

MOBIUS Executive Committee
Meeting Minutes
September 6, 2007

DRAFT

Members present: Sharon Bostick, Jim Cogswell, Margaret Conroy, Richard Coughlin, Valerie Darst, Mollie Dinwiddie, Beth Fisher, Sharon McCaslin, Wendy McGrane, Julia Schneider, Stephanie Tolson.

Guests: Melody Parry

- I. The meeting was called to order by Julia Schneider at 1:00PM.
- II. A motion was made by Richard Coughlin to adopt the meeting agenda. The motion was seconded by Valerie Darst and the motion carried.
- III. A motion was made by Valerie Darst to approve the July 13, 2007 minutes. The motion was seconded by Sharon McCaslin and the motion carried.
- IV. Executive Directors Report – Beth Fisher. Single sign-on is up and running. Janine and Christopher are available to give a written summary to interested parties. The new training catalog is available for participants and Beth gave a brief overview of the classes offered. The Forest Institute of Professional Psychology is now a full member institution and has signed the MOU. Jim Dutton is working with them on implementation. MOBIUS will be splitting the implementation costs for FIPP between two years. Beth will be completing a review of the Operations Help Desk which will take most of the upcoming year. She also commented that the website is moving along. Beth introduced Melody Parry, Outfront Communications, who has been hired to work on the MOBIUS Communication Plan. There will be three projects – design and write 4 newsletters and other communication documents as assigned; work on an identity redesign for MOBIUS; and work on a website redesign. MCO is hoping to have the first annual report completed and distributed sometime in October 2007. Beth distributed a letter to Jerry Kline, III Chairman from Tom Sanville at OhioLINK, (Tom Sanville is also representing John Helmer, Orbis Cascade Alliance, Alan Charnes, Colorado Alliance of Research Libraries and Beth Fisher, MOBIUS) listing some concerns. Beth and several others will be meeting with Jerry Kline in California on 9/17 to discuss these issues. A copy of the MOBIUS budget was distributed and briefly reviewed. New cost centers have been added to help in tracking expenses. MCO is working on the FY 09 budget. Form 5 has been approved as revised and sent to the Department of Higher Education. Beth met with Paul Wagner, Department of Higher Education. He was very supportive of

the submission. The group discussed various legislative approaches regarding the Form 5 and options on alternative plans if not all is funded. Next year is the 10th Anniversary for MOBIUS and MCO is working on celebration events. The 2010 budget will be due in March 2008. Beth informed the committee that the Information Resource Manager position was offered to an individual who declined. Two more candidates have been identified and are scheduled for interviews. Discussion continued on the Form 5. Stephanie Tolson wanted to make sure that all members are aware that there will be ongoing costs. Richard Coughlin wanted to know if there was a provision for hardware. Beth suggested that we have multiple plans in place in case all is not funded. Jim Cogswell wanted to know more about upfront costs. Beth briefly discussed the Task Force on the Financial Plan. What do members get for being a part of MOBIUS? What type of services do they get? What type of secondary services do they want? Christopher Gould, MCO, is currently reviewing all the Service Policy Agreements. The group discussed broadening this task force to include strategic planning and resources in addition to possibly adding subcommittees. Beth informed the committee that public libraries want to join MOBIUS. A statewide delivery service was discussed. Agency Software – Beth Fisher. Julia Schneider informed the committee that there was a vote to postpone Agency. No one was in favor of moving forward. The make-up of the committees was discussed and it was noted that there should be a balance of public and technical representation. The formation of the MOBIUS committees was discussed and it was decided to leave the groups as is for now. Agency as it is written effects the 856 fields. The committee agreed that MOBIUS either needed to work with III on addressing these serious issues or not pursue at this time. Many committee members felt that the 30 day down time for implementation was also unacceptable. Richard Coughlin wanted to know if III could fix these issues for a charge. Beth said she would be having additional meetings with III and will discuss these issues again when she visits them on 9/17/07. Margaret Conroy discussed the State Library Grant in conjunction with the implementation of Agency by III. She and Beth have been in close contact to address any issues.

V.

VI.

Reports – Report by Bill Mitchell, MoreNET. No report. Report by Jeremy Kintzel, Department of Higher Education. No report. Report by Margaret Conroy, State Library. Their FY09 budget has gone forward for consideration to the Governor. They are not asking for much additional money but did request additional funds for players for their blind and handicapped patrons. The State Library would like to ask for funding for other programs such as Homework Help and the Statewide Delivery Service. Margaret informed the group that Diana Very and Brenda Sites have both taken jobs elsewhere. They are recruiting for those positions now. The request to IMLS for 5 year

funding was returned for some rewrites as it did not meet their requirements. Some previous programs included in the request will most likely not be funded due to new guidelines. Report by Tracy Byerly, MLNC. A written report was distributed.

- VII. Advisory Committee Reports. There were no Advisory Committee Reports except for the MOBIUS Collection Management Advisory Committee Report. Stephanie Tolson distributed a handout which was a customer satisfaction survey that was conducted by YBP. The results were briefly reviewed and discussed.
- VIII. Unfinished Business – Julia Schneider. The Admission of New Members Policy was approved. There were 43 yes votes and 1 no vote. The Task Force on the Financial Plan could possibly be expanded to include a strategic plan. Beth Fisher will draft a charge. A committee to review founding documents for revisions recommended by the Taskforce on Government and Growth Management will continue its work. The committee includes Wendy McGrane, Molly Dinwiddie, Beth Fisher and Julia Schneider. Julia gave a brief update on what has been completed to date. Stephanie Tolson suggested updating MOBIUS member institutions on what has been done to date. Steve Wynn, MCDAC Chair, requested that a task force be formed to investigate WebPac Pro. He cited the lack of public services persons as the reason to form a taskforce which would include more public services representatives. The Executive Committee agreed they can form a task force through June 30, 2008 and then report back to the Committee at that time with their findings.
- IX. New Business. Julia Schneider distributed copies of a proposal from MLNC regarding database licensing. Some of the current MOBIUS Executive Committee members also serve as MLNC Board Members. The group discussed whether it was a conflict of interest for those individuals. There was a lengthy discussion regarding this proposal. A motion was made by Valerie Darst for Julia Schneider to contact Laura Rein, MLNC Board Chair, and arrange for the two groups to meet. The motion was seconded by Sharon Bostick and the motion carried. The group had a short discussion on Executive Committee alternates. Alternates are not appropriate and do not attend Executive Committee meetings.
- X. A motion was made by Mollie Dinwiddie to adjourn the meeting. It was seconded by Stephanie Tolson and the motion carried. The meeting adjourned at 4:40PM.

Respectfully submitted by Susan Hatfield
September 12, 2007