



## MOBIUS CATALOG DESIGN ADVISORY COMMITTEE

MINUTES September 8, 2000

### Chairperson: Karen Letarte, Southwest Missouri State University

MOBIUS Catalog Design Advisory Committee

Friday, Sept. 8, 2000

Meeting Chaired by Patricia Teter (LANCE – Truman State U.)

Minutes taken by Raleigh Muns (MERLIN – UM-St. Louis)

Attendees were:

Jim Dutton	MOBIUS	
Kurt Kopp	MOBIUS	
Raleigh Muns	UM-St. Louis	MERLIN Cluster
Inas El-Sayed	Lincoln U.	Arthur Cluster
Mary Ann Mercante	Maryville	Bridges (St. Louis Teal Cluster)
Sue Wartzok	Eden-Webster	Bridges (St. Louis Teal Cluster)
Cathy Palmer	NWMSU	Northwest Cluster
Ted Ostaszewski	Metro Community Colleges	WILO (Western Cluster)
Carol Bennett	St. Louis C.C.	Archway (St. Louis Red Cluster)
Pat Logsdon	Washington U.	Washington University Cluster
Karen Letarte	SWMSU	SWAN (Southwest Cluster)
Pat Teter	Truman State U.	LANCE (Northeast Cluster)
Joy Dodson	Central Methodist College	Central West Cluster
Cathy Roeder	SEMSU	Southeast Cluster

#### **Introductions:**

Jim Dutton introduced Kurt Kopp, Assistant Director at the MOBIUS Consortium Office.

#### **MOBIUS Update:**

Jim Dutton of MCO reported that the office staff expect to move on Tuesday, Sept. 12, to 3215 Lemone Blvd. Although telephone numbers and e-mail addresses for MOBIUS staff will remain the same, there may be some problems with reaching staff on moving day.

Innovative Interfaces is withdrawing the Advanced Keyword Searching module because of unpredictable search results with words containing diacritics that are not part of the standard ISO character set. Reindexing of the MOBIUS database won't occur until the problem is resolved by Alta Vista.

There is also a problem with the Millennium Acquisitions module, and the new product will not be installed by MOBIUS until III is able to make it work correctly.

The WILO cluster has most of its profiling done. Circulation training for WILO is scheduled for Oct. 2-3, with Catalog training about a month later. The "go live" date is early in December.

The LANCE cluster is in the midst of Circulation profiling, with the following training dates set: TestPAC on Nov. 14-15, Cataloging on Dec. 5-6, and Circulation on Jan 9-10, with the "go live" date in late January. Serials training is scheduled for Feb. 13-14, and Acquisitions on March 13-16.

### **MOBIUS Web Page Redesign:**

Kurt Kopp demonstrated a draft MOBIUS web page redesign based on changes requested by the MCDAC. It was noted that 25 of the 49 MOBIUS libraries are already linked from the "Members" button.

A motion was made and unanimously approved by the Committee to implement the mock-up immediately, with the following requested additional changes to be made:

- From the "About MOBIUS" link, add a graphic similar to the one in the September 1999 issue of III's *INN Touch* magazine. The Missouri map should identify MOBIUS clusters by their official cluster names and provide links from each cluster name or MOBIUS member institution name to its individual cluster catalog or institutional catalog.
- Turn off bold formatting of the text accessed from the "About MOBIUS" link (<http://sequoia.lso.missouri.edu/mobius1/test/about.htm>)
- Change the color of the MOBIUS logo and name. (Does this require approval from the MOBIUS Council?)
- Ask Washington University to indicate on their linked MOBIUS page that the Medical Library is not a participant in MOBIUS.

### **MOBIUS Subject Headings Draft Policy:**

The MCDAC discussed the draft *Subject Cataloging Policy* which was posted to the Committee's web page on June 14, 2000. The following amendments were made to the policy, and it was approved unanimously:

1. Title to be *MOBIUS Subject Cataloging Policy*.
2. Insertion of a new sentence in the second paragraph to read:

"All properly formulated and properly applied subject headings on cataloging records incoming from the national cataloging utilities will be retained by catalogers in MOBIUS member libraries. **Subject headings not used by a library shall not be removed.** The following 6xx fields will be retained:"

### **586 Awards Field Indexing:**

It was noted that the 586 MARC field is not required in MOBIUS member cataloging records, but that the Committee encourages catalogers in libraries that have children's literature especially, to add the 586 awards note.

A motion was made and unanimously approved that 586 MARC award fields be included in the existing general keyword index and that member libraries be notified of this new keyword index field via the MOBIUS user's list.

### **Children's Subject Headings:**

The earlier Committee decision to add Children's Subject Heading indexes required the following motions and their approval prior to re-indexing of the MOBIUS central catalog:

1. Name of the index to be "Children's Subjects." (Unanimous approval)

2. Location in the left menu column to be after "Medical Subjects," with "Exact Title" to be moved below "Keywords," and the "Author" index moved to the top of the right column, thus: (Committee consensus)

Keywords	Author
Exact Title	Author and Title
Subjects (Library of Congress)	
Medical Subjects (MESH)	
<b>Children's Subjects</b>	

3. Label on the bibliographic record to be "Children subj" (Unanimous approval)

It was further proposed that a future agenda address the issue of index labels and format.

