

SWAN Catalogers' Committee meeting minutes  
Friday, Sept. 9, 2005 1:00  
Drury University, Springfield, Mo.

Present:

Phyllis Holzenberg, Drury  
Gwen Gilpin, OTC  
Rose Scarlet, Missouri State  
Peggy McCarty, Missouri State  
Marilyn McCroskey, Missouri State  
Linda Henderson, MSSU  
Mary Largent, Crowder  
Jeanne Besaw, Cottey  
Sandy Luke, AGTS  
Cara Galloway, AGTS

Featured lists are special lists that can be generated from data input into the 912 field. Examples of featured lists are new titles lists, lists of videos, Caldecott/Newbery books, etc. Phyllis distributed a copy to everyone of the handout that Drury uses to produce their featured lists. Phyllis said that we can call Vicky Johnson at Drury if we have questions about her handout (417-873-7348)

SBU has requested that we add a status code in the item record for "storage". The committee agreed and Linda said that this had been discussed earlier at the Coordinators' meeting and that Ed or Coleen from SBU would select a code from what was available and submit the request to MCO.

Mark Wahrenbrock has asked SWAN for a representative to serve on MCO's Training Task Force. It would not be a standing committee but meet several times to get input on improving training techniques. Jeanne Besaw from Cottey volunteered to serve on this committee, stating her experience of working for twelve years as a trainer for Disneyland.

Item record lcode1 codes for deleting holdings from OCLC via MCO's weekly record pull for adding and deleting holdings from OCLC was discussed. Drury and Crowder are currently using this new function to delete holdings. The e-mail sent out from MCO in June announcing this new procedure was not received by everyone. Linda said she would find the e-mail and send it to Phyllis so that Phyllis could send it to the catalogers.

Rose and Jeanne said they were not on the MOBSW list. Phyllis suggested they contact MCO to be added to the list.

SMSU has officially changed their name to Missouri State University. They will be called Missouri State and their new e-mail addresses will have missouristate.edu (their old e-mail addresses will still work until December)

Keyword indexing is not working correctly after the new equipment upgrade. Marilyn reported a specific example of the problem. Cottey, Drury, and Crowder also reported noticing this problem. MCO is aware of the problem and thinks it has to do with "scoping" or "ghosting". Sandy suggested that re-saving the item record could fix this problem.

Input order data, the new function that allows moving data from the order record to the item record to be stored in the 979 field was discussed. MSSU has started using this new function beginning with the new fiscal year starting July 1, 2005.

Release 2005 with the focus on Millennium acquisitions was discussed. Milacq will replace the old character-based acquisitions functions. The impact on cataloging was discussed including how we will add the date cataloged in the order record to the cdate field.

Jim Dutton had contacted Phyllis with a list of multiple 001 fields appearing in the "view system messages" file for SWAN. He suggested that they had to do with gov docs and maybe the unsuppressing of AGTS records. Phyllis will send the list to Peggy, Linda, and Sandy.

Rose said that records from 1900 books from their campus in China were suppressed but were still showing up to be requested.

Authority records were discussed again. Everyone said that they keep up with the weekly headings reports but couldn't find the time to work on the backlog of authority error reports from the original load and also keep up with the quarterly reports generated from the MARS/Backstage loads. Phyllis said she would contact Jim Dutton to discuss this problem.

The next meeting was scheduled for Friday, Jan. 27, 2006 at 1:00 at BBC to coincide with the Coordinators' meeting. Phyllis asked if we might want to conduct some of our future meetings by e-mail or list since some of us travel distances and sometimes we have a light agenda.

Sandy Luke announced that this was her last meeting with us as she is resigning from AGTS and moving to Iowa.

Minutes submitted by Linda Henderson 9/15/2005