

January 10, 2003

**MOBIUS Executive Committee
Meeting Minutes**

Members present included: Stephen Stoa, Valerie Darst, Pal Rao, Jim Pakala, Linda Bigelow, George Rickerson, Laura Rein, Jim Cogswell, Eugenia McKee and Bill Mitchell

- I. The committee met online. Meeting called to order by Laura Rein. Minutes from July 19, 2002 reviewed. A motion to approve the meeting minutes from October 18, 2002 was made by Linda Bigelow. Seconded by Valerie Darst. Minutes approved.
- II. Collection Development Task Force Update – Anne Barker & Ann Riley. The committee has had two meetings with their next scheduled for January 15, 2003. A final draft of the first part of the report will be provided to the Executive Committee in early March.
- III. Reports—The Executive Committee heard reports from Bill Mitchell, MOREnet; Nancy Devino, CBHE; and Sara Parker, Missouri State Library.
- IV. Executive Director's Report—The Executive Committee was updated on the current budget, the SLRLC proposal, new member implementations, SGCL incorporating into MOBIUS, FERPA, the upcoming Towers celebration and duplicate records in the catalog.
- V. MOBIUS membership requirements re: Acquisition budget in by-laws -- Discussion included what consequences (if any) should occur if a library does not adhere to the MOBIUS by-laws.
- VI. ILL Policy -- The MAAC committee's written response was reviewed.
- VII. Annual Conference Update and Planning Handbook -- Jim Pakala reported on the ad hoc committee regarding the conference handbook. It was agreed that the handbook would be an on-going development and would not require the approval of the Executive Committee.
- VIII. Collection Development Task Force -- Gary L. Harris reported that a meeting will be held at CMSU in Warrensburg on October 25th. A listserv has also been established.
- IX. Registration of MOBIUS Domain Name -- Pal Rao reported that MOBIUS.* has been utilized by several other organizations. George will explore other possibilities.
- X. U.S. Patriot Act -- Steve Stoa reported that, under the Act, an institution could change its policies on record maintenance only if a request has not been received. After a request has been received, policy cannot be changed. In addition, a library that has been approached by law enforcement agencies may be under a gag order not to reveal the nature or

existence of the request. Motion by Steve Stoan: Any request for patron information by a law enforcement agency to the MCO or to any MOBIUS member should be referred to the institution whose records are being sought. Seconded by Jim Cogswell. The motion was withdrawn when Linda Bigelow noted that this provision already exists in the MOA 8.3. An email will be sent to members to remind them of the policy and to verify their understanding of the policy.

Motion to adjourn by Pal Rao. Seconded by Jim Cogswell. Meeting adjourned at 12:50pm.