

Bridges Policy on 856 Fields

Approved 9/04/2001

ON OCLC Records

Retain any 856 which is available without subscription or charge, but first, check the URL to see that it works.
Add or modify the subfield 'z' to read: Freely available online at:

Retain any 856s for electronic resources available by subscription to which you subscribe.
Add or modify the subfield 'z' to include the name of your library followed by a colon.

Delete any 856 which is for a subscription resource to which you do not have a subscription.

WITHIN BRIDGES:

Adding 856 Tags:

A library may add an 856 to an existing bibliographic record without consultation if:

The URL is for a resource available without subscription or charge
The URL is for a subscription to which the library subscribes

When adding URLs for resources available without subscription or charge, add or modify the subfield 'z' to read: Freely available online at:

When adding URLs for resources available by subscription for your library's patrons, add or modify the subfield 'z' to include the name of your library followed by a colon. A separate 856 should be created for each library which holds a subscription to an electronic resource.

Deleting 856s

A library may delete an 856 from an existing bibliographic record without consultation if it is the only holder on the record and the URL is for a subscription or for-charge resource that the library does not have access to.

A library may delete an 856 from an existing bibliographic record without consultation if the 856 link is broken. A library should check on three separate days to be sure the link is broken before deleting. If the link is broken because a resource has moved to a new URL and the library knows the new URL, the library should modify the 856 to reflect the new URL instead of deleting it.