

## Minutes of the MOBIUS Access Advisory Committee

June 15, 2004

MOBIUS Consortium Office, Columbia, MO

Attending were: **Archway**: Loretta Ponzar (Jefferson College), Fran Stumpf (St. Charles Community College); **Arthur**: Tom Schultz, (William Woods University); **Bridges**: Matthew Wier (Webster University), **Galahad**: David Glick (SEMO); **LANCE**: Sharon Upchurch (Culver-Stockton); **MERLIN**: June DeWeese (UM-Columbia) and Mary Jo Barbush-Weiss (UMR); **Quest**: Linda Medaris and Marian Davis (CMSU); **Towers**: Vicki Wainscott, (NWMSU); **Washington University**: Scott Britton; **Wilo**: Kay Sodowsky (Blue River Community College); **MCO**: Jim Dutton, Mark Wahrenbrock.

1. The meeting was called to order by chair, Loretta Ponzar.
2. The minutes of the Mar. 29th meeting were approved.
3. MCO update:
  - MCO will do site visits in order to maintain contact with member institutions. They plan to start this summer with a goal of visiting each institution every other year. They will start each visit by gathering information from the director and site coordinator, and reviewing open calls. A visit might include workflow analysis in order to learn local uses of III and to suggest any possible improvements to procedures.
  - Jim distributed a chart that shows the various steps for Cluster, INN-Reach and Pick Up Anywhere requests. The committee thanked him and thought it will be very useful.
  - Pat Seavey will be leaving MCO to start a position at Stephens College.
4. Cluster Reports:
  - Galahad: David announced that he plans to use Webtrends to link all three reporting area (catalog, homepage and ez proxy server). This should provide more options for statistics gathering and interpretation. David will be replaced on this committee after this meeting.
  - Quest: Cluster completed Holds training with Mark W.
  - Washington Univ.: The renovation of Olin Library is finally complete.
  - Arthur: Recent connection problems have been solved by assigning IP addresses to all terminals. Tom will be replaced on this committee after this meeting.
  - Towers: Vicki will be replaced on this committee after this meeting.
  - Merlin: Mary Jo will be replaced on this committee after this meeting
5. Load Balancing: It was decided to add Logan College to the Lenders of Last Resort list. Truman State will be removed. Loretta will send an email with the new list.
6. First Contact List: The list is complete and seems to be working well.

7. Paging Procedures: Fran presented her draft text for using Millennium Circulation to print paging notices. The draft was approved for posting to the web. Updates and revisions will be made when necessary. Millennium currently requires a system printer to print notices. Millennium Silver claims to allow local printers. Jim will post to the web.
8. Request to Own Site: This was required as part of Pick Up Anywhere. Patron uses MOBIUS catalog to request an item available at their own cluster. III pages the item as if it were INN-Reach, but then converts it to a local request when it is checked-out to remote site. Merlin was having trouble; Jim thinks a patch installed last week should have fixed the Merlin trouble (cleaning up virtual records that were stuck). NOTE: The check-out to remote site MUST be done in MilCirc. MOBIUS processing should now always be done in MilCirc and not character-based.
9. Pick Up Anywhere (PUA): Jim gave an overview using slides from the MOBIUS conference. It was decided that MCO will try to load PUA in a test environment for staff to learn the process. After training, it will be made available to the public. It is hoped that this will occur over the summer. It may be necessary to activate all clusters at the same time, rather than staging the activations. Some comments of note:
  - When the PUA module is not used to scan an item at check-out, a “barcode not found” error message is given
  - Currently, PUA notices can only be printed in character-based III. This should change with Millennium Silver
  - Only the pickup location uses the PUA mode of MilCirc. The owning site uses regular INN-Reach check-out to remote site.
  - MOBIUS loan rules are used for PUA, not the owning, pickup or patron’s site loan rules.
  - III must activate PUA and assign “keys” to each pickup location. Once that is done, each site must enter the key into the Millennium logon (Admin; Logon Manager; Manager Options; Pickup Anywhere)
  - Local site must add PUA mode to the list in MilCirc (Admin; Logon Manager; Manager Options; Modes)
  - Local site must add PUA permissions to III initials (line 120?)
10. Book Bands: It was decided that in addition to a different style, PUA book bands should be a different color than the regular MOBIUS book bands. The color Salmon was chosen (peachy coral color).
11. New chair: Elise Fischer (WILO, William Jewel College) volunteered (prior to the meeting) to serve as chair for the next year. The committee approved her appointment.
12. Next meeting will be October 19<sup>th</sup>, 2004