

MOBIUS Executive Committee
Meeting Minutes
May 4, 2007

Members Present: Sharon Bostick, Margaret Conroy, Richard Coughlin, Mollie Dinwiddie, Beth Fisher, Robert Frizzell, Jeremy Kintzel, Elizabeth MacDonald, Sharon McCaslin, Wendy McGrane, Bill Mitchell, and Julia Schneider.

Guests: Gary Allen, Janet Caruthers, Jim Cogswell, Angela Gerling, Janine Gordon, Christopher Gould, Steve Lehmkuhle.

- I. Welcome and Introductions – The meeting was called to order at 10:05 AM by Richard Coughlin.
- II. A motion to adopt the May 4, 2007 agenda was made by Mollie Dinwiddie and seconded by Sharon McCaslin. The motion was approved.
- III. A motion to accept the March 2, 2007 meeting minutes was made by Sharon McCaslin and seconded by Bob Frizzell. The motion was approved.
- IV. Executive Directors Report – Beth Fisher. The Agency grant that was submitted to the Missouri State Library was funded. Beth discussed several issues including requests that some institutions would like additional agency codes, Innovative was apprehensive about doing the conversion, questions on how to view members and how will the electronic resources be displayed. There are both technical and political issues including the affects on the community colleges and Webster/Eden. Wendy McGrane commented that she was unclear as to the impact of Agency. Sharon McCaslin was interested in knowing if the institution pays the \$8,500 and then the consortium pays the additional maintenance. Mollie Dinwiddie discussed Agency billing. Beth informed the group that Innovative would like to schedule 3 months to do the conversion possibly completing it over the summer. The renovation of the MOBIUS office space is now complete. Beth has completed 52 library visits and will have most visits completed by the first of June. The Annual Conference has 254 registrants. III has donated the conference bags and we will have 8 student assistants to help out with various tasks during the conference. Beth discussed staffing and is meeting with the Help Desk staff on a weekly basis. Help Desk staff now report to her since Gary Harris departed. LSO is not renewing their contract. The MOBIUS Consortium Office will be working with several practicum students along with a work study student this fall. Beth is encouraging the help desk staff to meet with individuals in the MOBIUS institutions to strengthen communications. A training catalog was distributed which will have training tracks for potential students. The catalog will be distributed at the Annual Conference. A draft job description for an Information Resource Manager was distributed and discussed. After meeting with the Help Desk

Staff and discussing jobs tasks and volume of work this position was created. After a short discussion the Executive Committee approved the description and posting.

- V. Steve Lehmkuhle, Senior Vice President for Academic Affairs and Gary Allen, Vice President for Information Technology and MU Chief Information Officer attended the meeting. Steve Lehmkuhle gave a short history of the University's role with MOBIUS. MOBIUS is a service based organization and important in the State of Missouri. UM partners with MOBIUS but MOBIUS should have a separate identity. UM is the host institution and provides operational services for MOBIUS. Steve Lehmkuhle emphasized that strategic planning is the most important aspect for MOBIUS. Richard Coughlin suggested that MOBIUS meet with the Chief Academic Officers to discuss strategic planning. Mollie Dinwiddie commented that MOBIUS is a successful example of institutions working effectively together in a collaborative manner and not competing. Margaret Conroy discussed the possibility of public libraries becoming members. Steve Lehmkuhle stated that coalitions are essential in getting the message out for MOBIUS and his office will assist MOBIUS in any way possible.
- VI. Beth Fisher continued her Executive Directors report. A MOBIUS yearly calendar was distributed along with a yearly budget calendar. The MOBIUS Access Advisory Committee has selected the new 1st Choice Courier book bag. Beth stated that the Innovative contract for FY08 has been approved and the group discussed an item request for Encore for FY09. Other non MOBIUS institutions and public libraries have expressed interest in taking advantage of the courier service, ie. Mid-Continent Library. Beth stated that 1st Choice has been a good vendor to work with and would MOBIUS want to extend the courier service beyond the current service. The organizations would need to pay their way for all stops without becoming a member institution. Beth will draft a fee structure and this item will be discussed at the MOBIUS Council meeting in June. Beth is also working with the MU administration regarding moving individuals off the system who use social security numbers for identification.
- VII. A motion was made by Julia Schneider to adjourn into Executive Session, seconded by Bob Frizzell and the motion carried.
- VIII. The general meeting resumed at 2:00PM. Richard Coughlin discussed the MOBIUS Executive Directors Goals and Annual Evaluation and the six criteria for evaluation.
- IX. Bob Frizzell reported on the Nominating Committee. Names will be put forward by the Executive Committee and an e-mail will be sent to the Council members to solicit additional names. Tesuk Im will be retiring and Richard Coughlin will find a replacement.
- X. The agenda for the June 5, 2007 Council meeting was discussed. Beth, Richard and Julia will have a conference call to set a draft agenda.