The Chair thanked Mary Ann Mercante for her work on the *MOBIUS Catalog Design Policy on Committee Liaisons* and noted that it has been posted to the Committee web page as a permanent policy.

### **Table of Contents Index:**

The MOBIUS web page currently has a "Table of Contents and Notes Index." MERLIN statistics show that the TOC search accounts for less than 1 percent of catalog searches.

With Advanced Keyword, Robin Kespohl reports that the following fields will be indexed thus for the new clusters:

505, subfield t and 970, subfield t go into the Title index.

505, 508, 511, all subfields go into the General Keyword Index

970, subfields d and f go into the General Keyword Index

When the central database is re-indexed, should the Table of Contents index be continued? The Committee voted unanimously not to continue the TOC index as a separate MOBIUS index. No cluster database other than MERLIN's will have a TOC index.

### **Other Fields to be Indexed:**

Suggestion from two libraries in the Bridges cluster for other indexes in the MOBIUS catalog included the national chiropractic headings and certain subfields such as subfield c (patronymics, etc.) from the MARC 100 author field (currently included in the author index) but the recommendation made to add it to the keyword index.

Other requested fields included subfield l (language) from the 130 uniform title field because of its importance for searching Bible texts, publisher and series from the 533 reproduction note field, publisher from the 260 field, and selected information from the 502 thesis field. Discussion followed with the understanding that these could all be mapped to the General Keyword index.

The question was raised about other thesauri and subject headings used by other libraries and where those subject headings would go. Could there be an "all subject" index on MOBIUS so that patrons would have one subject heading for patrons to search.

The Chair requested that the committee members continue this discussion on the list

### **Draft Policy on Authority Maintenance:**

Sue Wartzok and Mary Ann Mercante of the Bridges cluster presented their draft policy on authority control. They

expressed their thanks to Pat Logsdon and Richard Amelung for their help on the project.

Jim Dutton stated that the current contract calls for MCO to send new bibliographic records to the authority vendor on a quarterly basis rather than each month as the policy had originally stated, and that there will be no Sears subject index and no Sears authority control.

Mary Ann responded that the intent is to direct catalogers who don't have online access to use their printed thesauri. The following "Basic Principles" from the draft policy indicate the Committee's conclusions regarding this issue:

8. Libraries without access to the OCLC Authority files are asked to verify and use Subject Headings as found in the printed publications of the appropriate national library or thesaurus if they own the printed publication. These headings should be tagged 650, second indicator 4.
9. Subject Headings which do not originate from an appropriate national library or thesaurus may be used but should be tagged as a 69X heading.

The draft policy will be mounted on the MCDAC web site. Members were urged to disseminate this information to authority maintenance staff in their clusters.

### **856 Holdings Display:**

The *INN-Reach Enhancements List* of June 6, 2000, reads "3a. Allow URL hotlinks to be handled at the item level ..." and "3b. Make the URL a valid field in item, check-in (and order?) records..." III has responded that they have allowed the item record to display the 856 field and that display of the 856 field from institution records is in development.

Jim Dutton responded that the only thing that works is the 856 displayed from the individual issue check-in record.

The Chair asked if it is possible to display the URL but suppress the display of the subfield z public note in the MOBIUS record. This change would affect only the MOBIUS catalog.

It was moved that the 856 field be displayed with subfield z suppressed in the MOBIUS WebPac display on a trial basis. There were 10 "yes" votes; the SWAN representative abstained.

### **Annual Appointments to MCDAC Committee:**

The Chair announced that the MOBIUS Council needs feedback on annual appointments to the MOBIUS committees. The concern is that there may be too much turnover among representatives with the current system of two-year appointments and that one-year and two-year appointments should be made on a staggered basis so that committees would have continuity.

Another issue is when a committee chair would be elected. The preference expressed by MCDAC members is that elections be based on the fiscal year (beginning of July of next year) because the Council will elect its chair at that time.

### **Election of New Chair and Recorder:**

Karen Letarte of the SWAN cluster was nominated as Chair and elected by acclamation.

Raleigh Muns volunteered to continue to record the meetings until his term expires.

### **Other Business:**

Jim Dutton explained the problem with initial articles in Innopac. You can set an option that will automatically drop the three initial articles from a search. The problem is with titles that begin with letters that look like initial articles, e.g., the title *A TO Z*. One of the solutions that III has recommended is that catalogers create a 740 field, first indicator

2, to properly search *A TO Z*.

Pat Teter reported that the LANCE cluster has opted not to strip the initial articles, agreeing that the patron loses nothing by their not using the option.

Jim reported that SWAN is the only other cluster that is not using the discard the initial articles option. MERLIN, Arthur, Washington University, and Archway clusters have stripped the initial article.

Pat Logsdon recommended that the MERLIN Quality Control Committee, as well as those charged with bibliographic record maintenance in the other MOBIUS clusters, address the erroneous indexing of titles under initial articles, which results from miscoded indicators. Example: 740[ 0] The axe.

**Next Meeting Date:**

December 8, 2000.

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