

MOBIUS Executive Committee
Meeting Minutes
December 3, 2004

Members present: Stephanie Tolson, Robert Frizzell, Joni Blake, Jim Cogswell, Steve Stoan, Genie McKee and George Rickerson with Linda Bigelow presiding.

Guests present: Tracy Byerly, Bill Giddings, Laura Rein, Susan Bartel and Victoria (Y) Wacek.

Unable to attend: Sara Parker, Jim Pakala and Erlene Dudley.

- I. Welcome and Introductions – Meeting called to order at 10:35am.
- II. Approval of Minutes – The meeting notes from July 23, 2004 were reviewed. Stephanie Tolson moved to accept the notes as written. Seconded by Steve Stoan. Motion approved.
- III. Reports:
 - a. MOREnet – Bill Giddings reported for Bill Mitchell. MOREnet has two New Decision items that were approved by CBHE for inclusion in the DHE FY06 budget request: Ongoing increase for maintenance of infrastructure & ongoing cost to continue.
 - b. Missouri State Library – Sara Parker. No report.
 - c. Missouri Department of Higher Education – Victoria (Y) Wacek reported for Robert Stein. Governor Blunt acknowledged MOBIUS at the Governor's conference and its role in higher education. The new commissioner, Dr. Gregory Fitch, also spoke at the Governor's conference regarding a partnership between the DESE and the DHE with MOBIUS playing a role yet to be defined.
 - d. MLNC – Tracy Byerly. Tracy distributed a handout, the September 2004 What's New at OCLC, co-branded with MLNC information. A discount offer on Greenwood Press databases will be released soon. MLNC is offering a free trial on several HW Wilson databases. MLNC is reviewing a distribution agreement with Backstage Library Works. Passport for ILL and Cataloging will cease around May or June 2005. The new ILL System, WorldCat Resource Sharing, is currently available.
- IV. Treasurer's Report – Joni Blake. Joni will meet with George Rickerson on a quarterly basis. At their last meeting, the budget reports were reviewed.
- V. Executive Director's Report – George Rickerson.
 - a. MRRL Update – MRRL participation as a Cooperating Partner has been approved.
 - b. MCO Staff changes – The MCO has made a few staff changes. Jennifer Lee now reports to Kurt Kopp. Linda Vorce is now responsible for internal communications.
 - c. Hardware replacement – The hardware replacement process is going forward fairly smoothly.
 - d. *Get Connected!* Proposal – The committee reviewed a proposal of integrating the MOBIUS delivery system with the new Get Connected system since both systems utilize the services of Lanter. A motion to approve this phase of the *Get Connected* proposal was made by Robert Frizzell. Seconded by Stephanie Tolson. Motion approved.

- e. Budget development – The committee reviewed the FY06 Budget Early Projection summary page. A motion to approve the FY06 Budget Early Projection with one new position was made by Robert Frizzell. Seconded by Steve Stoan. Motion approved.
 - f. Draft Communications Plan – Susan Bartel. The 2005 Communications goal is to enhance communication. The Committee reviewed a handout showing the proposed timeline of distribution of communication materials.
- VI. Strategic Planning Report – Linda Bigelow. Linda opened for discussion revisions to the...
- a. Mission statement. The Committee agreed to leave the statement as written.
 - b. Guiding Principles. These were also accepted as written.
 - c. Areas of Strategic Focus. They were accepted as written with a proposed change. It was suggested to list Cooperating Partners in the list of agencies under *Coordinating Cooperative Relationships*.
 - d. Next steps – Laura Rein. The Committee voted on their top 12 items of most and least importance within the areas of strategic focus and the top five items for fine-tuning. George Rickerson will compile the results.
- VII. Advisory Committee Updates
- a. MAAC – The committee met on October 19, 2004. Discussions included load balancing, new lending procedures and delivery issues.
 - b. MCDAC – The committee is considering possible enhancement requests for the INN-Reach catalog. MCDAC is also discussing cataloging standards as they relate to cooperating partners.
 - c. MCMAC – The primary focus of the committee has been the Statewide Approval Plan Trials that are well underway. Julia Gammon from OhioLink will speak at the upcoming MOBIUS Council meeting. Liz MacDonald evaluated OCLC's web-based collection analysis tool currently under development.
 - d. MCAG – The committee recommends the purchase of the INN-Reach Agency software. Joni Blake made a motion to accept the recommendation. Seconded by Jim Cogswell. Motion approved.
 - e. MERAC – The committee met on October 13, 2004. The committee discussed a report on the strategic planning retreat. The new MAROON database has a few bugs that will be corrected. The need for a life science database has been identified and addressed.
- VIII. Conference Planning Report – Linda Vorce. The conference will be held at the Lodge of Four Seasons. The theme this year is Connecting: The Power of Collaboration. Jerry Kline will be the guest speaker. A call for proposals is to be issued in late January. New this year will be the Vendor Fair Day held the day prior. Training will be offered the day following the conference.
- IX. Agenda for MOBIUS Council meeting on January 28, 2004 – Linda Bigelow. The following items will be on the agenda: Strategic Plan, Budget, Staff Development and Other.
- X. Adjournment – The meeting was adjourned at 2:50pm.

Respectfully submitted,
Linda Vorce