BRIDGES CLUSTER SITE COORDINATORS MEETING MINUTES

April 11, 2001 COVENANT SEMINARY

PRESENT: Jim Dutton, Robin Kespohl, Per Almquist, Linda Orzel, William Toombs, Shawn Strecker, Jean Rose, Melissa Belvadi, Fred McKinney, Eileen Condon

Present AM session only: Mary Ann Mercante
Present PM session only: Ellen Elicieri
Present at varying times throughout the meeting: Denise Pakala

ANNOUNCEMENTS:

Bridges has a logo. The Bridges Directors chose example B of the two final choices for the new logo.
The WebPAC Design Committee will choose the colors for the logo.
The Bridges Directors decided to accept the proposed cluster loan rule.

MCO UPDATE:

George Rickerson went to Jefferson City in regards to funding for the CLP.

TESTPAC DISCUSSION:

Discussion of Mary Ann Mercante's e-mail regarding TestPAC errors and questions.

651 Still need to make changes
970 For title index, indicators 1 & 2 will be changed to 970 1st indicator 2. This change relates to a decision made by MCDAC.
229 Add u
611 0 remove both e & w
080-084 add to MISC MARC
400,410,411 want subfield T in the title index & keyword index. Take out the indicator restriction.
028 subfield a only in standard number. 028 subfield b only in keyword.
Jim's e-mail of 4-12-2001 containing "Corrections to Load Tables (m2btab.*) details all the suggested changes.

MCDAC decided to add 546 and 538 to Advanced Keyword search. Bridges will follow MCDAC's lead.

Only subfields t,x,y, & z rotate. P does NOT rotate.

510 Don't display
856 Public note not indexed, can add 710s.
ISSN Remove 780 & 785 ISSNs from the ISSN index.

After requested changes have been made and the cluster has had a chance to look at the database, Robin will sign off on TestPAC. Friday, April 13th at 4:00 PM was set as the TestPAC sign off time. Robin will request that the database be cleared on Tuesday night (April 17th) and will start loading records on Wednesday (April 18th). Records are due to Robin on Monday, April 16th.

CIRCULATION:

PCODE values – Maryville cut their list, but there are still too many pcodes. Lindenwood is still combining their list.
NOTICES – Jim handed out a sample notice. Notices are trifold and can be used with window envelopes.

#C-10 - Discussion as to whether or not the expiration date will “catch” withdrawn students. Using the expiration date is probably not a good solution to the withdrawn student problem.
#C-13 – Icodes are used for updating on OCLC.
Status will be looked at closer during Circulation Training. Some libraries change billed, claims returned, and lost & paid to missing.
Imessage is used for checkin/checkout messages.
Patron Request (Get Command) will be enabled a month after the cluster comes up.

PROTECTED FIELDS:

035 Match to load Eden-Webster serials. Strip the 035 for everyone but Eden-Webster.
856 Straight protect for Maryville and Eden-Webster
590 & 599 Protected
690 & 691 local subject headings, not protected

Skipped numbers 6 & 7 on the April 11, 2001 agenda.

WEBPAC OPTIONS:

Explanations for www.options can found be on CSDirect under FAQs.

856 – Determines what displays and in what order. The cluster will use 856 zlm
Links856text – Wording will be “Link to web version: “
Bibloc – Will not use Bibloc=1. 1 = from bibliographic location. We will be doing it from the item record.
Browse – Used to specify which of the MARC tag subfields will display in certain browse fields. For author, Bridges will try 710 $n
Checkin – Will follow OPAC instructions
Checkin Card – Can suppress by status.
Checkin_BGCOLOR – Can change color
Display – The system will display the first T found. If there is a 240 and a 245, will display 245.
Drop Down – Determines what “drops down” and in what order. Bridges will use the following:
1. Keyword
2. Author
3. Title
4. Journal
5. Subject LC
6. Subject Children’s
7. Subject MeSH
Extended – Do not display b,f,h,i,j,m,o,y,l,s. Keep a,c,t.

REMINDER :

Records are due to Robin on Monday, April 16th, 2001.

ASSIGNMENTS :

All circ forms are due. Hours open, days closed do NOT need to be turned in to Jim and Robin.

ADDITIONAL MEETING:

An additional Site Coordinators meeting is scheduled for April 20th from 10:00 until 3:00 at Covenant.