

MOBIUS Collection Management Advisory Committee (MCMAC)

December 5, 2003

Members present: Anne Barker from University of Missouri (MERLIN); Pat Gregory from Saint Louis University Pius (MERLIN); Gary Harris from MOBIUS; Tesuk Im from Linn State Technical College (LANCER); Gordon Johnston from Three Rivers Community College (Galahad); Becky Kiel from Cottey College (SWAN); Craig Kubic from Midwestern Baptist Theological Seminary (WILO); Liz MacDonald from Lindenwood (Bridges); Linda Medaris from Central Missouri State University (Quest); Joyce Meldrem from Northwest Missouri State University (Towers); Ann Riley from St. Louis Community College - Meramec (Archway); Tom Schultz from William Woods University (Arthur); Bill Wibbing from Washington University (Washington University); and George Rickerson from MOBIUS.

George convened the meeting. We selected Bill and Liz as our co-chairs for the committee. Joyce volunteered to be the recorder. Gary will make sure the charge for this committee is put on the MOBIUS Web site.

The co-chairs for the committee are invited to the Executive Council meetings - the next one is January 30 - and they can give their report in person or it can be written.

Ann reviewed the purpose of the original task force for the new members. The primary purposes were to review management issues and develop an implementation report. Thoughts they had along those lines included:

- Establish a standing committee
- Use SCAT tables for assessment of collections
- Look in to OCLC's collection assessment service
- Investigate a statewide approval program

They felt that anyone in MOBIUS could suggest a project and that MCMAC would serve as a clearinghouse for information. Project suggestions could be posted so groups can share information and ideas.

This group decided that getting information out, asking for ideas for projects, and educating groups are possible tasks for MCMAC.

We talked about expectations of this committee and why we were on the committee. Some of the thoughts were:

- Library just did a collection analysis
- Collection management is my job and interest
- Interested in periodicals storage space
- To learn
- Representing seminars and how to best use resources
- Spending money effectively
- Concerns about book budgets
- Resource sharing - reduce duplication of purchases
- Intelligent ways to answer the question - when we do have funds, where do we best spend them?
- Serial backfiles, approval vendors, and cooperative purchases
- On MERLIN's collection development task force
- How do we support both general education and technical information needs?
- How can we collaborate on large purchases?
- Can we use the technology we have for qualitative and quantitative analysis and for communicating with others about what we are doing?

The group felt that we should be a facilitator for group projects.

Current ideas &/or projects (keeping in mind we're looking at both monographs & serials in both paper & electronic formats):

- Assess the collections statewide
- Statewide approval programs
- Storage issues
- Last copy retention (statewide guidelines)
- Preservation
- Cooperative Purchases

George is interested in knowing the storage needs of the MOBIUS libraries and asked to do a survey. He'll draft the survey and get our input on it before sending it out to all the libraries. Some of the things he'd like to know are if there is a storage need statewide, what type of service would have to be provided for a library to participate in last copy retention (e.g. turnaround time and cost), and whether we'd use formula funding or fees per transaction to cover the cost.

We prioritized the current projects and created subcommittees as follows:

- LSTA funding for assessment
 - ♦ Ann, Anne, Gary, and Tesuk
- Storage needs
 - ♦ Tom, Linda, Pat (George for the survey)
- Approval program
 - ♦ Bill, Ann, Liz, Becky

Anne, Ann, Bill, and Liz will work on an educational presentation about the advantages of an approval program for the Executive Council meeting in January.

Anne will send a list of articles to the committee that the task force read last year about approval programs.

Anne will develop a cover letter to send out along with the project proposal form that the task force developed last year. This letter will provide information about suggesting projects and what the committee would like from the MOBIUS libraries. We're to respond to the letter and form after Anne posts to the list after Christmas.

George will get a draft of the storage space survey ready and send it out to the committee before Christmas and he would like comments shortly after the beginning of the year. He'd like to send the survey statewide in the first quarter of 2004.

Liz, as co-chair, will post minutes, documents, meeting times, etc. on the MCO web site.

Our next meeting is scheduled for Friday, March 5, 2004 from 10:00 a.m. - 3:00 p.m.