

BRIDGES CATALOGUING COMMITTEE MEETING

February 19, 2004

Minutes

The Committee met at Covenant Theological Seminary. Denise Pakala, Committee Chair presided.

Attending:

Brady Shuman, Covenant Theological Seminary
June Williams, Fontbonne University
Linda Orzel, Harris-Stowe State College
Corrie Christensen, Lindenwood University
Jean Rose, Logan College of Chiropractic
Mary Ann Mercante, Maryville University
Anne Calhoun, Missouri Baptist University
Elaine Trost, Missouri Baptist University
Kathy Nystrom, Webster University
Wendy Schlegel, Webster University

INSTITUTIONAL NEWS

Logan: Bob Snyders has been officially appointed Director. Jean is Assistant Director. Jean will be the MOBIUS representative for Logan at Council.

Covenant: The Library now has wireless Internet in its building. Brady is now the new Acquisitions Assistant.

Webster University: Webster University has hired a new Head of Access Services.

Lindenwood: Lindenwood's holdings in OCLC are so incorrect at present that they have talked with OCLC about a "dump and reload" project. The Lindenwood catalog may be unavailable for a couple of days in late spring while this is happening.

Maryville: Mary Ann is moderating a panel on FRBR (Functional Requirements for Bibliographic Records) at Missouri Library Association in October. She enquired if anyone was doing anything with FRBR. Kathy is going to incorporate a session on FRBR in the cataloging class she teaches. Kathy agreed that after she has done that, she will do a modified version of it as a presentation at a future Bridges Cataloguing Committee meeting.

DISPLAY ISSUES (770/780/785)

Denise has referred this to the Bridges Serials Committee. She will followup with the Serial Committee to see if a decision has been reached.

FIELD NAME LABELS

The Committee reviewed the list sent out by Denise in advance of the meeting. The Committee recommends the following changes to the Bridges Public Display:

Tags 600-651 0 Change LC SUBJECT from upper case to upper and lower case (as 600-651 2 is done), so it will read: LC subject

Tags 653-654 Change from 'Subject' to 'Additional Keywords' (thus matching the MOBIUS Union Catalog)

Tags 656-659 Change from 'Subject' to 'Additional Keywords' (thus matching the MOBIUS Union Catalog)

Tag 800 Not on list. Public display should be Series (we looked at the catalog and determined that this is already so labelled)

Tag 254 Change from 'Format' to 'Score Format'

Provide labels for the following 5xx notes:

Tag 546: Language

Tag 521: Audience

Tag 586: Awards

Change the following 780/785 display labels:

Tag 780 04: Change from 'Formed by' to 'Union of'

Tag 780 07: Change from 'Sep. from' to 'Split from'

Tag 780 05: Change from 'Absorbed' to 'Absorbed by'

Tag 780 06: Change from 'Absrdb.in pt.' to 'Absorbed in part by'

Tag 785 01: Change from 'Cont. in part' to 'Continued in part by'

Since these changes relate to the display in the Web Opac, Denise will forward these recommendations to the Site Coordinators for discussion/approval.

Kathy raised the issue of tags 306 and 307 which currently are labeled as 'Frequency' even though they aren't. There is some question as to whether these are really even displaying. Denise will check into this.

MILCat DROP-DOWN MENU

The Committee looked at Mary Ann's suggested revised list sent out prior to the meeting. The Committee decided to swap the position of the ARN and the OCLC NO and to add back the Circ and SICI searches at the end of the list. Denise will forward the requested changes to MCO. So, the finalized list is:

CURRENT DROP-DOWN MENU	PROPOSED DROP-DOWN MENU
<i>TITLE</i>	<i>TITLE</i>
<i>AUTHOR</i>	<i>RECORD NO</i>
<i>LC CALL NO</i>	<i>BARCODE</i>
<i>KEYWORD</i>	<i>AUTHOR</i>
<i>LC SUBJECT</i>	<i>LC SUBJECT</i>
<i>OCLC NO</i>	<i>OCLC NO</i>
<i>STANDARD NO</i>	<i>LC CALL #</i>
<i>SUDOC NO</i>	<i>DEWEY CALL NO</i>
<i>RECORD NO</i>	<i>MEDICAL SUBJECT</i>
<i>SERIES TITLE</i>	<i>ISSN</i>
<i>JOURNAL TITLE</i>	<i>LOCAL CALL NO</i>
<i>MEDICAL SUBJECT</i>	<i>ARN</i>
<i>CHILDREN'S SUBJECT</i>	<i>STANDARD NO</i>
<i>ISSN</i>	<i>SUDOC NO</i>
<i>DEWEY CALL NO</i>	<i>CHILDREN'S SUBJECT</i>
<i>ARN</i>	<i>JOURNAL TITLE</i>
<i>BARCODE</i>	<i>KEYWORD</i>
<i>NAME</i>	<i>SERIES TITLE</i>
<i>UNIQUE ID</i>	<i>NAME</i>
<i>LOCAL CALL NO</i>	<i>UNIQUE ID</i>
<i>PROF/TA</i>	<i>PROF/TA</i>
<i>COURSE</i>	<i>COURSE</i>
<i>SICI #</i>	<i>SICI #</i>

