

INN-Reach Task Force Recommendations to the MOBIUS Board

1. Explore waiving replacement of the item or payment of \$120 fee if the patron at the borrowing library loses or damages it.

- The patron could still be billed by the borrowing library for \$120 to encourage them to return the item.
- The borrowing library may collect whatever charges they feel are appropriate but they will not send any monies to the lending library.

Justification: Tracking charges and attempting to collect fees is time consuming. As the MOBIUS network expands, the relationships become more complicated. Although lending libraries will not be reimbursed for the loss or damage of their own material, they also will not need to pay for material their own patron's borrow. We understand that some libraries may be reluctant to do this but if they have the option of collecting fees for books that belong to other libraries, it will help to cover the costs of their own books that may be lost.

The Task Force realizes this will be a controversial recommendation and there was not complete agreement among the team. Just as there are sound reasons for changing the policy, there are arguments for maintaining the current policy. Even Prospector, which has a policy for not paying for books, does allow individual libraries to negotiate replacements.

2. Investigate the adoption of the stick-on label system that Tulsa City County Library uses instead of bookbands. Due to the set-up costs in hardware and software, MOBIUS should apply for a grant from the State Library to cover the expenses of the MOBIUS libraries.

Justification: With the current bookband system, libraries use multiple bookbands (MOBIUS, cluster, PUA, etc.) They are usually color-coded. Student workers need to be properly trained to know which bands to put on the material. Some people love the bookbands; others hate them. All would agree that attaching the bands is a time-consuming process. The stick-on labels could be used as the pull slips for the material and also provide pertinent information on the book when it is sent out. They are easy to use and less time-intensive than bookbands.

3. Change the check-out period from 21 days to 28 days.

Justification: The Task Force examined policies and procedures from other consortia and found that many of them had longer check-out periods than MOBIUS (from 4 weeks to 60 days). For many patrons, our current three week checkout is not enough to complete their projects. Extending the checkout (and renewal periods) by 7 days would benefit them.

4. Shorten the MOBIUS billing period from 45 days to 28 days.

Current:

Change to:

First Overdue	5	7
2 nd Overdue	25	7
3 rd Overdue	15	7
4th Overdue	n/a	7
Total Days	45	28

Justification: The Task Force feels the 45 day cycle is too long. A shorter period should help the borrowing libraries get the books back on a more timely basis. Patrons are more likely to ignore an overdue notice than a \$120 bill. If the checkout period is extended to 28 days as recommended in #3, this would also bring the billing date more in line with the due date. Changing to four notices instead of three (seven days apart) also makes it the same as the standard billing schedule most of our libraries use.

5. Add information to the MOBIUS website to help libraries understand the courier routes. Maps showing pick-up locations and routes would be very helpful.

Justification: With the addition of Prospector and Tulsa City-County Library in the past year, courier services have become more complicated. Maps and other information showing how the materials are moved across Missouri and multiple states would be informative.

6. This one isn't a motion to the Board, but it does seem to be something that many libraries are not aware of.

Currently, most libraries use the INNReach mapping to allow 10 or 20 items. There is also a mapping for 30 items which a couple schools use. Many academic institutions feel the 10/20 numbers are insufficient. We need to inform the MOBIUS members so that they know they have the option of increasing their numbers if they want. It doesn't need to be a blanket decision for the group.

Alice Ruleman, Chair
University of Central Missouri

Stephen Wynn
Truman University

Ellie Kohler
Rockhurst University

Freddy Martinez-Garcia
University of Missouri-Columbia

Fran Stump
State Technical College

Joey Borovicka
Springfield-Greene County Library

Donna Bacon
MOBIUS