- XI. Mark Wahrenbrock and Beth Fisher discussed long range planning for MOBIUS and will prepare a handout for the Council meeting in June.
- XII. Committee Reports. MOREnet: Bill Mitchell. MOREnet received a 2.5 million dollar increase for K-12 which will be going to the Governor for signature. MOREnet is building an infrastructure to stay ahead of increases. For their FY 09 budget they are incorporating a 2+million dollar growth cost and will change the way they acquire network services. Department of Higher Education: Jeremy Kintzel. The Dept. of Higher Education could possibly have new responsibilities dictated from the legislature due to the projects that were approved. There could be possibly be scholarships funds from lottery monies. Missouri State Library: Margaret Conroy. She just returned from a two day Legislative Day Conference in Washington. She visited with legislators and discussed broadband, funding issues, copyright and No Child Left Behind issues. It was a very successful trip and Mollie Dinwiddie suggested that the MOBIUS institutions might contribute money each year to send two representatives to the meeting. Margaret stated that lottery money needs to go towards K-12 or higher education projects. The Missouri Digital Heritage Initiative funds access to historical material throughout Missouri. The money will also be used to fund positions and scanners. Margaret completed 12 Town Hall meetings throughout the State. The report will be available on the State Library website after the approval from IMLS. MLNC: Tracy Byerly – Written report.
- XIII. Advisory Committee Reports. Access Advisory Committee. Matt Wier. Written report distributed. Annual Conference Planning Committee Report. Felicity Dykas. She distributed a handout with updated information on the conference. There have been 254 individuals register to date. The conference dates were approved for June 3-4, 2008 with training on June 5th. The committee will conduct a survey of attendees at the 2007 conference regarding questions on next year's conference. The committee discussed possible collaboration with the Great Plains IUG. Catalog Design Advisory Committee. Steve Wynn. Written report distributed. Collection Management Advisory Committee. Stephanie Tolson and Lynn Cline. Written report distributed. Coordinators Advisory Group. Kathy Schlump. Written report distributed. Electronic Resources Advisory Committee. Rhonda Whithaus. No report.
- XIV. The following Council and Committee dates were approved for 2007-2008. Executive Committee meetings: July 13, September 6, November 9, January 18, March 14 and May 9. The Council meeting dates are September 7, February 1 and June 3.
- XV. Arthur Directors Representative – Janet Caruthers. She discussed with the Committee their concerns regarding the nominating process, improving communications, updating the MOBIUS website, strategic planning and the orientation of new committee members. The group also wanted to reaffirm the importance of the Common Library Platform to the Committee.

- XVI. Geoffrey Swindell, Government Documents Coordinator, University of Missouri-Columbia, will be offered a time slot for a presentation at this year's annual conference.
- XVII. The Executive Committee wanted to extend their thanks and appreciation to Bob Frizzell who will be leaving the committee, Tesuk Im who is retiring and Liz MacDonald whose term has expired.
- XVIII. A motion to adjourn was made by Wendy McGrane and seconded by Bob Frizzell. The motion carried.

Respectfully submitted by:

Susan Hatfield

5/16/2007