

MOBIUS Executive Committee  
Meeting Minutes  
November 17, 2006

Members present: Wendy McGrane, Mollie Dinwiddie, Richard Coughlin, Julia Schneider, Robert Frizzell, Sharon Bostick, Elizabeth MacDonald, Sharon McCaslin, Tesuk Im and Beth Fisher

Guest present: Matt Weir, Felicity Dykas, Mark Wahrenbrock, Tracy Byerly and Gary Harris, Jim Cogswell

- I. Welcome and Introductions- Meeting called to order at 10:05 AM.
- II. Discussion of minutes and report of Executive Committee meetings- Richard Coughlin. Minutes to be placed in draft form on the web site within one week after meeting and to be approved at the next scheduled Executive Committee meeting. The Chair will send a summary of meeting to Council within a week. All meetings to be published on web site.
- III. Executive Director' report - Beth Fisher. Office Champions appointed to respond to the different issues that came from the SWAT assessment. Changes in how MOBIUS and Innovative are working together to improve processes. The relationship between MOBIUS and the University was defined as it pertains to LSO. Dept nodes have been created to clearly define MOBIUS from LSO. There are now primary and alternate liaisons in the MOBIUS office that have been assigned to all committees. Discussions with Annie Busch and Margaret Conroy about the potential of public libraries to become MOBIUS members. Announced that First Choice became the new courier service as of July 1, 2006. Goal for server migration is to be completed by Dec 1<sup>st</sup>. (This will allow the following: installation of Release 2006, Spell-check and Web Pack Pro.)
- IV. Budget Report- Beth Fisher. Review of Budget. It was requested that \$63400.00 be used from the reserve fund to contract for marketing and web design services. A motion to accept this request was made by Sharon Bostick and seconded by Wendy McGrane. Motion approved. Request for \$15,200 in reserve funds for the purchase of 1000 courier bags. Motion was made, seconded and approved. Request for \$25,000 for changes/improvements to MCO office space. Motion to approve by Sharon Bostick and seconded by Tesuk Im. Motion approved. Overview of Assessment Reviews and charges. Discussion of setting up a task force with the charge of; how to determine fee charged and what services would the member get for that charge. Plan to look at Legislative involvement and FY '08 budget planning.
- V. Treasurer's report- Wendy McGrane. – No report.

- VI. MGGM Planning grid and timetable-Beth Fisher and Richard Coughlin.
- VII. Reports:
  - a. MLNC- Tracy Byerly. Spring workshop calendar out. Tracy Byerly presented update on the MNLN Spring workshops, WorldCat.org and MOBIUS WorldCat Collection Analysis Project.
  - b. MOREnet- Bill Mitchell. No report
  - c. Department of Higher Education. No report
  - d. Missouri State Library- Margaret Conroy. No report
- VIII. Advisory Committee Reports
  - a. MOBIUS Access Advisory Committee-Matt Wier. The committee is looking at: function of security lock and is it necessary, putting together tracking system for tracking content, examining the possibility of checking out audio visual material, increasing the now 30 item maximum checkout, other options to book banding.
  - b. MOBIUS Catalog Design Advisory Committee- Steve Wynn. No report
  - c. MOBIUS Collection Management Advisory Committee- Stephanie Tolson and Lynn Cline. Written report- MOBIUS statewide book purchasing plan with YBP Library Services. CLC Collection Analysis Project. MCMAC is updating the list of subject selectors/specialists posted on MCMAC section of the governance page.
  - d. MOBIUS Coordinators' Advisory Group- Kathy Schlump. Written report-
  - e. MOBIUS Electronic Resources Advisory Committee- Rhonda Withaus. Written report.

Annual Conference update- Beth Fisher and Felicity Dykas. Conference 2007 will be June 5, 6 and 7. Request to make MOBIUS Annual Conference Planning Advisory Committee an advisory committee. Motion was made, seconded and approved.

  - a. Handout- estimated Non-MOBIUS user fee
  - b. Changes at 2007 Users Conference; Networking nodes-open session and student paper competition.
  - c. Request to open up the conference to non-members. Motion to approve Mollie Dinwiddie. Seconded by Sharon Bostick. Motion approved.
    - a. Presented results of the Training Task Force and User Survey.
    - b. Request for the formation of committee on training will be re-evaluated in January after some information is gathered.
- IX. Adjournment- The meeting was adjourned at 3:30 PM.