

**MOBIUS Executive Committee  
Meeting Minutes  
July 25, 2003**

Members present: George Rickerson, Steve Stoan, Pal Rao, Genie McKee, Robert Frizzell, Jim Pakala, Jim Cogswell (till noon only) and Linda Bigelow

Guests Present: Tracy Byerly, Ann Riley, Tony Wening and Sara Parker

- I. Meeting was called to order at 10:00am. Pal announced he is leaving CMSU for Wichita State University effective September 1, 2003. Motion to approve revised agenda by Linda Bigelow. Seconded by Jim Pakala. Motion approved.
- II. Approvals of Minutes – The meeting notes from March 19, 2003 were amended as follows: Section X. to read, "Moved into Executive Session at 4:30pm. Executive Session adjourned at 5:00pm." Motion to approve minutes as amended by Linda Bigelow. Seconded by Jim Pakala. Motion approved.
- III. Reports – Tony Wening reported for Bill Mitchell, MOREnet and Nancy Devino, Department of Higher Education, both of who were unable to attend. Sara Parker reported on the activities at the Missouri State Library and Tracy Byerly updated the committee on recent events at MLNC.
- IV. Executive Director's Report –
  - A. Implementation – The add-on libraries are up and running on the CLP and Inn-Reach. Springfield Greene County libraries should be up on the Union catalog in September. LSTA funds have been approved to reduce the number of duplicate records in the catalog. Adriene Detwiler, replaces Allen Verbrugge leaving one helpdesk position unfilled.
  - B. Budget – The budget has been slightly revised since the Council meeting in June. Final budget information from the legislation has enabled the finalization of the MOBIUS budget. Motion to approve revised budget by Bob Frizzell. Seconded by Jim Pakala. Motion approved.
- V. Member Allocation Formula – George Rickerson reported. George suggests oversight of quality control through the Executive Committee. George, the Treasurer and two Executive Committee members will meet in the fall to prepare for the initial cost assessment projections to be sent the following January.
- VI. Load Balancing of Non-Returnables – Jim Cogswell reported. The number of non-returnables continues to grow. Setting UMC as the last resort for requests didn't help much because of their number of unique titles. Proposal (handout) was given to committee. Jim encourages each member to assess what these transactions actually cost and if there may be a better solution. Discussion was tabled.
- VII. Cooperative Collection Development Task Force – Ann Riley reported. Requested their August 15<sup>th</sup> deadline be extended to the middle of September. The Executive Committee approved. A motion to adopt the proposal to establish the MOBIUS Collection Management Advisory Committee was made by Linda Bigelow. Seconded by Pal Rao. Motion passed. The Task Force will return to the Executive Committee meeting in October to present its final report.
- VIII. MERAC recommendation – handout. MERAC recommends that the Executive Committee charge a task force regarding digital reference service. The Executive Committee determined that this would fit under no other advisory committee and referred it back to MERAC. The Executive Committee further recommended that

MERAC investigate how other consortia or groups offer this service stating only the MOBIUS Council could decide how they might want to participate in a digital reference service.

- IX. Annual Conference Planning
  - A. The final report of the MOBIUS 2003 Conference Planning Committee was given as a handout with recommendations.
  - B. Appointment of next Planning Committee Chair – Steve Stoan. Fran Stumpf and Carrie Donovan are the Planning Committee's recommendation for co-chairs. Steve Stoan will contact them to obtain their acceptance.
- X. MAAC Lost Book Policy and Reconciliation – attachment. The MAAC has developed a MOBIUS Lost Book Policy draft. The Executive Committee recommended one revision and deferred to the MOBIUS Council to review and make a final decision. Steve Stoan will contact the MAAC chair.
- XI. Replacement of Linda Bigelow – Steve Stoan. Linda, representing a two-year institution, moved into the Chair elect position. Motion to ask Stephanie Tolson to serve out the remainder of Linda's term (one year) by Jim Pakala. Pal seconded. Motion approved. Steve will contact Stephanie. Also, need to replace Pal Rao, Secretary. Genie McKee said she would be willing to serve as Secretary. Pal made a motion to have Genie assume the remainder of his term. Linda Bigelow seconded. Motion approved. This action resulted in Genie McKee's position, Independent-at-Large, becoming vacant. Joni Blake was recommended to fill Genie's position and to serve out the remainder of her term with Kathleen Finegan as an alternate. Motion as Joni Blake to be pursued to fill out the remainder of Genie's term by Pal Rao. Seconded by Jim Pakala. Motion approved.
- XII. Outside assessment of MOBIUS – George Rickerson. George wants to ask Joe Ford to return to do an assessment of MOBIUS. Motion to achieve an assessment by Joe Ford and his recommendations for future directions of MOBIUS by Pal Rao. Bob Frizell seconded. Motion approved.

Next Executive committee meeting set for October 17<sup>th</sup>.

- XIII. Motion to adjourn at 2:20 by Pal Rao. Seconded by Genie McKee. Meeting adjourned.