

Members Present:

Carol Bennett (St. Louis Community College, Archway, alternate)
Jim Dutton (University of Central Missouri, Quest, alternate)
Felicity Dykas (University of Missouri, MERLIN, voting)
Catherine Eilers (Saint Paul School of Theology, WILO, voting)
Natasha Grando (Missouri River Regional Library, MRRL, voting)
Jessica Hammond (MCO primary liaison)
Justin Hopkins (MCO secondary liaison)
Melissa Hopkins (Mineral Area College, Galahad, alternate)
Corrie Hutchinson (Stephens College, Arthur, voting), chair
Patricia Logsdon (Washington University, WASHU, voting)
Andrew McGarrell (Missouri Western State University, Towers, voting)
Ted Ostaszewski (Metropolitan Community Colleges, WILO, alternate)
Denise Pakala (Covenant Theological Seminary, Bridges, alternate)
Mark Scharff (Washington University, WASHU, alternate)
Jean Sidwell (Kirksville College of Osteopathic Medicine, LANCE, alternate)
Margaret Smith (Saint Louis University, SLU, alternate)
Michaela Willi Hooper (Southeast Missouri State University, Galahad, voting)
Stephen Wynn (Truman State University, LANCE, voting)
Anna Zaidman (Saint Louis University, SLU, voting)

Members absent:

Renee Brumett (Springfield-Greene County Library, SGCL, voting)
Corinne Caputo (Westminster College, Arthur, alternate)
Sara Duff (Northwest Missouri State University, Towers, alternate)
Phyllis Holzenberg (Drury University, SWAN, voting)
Pamela Reeder (Missouri Valley College, Quest, voting)
Jean Rose (St. Charles Community College, Archway, voting)
Joel Shedlofsky (Logan College of Chiropractic, Bridges, voting)
Michael Washburn (Missouri River Regional Library, MRRL, alternate)

Guests:

Donna Bacon (MCO), guest
Lydia Welhan (Missouri Southern State University, SWAN)

1. Call to order and introductions

The meeting was called to order at 2:05pm. Jim Dutton, alternate, will be voting for Quest in the absence of Pamela Reeder. Denise Pakala, alternate, will be voting for Bridges in the absence of Joel Shedlofsky. Carol Bennet, alternate, will be voting for Archway in the absence of Jean Rose.

2. Adoption of the agenda

The agenda was approved by consent. Agenda notes were also sent to the committee with background information on agenda items.

3. Approval of January 29, 2010 minutes

The minutes from the January 29, 2010 meeting were approved by consent.

4. Unfinished Business

a. Task Force updates

i. Task Force on Authority Control

The Task Force has not met since the last MCDAC meeting and has nothing new to report. The next meeting of the Task Force is scheduled for April 12, 2010.

ii. Task Force on WebPac Design and Maintenance

The Task Force completed their main agenda item and the new redesign went live on March 11, 2010. The Task Force still has some items on their charge and will continue to work. It was noted that the original 'What's my cluster?' alphabetical listing was missed on the new redesign. The listing has been moved to the page where a student chooses their cluster after selecting the 'Request' button in INN-Reach.

iii. Task Force on Document Review

The Task Force submitted all documents, except for the Bibliographic Indexing Rules, to the Executive Committee for approval. The Bibliographic Indexing Rules document was held back pending ongoing changes to the indexing of the 655 field. All documents, but two, were returned requiring the input of the date of the original file it was replacing. This will be corrected and the documents will be resubmitted to the EC before the next meeting. Two documents were tabled by the EC: Master Record Policy and the MCDAC Policy on Committee Liaisons. The Master Record Policy is being reviewed by MCO and an inquiry to the EC on the reason for tabling the MCDAC Policy on Committee Liaisons is awaiting further information. When more information is received, these documents will be corrected as needed and resubmitted.

b. Location descriptions in INN-Reach

In an e-mail from MCO to the MCDAC listserv, it was announced that the pop-up box providing information about location descriptions will not be returning in the new INN-Reach design. The concern about lengthening the description and the effect it will have on printing paging slips should be corrected by Release 2009B (set for release later this month). There were lots of

comments and ideas about changing the descriptions exchanged via the listserv. One concern was the idea of establishing a standard by which all location descriptions would be formatted. Many in the committee were against creating a standard, however a vote was taken to create guidelines for schools to voluntarily follow when changing location descriptions and it was approved. Corrie will create a rough draft of guidelines/best practices from suggestions given in the meeting and on the listserv and will disseminate to the committee for review. A listing of all location descriptions will also be made available to allow schools to compare descriptions when making changes.