The group shared some of the not-so-obvious keystrokes that members have come across in their MILcat work:

CTRL] takes you to the next bib record in a list

CTRL [takes you to the previous bib record in a list

CTRL + . takes you to the next item record in a list (hold down CTRL and + then hit the period)

CTRL + , takes you to the previous item record in a list

Denise has seen a good listing of keystrokes which she will distribute to the Committee.

Kathy shared with the Committee a convenient way to make changes to a group of item records:

```
      EDIT
      MODIFY GROUP

then  EDIT
      FIND

      for the changes you want to make
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In response to a question regarding the difference between Rapid Update and Global Update, it was pointed out that Rapid Update is faster for changing fixed fields, in particular.

DISPLAY ISSUES IN AUTHOR SEARCHES

The Committee looked at the example from Jean which was distributed prior to the meeting. In this example of a browse list retrieved by an author search, the 245 is repeated after the location and status, creating a strange-looking display. In discussing the topic, the Committee theorized that this display may have something to do with the display decision made during profiling to display the 240 and 245. Denise will email Jim Dutton to verify that this display is the result of our original decision.

LIBRARY OF CONGRESS TABLE OF CONTENTS 856's

The Committee discussed the problems with the 856's linking to the Library of Congress's Table of Contents pages. The TOC's aren't searchable in our catalog, they are sometimes wrong or just not there, and the patron can get lost in the LC catalog instead of returning to your catalog.

Denise suggested that within Bridges we have a policy that the retention of the LC TOC 856's be at the cataloger's discretion as to whether or not the LC TOC page adds anything. Denise will, when it seems appropriate, add a 505 contents note to the bib record in Bridges and then delete the link to the LC TOC. Others may do likewise. If we decide to leave an LC TOC 856 on a record, we should check the TOC to be sure the link works and that the Table of Contents information is accurate.

Denise will draft a statement of the Bridges Cataloguers' LC TOC policy.

SHARE LOCATION

Denise raised several questions regarding the SHARE location code:

1. We learned from MCO that when we have a record for an electronic resource on which we wish to use the SHARE location, we only need to use it as a bib location; we do not need to create item records. While we can use only the bib location technically, what is the effect of having no item record?
2. Initially, we were using SHARE only on electronic resources, not on records for print with a freely available electronic resource. Should we begin using the SHARE code for the latter? Do we need an item record then? What are the implications, if any, if not all SHARE members have the print version?
3. If we do need an item record, do we suppress the item record or do we want it to appear?

The Committee members will think on this topic and discuss it at the next meeting.

INN-REACH ENHANCEMENTS

Denise asked if any Committee member had suggestions for INN-REACH enhancements. Mary Ann described one suggested by Melissa Belvadi:

That a RETURN TO BROWSE button be added to the display a patron receives after requesting a MOBIUS item.

Currently the only two choices are REGULAR DISPLAY or START OVER. If a patron chooses REGULAR DISPLAY the patron is returned to the bib display for the title he or she just requested. If the patron doesn't want to start over, the patron most likely will want to return to the browse display, which the patron now needs to do another click to reach.

The Committee agreed that the Enhancement Request was a good idea.

DEDUPING PROJECT

We have not received any of the reports as yet.

NEW BOOK SHELF

Denise described an alternate Per Almquist found on the III users list to using the Item Status code for New Book Shelf. The alternate is to use Course Reserves and establish a course called New Book Shelf. This has several advantages:

- Lets you search by New Book Shelf and retrieve a list of everything on the New Book Shelf.
- Lets you set a Due Date for removing the materials from the New Book Shelf
- It's easy to batch remove items.
- Items revert to their original location on being removed.

ICONS IN BRIDGES CATALOG

Having looked at the icons Maryville is planning to use in its catalog, the Bridges Cataloguing Committee would like to see these icons used in the Bridges WebOpac. Denise will forward our request to the Site Coordinators for their discussion.

MISCELLANEOUS

Denise described the Digital Book Index: <http://www.digitalbookindex.com>
This site lets you find out if a title is available in electronic form.

Denise also described Christian Classics Ethereal Library, a full-text site of Christian Classics: <http://www.ccel.org> She will be importing OCLC records for these titles and putting the SHARE code on them.

NEXT MEETING

The next meeting of the Bridges Cataloguing Committee will be held on April 13th from 10:00 a.m. to noon at Covenant Theological Seminary.