

**SWAN Coordinators Meeting**  
**February 3, 2006**  
**10:00 AM – Baptist Bible College and Graduate School**  
**Agenda**

**Members Present:**

Victoria (Drury)

Corky (OTC)

David (Missouri State)

Tony (BBC/GS)

Mary (Crowder)

Rick (AGTS)

Colleen (SBU)

Wendy (MSSU-Joplin)

Joe (Missouri State)

Becky (Cottey)

**New Business:**

1. Duplicate patron list – Mary sent a request to discuss and Jim sent an explanation concerning this request. There is a way to designate the home library (Jim is investigating this for us). Maybe use unique ID with the institution code in the same manner as they use the home library field. Email Wendy the individual that should be responsible for this list. Send list to coordinator and the individual responsible to the list.
2. Local call number issue – do a search and not get much information on the screen – can we indicate what we want it to show in the result list – is this unique to local call numbers and would not effect other call number issues. We will take this to our individual institutional reference librarians. Victoria still takes care of the SCAT table – contact her if you have questions or changes.
3. Do we desire to have circulation training? Maybe have one and especially one concerning circulation statistics. Wendy will send an email requesting training and possibly have it at MSU – from now until 2<sup>nd</sup> week of March only Mondays, Wednesdays, and Fridays and after that only on Fridays.
4. There have been some problems recently with some institutions being disconnected from Millennium.
5. Committee reports
  - a. MAAC – sever replaced and do we want to extend patron loan periods to 4 or 6 weeks instead of 3. – If you have concerns and/or issues; send the information to Charlotte Dugan at Missouri State University. After discussion, we want to say no for now.
  - b. SLU is pulling out of MOBIUS because they are purchasing their own server. They are still participating in Lanter delivery and are considered voting members. In the future this will not be the case because the original documents are being evaluated and revised.

- c. MCMAC – common library book vendor
- d. MCAG – questionnaire being sent out
- e. MERAC – ABC-CLIO – committee wants pricing to be based on searches instead of FTE
- f. MCDAC – discussion of cataloging standards – MARS report problems – encouraging clusters to check reports and report to committee
- g. Conference – workshop proposals have been sent out and still waiting for them to come into the committee

### **Old Business:**

- 1. Review of web pages pertaining to PIN numbers – SBU has developed a small tutorial concerning this issue. Colleen (SBU) will send it to us for suggestions.
- 2. Status code for storage has been added (U=storage)
- 3. Featured list – SBU – one was accidentally deleted; therefore please be sure you don't use the list of another institution.
- 4. Email field is protected
- 5. Edifact has been approved for all cluster and seeking a grant for the agency software for all clusters.

### **Other:**

- 1. Circulation committee is not meeting – Need new leadership – FIPP sends green instead of blue bans – David will discuss this with FIPP. MSU has created a discussion list for SWAN Circ contacts.
- 2. Cataloging committee will discuss label for spine – BBC has a template – maybe send to the list.
- 3. Send circulation contacts to coordinator's list.
- 4. Serial holdings are still an issue in the records and displays – Catalogers will be discussing this issue. – Ask your people concerning this issue.
- 5. Deb (MLNC) in regards to FirstSearch and OCLC will be sending out pricing concerning this issue.

### **Next Meeting:**

June 22 at Drury at 10 AM for coordinators and 1:00 PM for catalogers