It was also noted that any changes to the location descriptions are initially made on the cluster server. All location descriptions are the same in the cluster and INN-Reach catalogs. MCO noted that the width of the table cells for the location descriptions in the INN-Reach catalog, as well as the local cluster catalogs, can be made wider. It was decided that all schools will review the locations and can make changes in two possible ways. They can either make the changes themselves or send the changes to MCO to be done. Jessica Hammond will create instructions on how to make the changes individually and send to the committee.

c. 655 indexing update / decisions

At the last meeting, the 655 field with second indicators 0, 1, and 2 were approved to be added to the genre index. MCO started working on making changes to the index and found that for the changes to be made to the index, all records in INN-Reach must be resent to the server. This is a potentially lengthy process. If the records are naturally sent, through normal workflow, the process could take years for all records to be indexed. The records can be forced through INN-Reach, but this requires MCO to make batches of records and send them through the server off-hours. Donna Bacon noted that this process could take months of work. There was some concern about why the genre index was limited to only second indicator 7 when the index was first added to INN-Reach last spring. It was also noted that SLU indexes the 655 fields with second indicators 0, 2, and 7. A vote was taken on whether to have MCO go ahead and index the second indicators as previously decided and to resend the record through INN-Reach manually. The matter was approved.

5. New Business

a. Indexing of call numbers in INN-Reach

The main issue is that call numbers for the Library of Congress call number index in INN-Reach are taken from the bibliographic record, 050 and 090 field, where some cluster catalogs are taking the number from the item record. Concern was expressed to the committee that this is confusing for patrons when searching the LC call number index in INN-Reach. MCO noted that INN-Reach is set-up as it is because it is not possible to index the call numbers from institutional records, item records, in the union catalog. MCO has a call open to III to inquire as to whether the call number indexes from cluster catalogs, indexing the item records, can be copied into the INN-Reach catalog. There was discussion

about where the call number index was placed in the new redesign and if it was necessary to be in the drop-down search box on the main search page. A vote was taken to add the following line to the call number search page : This index will not search all call numbers in all MOBIUS libraries. The action was approved.

b. Suggestions of changes to new INN-Reach catalog

The link in the INN-Reach catalog for 'CLICK HERE to view additional volumes at <CLUSTER NAME>' was broken in the new redesign. MCO has corrected the problem by adding back the link in INN-Reach which states that '1 MOBIUS library has this item'. This link was originally not in the redesign in favor of going immediately to the holdings display. However, the link had to be returned for the above link to work appropriately. There was discussion as to the wording as it erroneously states that one library has the item where it actually means one cluster has the item. MCO noted that there are only two choices of wording for this link and this was chosen. No decision was made to change the wording at this time.

The following changes were brought forward to MCDAC for discussion:

1. Change the examples on the main search page to demonstrate more in-depth search strategies.
2. Change the examples on the 'Journal Title' search screen to exclude the word 'and' in aims of avoiding confusion.
3. Add a link/button on the 'Advanced Keyword Search' screen near the top to the search tips at the bottom. Some screens requiring scrolling to find the tips at the bottom and patrons can be ignorant of their presence.

All these changes were briefly discussed and it was decided that they would be made on the staging server and sent out to the committee for vote at a later time. It was also noted at the time that the pages for the ISSN and ISBN searches give examples for both searches when in fact they are number specific and only apply to one at a time. This change will also be made on the staging server along with the others.

The last suggestion to the committee was to modify the 'Advanced Keyword Search' page so that the 'Before' and 'After' boxes of the 'Year of Publication' limit would appear on the same line. After discussion, MCO noted that this would require customized coding that would make it difficult and laboriously for MCO to manage the page. The change will not be made.

There was discussion about communicating problems/changes with the redesign to the MOBIUS community. It was suggested and encouraged that both MCDAC members and MCO work to keep everyone informed of issues with the redesign. MCO is also working on a new ticketing system and other features on the website which address communication.

6. Announcements



No announcements were made.

Minutes of the
MOBIUS Catalog Design Advisory Committee
Meeting
April 9, 2010 at 2pm via GoToMeeting

7. Adjourn Meeting

It was moved and seconded to adjourn meeting. The meeting was adjourned at 3:58 p.m.

Submitted by: Corrie Hutchinson