

MOBIUS Executive Committee
Meeting Minutes via conference call
November 26, 2007

Members present: Sharon Bostick, Richard Coughlin, Valerie Darst, Mollie Dinwiddie, Beth Fisher, Sharon McCaslin, Wendy McGrane, Julia Schneider, Stephanie Tolson.

- I. The meeting was called to order at 8:30AM by Julia Schneider. The committee will be meeting via several conference calls in the next few weeks to continue the agenda items not addressed at the 11/9/07 meeting.
- II. Julia asked if there were any comments and/or suggestions on the MOBIUS Lost Book Policy. Sharon Bostick agreed with the contents as did Wendy McGrane. Wendy also recommended sending this policy to all clusters for review. Wendy began to make a motion but then stopped for further discussion. Beth Fisher questioned which Interlibrary Loan Code the policy was referring to. All agreed it was the ALA Interlibrary Loan Code and that distinction will be inserted. Richard Coughlin said the policy seems clear to him on MOBIUS versus the home library. Sharon McCaslin thought all the clusters would follow suite and Mollie Dinwiddie and Wendy McGrane agreed. Wendy also stated that all clusters should adopt this policy when dealing with other institutions. Mollie Dinwiddie and Sharon Bostick stated that discussion has already taken place on this policy. Stephanie Tolson asked if the policy would be presented to the MOBIUS Council. This will be an agenda item for the 2/1/08 Council meeting. Wendy McGrane withdrew her earlier motion and made a new motion to adopt the Lost Book Policy with the inclusion of ALA in front of the Interlibrary Loan Code. The motion was seconded by Valerie Darst and the motion passed.
- III. Julia asked the members if they had any questions and/or concerns on the MOBIUS Limited License Resources Policy. The clusters have already voted to accept this policy as presented. A motion was made by Mollie Dinwiddie to accept this policy. The motion was seconded by Sharon Bostick and the motion passed. This will be an agenda item for the 2/1/08 Council meeting.
- IV. Julia reviewed some of the changes on the 11/13/07 Task Force on the Website document. A discussion followed. Stephanie Tolson and Sharon Bostick agreed that various MOBIUS policies should be freely accessible and Julia suggested posting these on the website for the members. Beth Fisher requested clarification on several issues. Wendy McGrane and Mollie Dinwiddie were reviewing the current MOBIUS website as the group continued discussion. Mollie suggested posting the MOU and the By-laws on the public site and the member site. A section on new technology was discussed. Sharon McCaslin preferred not to call it new technology and to add new sections as the need arises. This document is an outline only and will be changed and updated as needed. Richard Coughlin suggested a section on technology that communicates to the website users and members. A motion was made by Mollie Dinwiddie to approve this document with the changes that were discussed. The motion was seconded by Sharon McCaslin and the motion passed.
- V. Mollie Dinwiddie began reviewing the changes in the Memorandum of Understanding. The MOU that is posted on the website is the one that has been used from the inception of MOBIUS.

The meeting closed at 9:30AM and will resume again at 2:00PM today.

2:00PM – Continuation of conference call. Members present: Sharon Bostick, Richard Coughlin, Valerie Darst, Mollie Dinwiddie, Beth Fisher, Sharon McCaslin, Wendy McGrane, Julia Schneider, Stephanie Tolson.

Guest: Jim Cogswell

- VI. Mollie Dinwiddie continued to discuss the revisions and changes on the MOU. She reviewed in detail the substantive changes within the document. Some of these changes include: 2.4 – delete “the designated representatives from member institutions shall comprise the Council.” Add a 2.6.6 stating “The Executive Committee shall approve membership dues and fees.” Beth suggested using “MOBIUS system not Union Catalog.” Sharon McCaslin prefers something more than Union Catalog. Julia Schneider had no issues with broadening the wording. Sharon Bostick thought it might be too much detail and likes “MOBIUS programs.” On 3.0 the first sentence should read “The Executive Committee shall designate one or more institutions to assist in the operation of the MOBIUS Consortium and its programs.” Stephanie Tolson questioned changing the CLP wording. Beth Fisher said that when she visited member institutions many of them did not know what the CLP was. The group agreed to remove the word “Union Catalog” and replace it with “CLP.” Jim Cogswell questioned who the host institution was – was it the University of MO-Columbia or another institution? The committee agreed it was the University of MO-Columbia. There was discussion on special memberships versus cooperating partners versus regular memberships. The group agreed to remove the signature line for the institution legal counsel. Mollie will insert a signature line and date line for the CEO of the institution and a signature line and date line for the MCO Executive Director. Stephanie Tolson suggested having another line or inclusion that stated once the new document is signed this would be the revised document. Julia Schneider suggested attaching the original, signed signature page of the first MOU. Mollie suggested adding another line which would state the date the original MOU was signed. Mollie will make the corrections and send out a new draft MOU for the Executive Committee to review.

The conference call concluded at 3:15PM.

Respectfully submitted by:

Susan Hatfield

11/27/07