Finance Committee continues to work on the depreciation schedule.

4. Adoption of the agenda – Gail Staines

Kathy Schlump moved to adopt the agenda, Valerie Darst seconded. The agenda was adopted.

5. Approval of the minutes of the June 9, 2011 meeting

Sharon Upchurch moved to approve the June 9th minutes, with minor editorial changes. Kathy seconded. The minutes from June 9th were approved.

6. Unfinished Business

a. Strategic Planning Task Force Update – Valerie Darst

The Task Force met and created 7 goals: 1. Expand Membership, 2. Enhance Resource Sharing, 3. Strengthen Collaborative Working Relationships, 4. Strengthen MOBIUS Funding Streams and Fiscal Viability, 5. Identify Training Needs of Membership, 6. Develop Staffing Priorities for Continued Operations and New Projects, 7. Support Research and Development of New Technologies.

The Task Force will ask for time for small group sessions to get input at the next Membership meeting. Also, Donna will be visiting the clusters to further gather input from members. Corrie stated that she was happy to see Goal 4. Valerie shared that the Task Force plans to tie the strategic plan to the budget. Donna also shared that the Task Force will be looking at the mission statement for possible revision. Kathy asked that a services and benefits to members section be added, so Board members can have talking points to share and advocate for MOBIUS. Valerie assured her that this would be included in the report at the next stage.

b. MOBIUS Communications Plan Update – Donna Bacon

The ARTHUR Directors asked that the notification system for the MOBIUS website be turned on so members receive an alert anytime the website is updated. Susan said that the concern grew out of the question of who gets to see what on the website and what content is available on the website. Cynthia and Kathy raised the question of what kind of information do users really need the website to provide. Margaret suggested setting up a Ning community to facilitate open discussion. Justin is looking at options for notifications. Donna and the office will continue to work on improved communication with the membership.

7. New Business

a. Assessment Model and e-books – Gail Staines

Gail asked for opinions on including e-books in members' annual assessment. The current assessment model discourages the addition of collections to the union catalog, hindering its ability to function as a statewide discovery tool and prohibiting libraries from adding large collections due to costs. This issue will be included in discussion of the strategic plan at the membership meeting.

b. Review of Advisory Group Policy – Gail Staines

- i. Meeting attendance – There are continued requests to continue to improve communications between and amongst members as well as with the MOBIUS office on actions taken in Advisory Groups. Shirley Baker moved that the policy be amended to allow members who are not official members of a MOBIUS Advisory Group, but would like to follow along on group discussions be allowed to attend group meetings as an observer and subscribe to any Advisory Group listserv as a reader. Jim Cogswell seconded. Motion was approved unanimously. Gail will inform the membership of this addition to the policy.

c. Request to purchase vehicle – Donna Bacon

MOBIUS would like to purchase a vehicle for use by the office; Donna and Christopher Gould do a great deal of driving for training, etc. After research and test driving, two models fit the needs of the office - Honda Odyssey: \$22,535,

Hyundai Santa Fe: \$20,357. The purchase will produce a cost savings over what the office pays now for rental and mileage.

Regina Cooper made the motion that MOBIUS purchase a vehicle, allowing Donna to make the final decision about which model. Valerie seconded. The motion was approved unanimously.

d. Discussion re: Ill's Sierra product – Donna Bacon

Sierra is the new ILS from Innovative Interfaces. They are looking for development partners for a pilot project. Participants would run Sierra and Millennium concurrently until they choose to implement the new system. Donna will negotiate pricing and has a plan to work the costs into the budget over 3 years. Mary Chervereax will be visiting over lunch at the Membership meeting to discuss further. Members will be encouraged to view the Sierra demo on Ill's website.

e. Responding to the MO Public Library Automation Task Force's RFI – Donna Bacon
Donna responded to the Task Force RFI, but was only able to provide pricing for an ILS through Innovative. Equinox (Evergreen) received an independent RFI and did not want to work through MOBIUS. She provided as much information as she could to the task force, charging \$8000 per library for implementation, plus \$600 per day for training (based on \$50 per hour). Donna encouraged the Task Force to look at governance and needs of the group before trying to choose on ILS and she will keep the Board informed on any new developments.

8. Report of the Executive Director - Donna Bacon

St. Louis Art Museum and Goldfarb School of Nursing feel confident that they will receive funding that will allow them to join MOBIUS as members in the next year. Camden County and Christian County are very excited to be joining MOBIUS and will go live on November 21st. Mid-continent Public Library and Kansas City Public Library are waiting on some INCIP development before DCB would be implemented, which would correct the double checkout issue.

St. Louis Community College will be implementing Encore Synergy, William Woods is adding EBSCO Discovery, William Jewell added Summon; MOBIUS charges implementation fees for adding these types of services.

The consortial services position has 6 applicants; 1 will be interviewed.

Justin is working on a mobile version of the catalog. A URL was purchased for the catalog: searchmobius.org. Donna distributed the redesign cluster logos for Arthur, Swan, Archway, Galahad, and Quest.

9. Reports of Groups - NONE

10. Other Reports

- a. Missouri State Library – Margaret Conroy
Wolfner Library will be renamed the Wolfner Talking Book and Braille Library. LSTA plan evaluation is due in March of 2012 and the new plan is due in June of 2012, so there is very little time to learn from the evaluation before creating the next 5 year plan. Margaret does not know exactly what money will be received for federal LSTA funding.
 - b. Other Guests - NONE
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11. Adjourn to Executive Session/Return from Executive Session
Regina moved to move to Executive session, Sharon seconded. Moved to Executive session at 3:15pm
Valerie moved return to regular session, Sharon seconded Executive session ended at 3:50pm.
 12. Announcements – NONE
 13. Adjournment – Meeting adjourned at 3:50pm

Next Board meeting: Oct. 28th at the MOBIUS Office.

Submitted by Cynthia Dudenhoffer
Secretary, MOBIUS Board of Directors
10/17/11