

Members Present:

Tony Garrett, [Chair]	UMSL, MERLIN
Mary Anderson	UMKC, MERLIN – Alternate
Stephanie Atkins	WashU
Rhonda Brown	SGCL
Valerie Darst	MACC, Lance – Alternate
Lynne Edgar	Crowder College, SWAN
Jessica Hammond	MCO
Steve Jamieson	Bridges – Alternate
Gayla McHenry	Truman State University, Lance
Glenn Morrow	MNW, Towers – Alternate
John Oyler	WILO
Scott Peterson	MCO
Sue Reed	MOSL, Arthur
Alice Ruleman	UCM, Quest
Cindy Schoolcraft	WC, Arthur
Trish Svendsen	SLU – MCL
Roger Thomas	STLCC, Archway
Michael Washburn	Missouri River Regional Library
Matt Wier	EDNWB, Bridges
Lisa Wolfe	Jefferson College, Archway
Debbie Young	Three Rivers Community College, Galahad

Members Absent:

Joshua Lambert	Missouri State University, SWAN
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Guests or Proxies Present:

Lynne Edgar	Crowder, SWAN alternate
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1. Call to order and introductions; especially new members to the committee
2. Adoption of the agenda
3. Approval of minutes
4. Information Items/Cluster Reports
 - Archway
 - Arthur
 - Bridges
 - Galahad

July 28, 2009, 10 AM to 12 PM, MCO Office in Columbia

- Lance
- MERLIN
- MRRL
- Quest
- SLU
- SGCL
- SWAN
- Towers
- WashU
- Wilo

5. Unfinished Business

- Circulation FAQ/Best Practices Subcommittee report – in report sent to Executive Board – tried to formalize this subcommittee according to the new guidelines
- MAAC – new members training concerning, tracking system/basic courier – a discussion from the listserv

6. New Business

- Institutions doing their own INN-Reach Reports
- Updating policies/procedures into the new format and revising them so they are current.
- Clusters adding notices to INN-Reach loan rules
- Simplifying the courier damage claims procedure
- Videoconferencing for future meetings

7. Adjourn Meeting

8. Minutes taken by Mary E. Anderson, MERLIN Alternate