

BRIDGES CATALOGING COMMITTEE

June 25, 2002

Minutes

The Committee met at Covenant Theological Seminary. Denise Pakala, Committee Chair presided.

Attending:

Denise Pakala, Covenant Theological Seminary
Linda Orzel, Harris-Stowe State College
Marty Knorr, Harris-Stowe State College
Jean Rose, Logan College of Chiropractic
Kathy Nystrom, Eden-Webster Library
Elaine Trost, Missouri Baptist College
Judy Moore, Lindenwood University
June Williams, Fontbonne College
Mary Ann Mercante, Maryville University

SHARING:

IUG: Jean Rose attended a session on the forthcoming fall enhancements. An especially useful enhancement with the fall enhancements will be the possibility to go into the Cataloging module from the Circulation module without having to logon/logoff. Mary Ann especially liked the forthcoming "preferred templates" function. Mary Ann attended the Z39.50 cataloging session, but thought that the workflow presented was "klutzy" and more time and effort than using OCLC as a source. Several sessions on statistics and create lists were offered at IUG. Most institutions in Bridges are gathering Circ statistics from our library system, but are still relying on alternate counts for Cataloging statistics. Fontbonne is doing some collection counts using the system. Discussion of some PR sessions led to a discussion of the common problem most of us face of having faculty, particularly adjuncts, with the erroneous perception that their campus library doesn't have anything to offer. Denise told of how she and Jim had worked really hard to introduce bibliographic instruction, at first only 10 minutes in several classes. Over time, this made a significant difference in the perceptions about the library, and paved the way for more intensive bibliographic instruction in some cases. Covenant also now has an orientation session for all adjuncts.

Mary Ann attended a session on the MARC Holdings For Serials Format. In answer to a query, she explained that Maryville used the MARC Holdings Format for two reasons in case we ever change to another system in the future, our holdings will be in a national standard format and might translate easier and 2) so that we can at some point, upload our holdings to OCLC Union List without having to update each one individually online. Several members of the group expressed interest in having a presentation on the MARC Serials Holding format in the future.

ALA: No one attended ALA

MLNC REGIONAL MEETINGS and ATLA: Denise and Kathy attended the St. Louis MLNC Regional Meetings.

Denise attended the ATLA (American Theological Association) meeting also. Denise provided the following outline summary of information from these meetings:

. Meeting Notes from MLNC Regional Meeting & ATLA Annual Conference

1. Regional Users Meeting

- a. Passport for Cataloging
 - i. Replaced by OCLC Connexion (Web-based product)
 - ii. Use CATME while Connexion is developing (Connexion will not initially have full functionality and will be a bit slower)
 - iii. Will look very much like ILLWeb
- b. Update on the conversion services
- c. Resource Sharing
 - i. ILLWeb
 - ii. Passport for ILL, Union List & NAD – no end date yet
 - iii. Policies Directory to replace NAD
- d. OCLC FirstSearch
 - i. New databases
 - ii. Enrichments (recent)
 1. Format icons
 2. Expanded language (as limiter)
 3. Link to participating institutions (to identify OCLC symbols)
 4. Descriptive content (TOC's, cover art, summaries)
 5. Limit results by no. of holdings
 6. Linking with alternative services (alibris, ABE Books, etc.)
 7. Admin module redesign

2. ATLA Conference

- a. LC Class KB for Religious Legal Systems – presented by Jolande E. Goldberg, Cataloging Policy & Support Office, Library of Congress
 - i. This class is being developed to parallel the B schedules
 - ii. E.g. BR830 will have a corresponding no. KBR830
 - iii. E.g. BR210 = Council of Nicea (A.D. 325) – History of the council; KBR210 = Acts and legal interpretations of the council
 - iv. Same parallelism for Islam, Judaism, etc. (e.g. BP & KBP, etc.)
 - v. Dr. Goldberg's email is jgol@loc.gov -- She welcomes input, suggestions, etc.
- b. New Developments in Seriality: a Preview of AACR2 Chapter 12 revision and related revised rules – Judy Knop, ATLA NACO/CONSER Funnel Project Coordinator
 - i. Major changes in cataloging serials in 2 areas
 - ii. In addition to monographs and serials, there will be integrating resources. In III, this is bib lvl. We now have m book and s serial. Will be adding i integrating resources when this is implemented by OCLC (no date is set yet).
 1. Definition – “An integrating resource is: a bibliographic resource tht is added to or changed by means of updates that **do not remain discrete** and are integrated into the whole. Integrating resources can be either finite or continuing. Examples include updating loose-leafs and updating Web sites.”
 - iii. Descriptive changes for serials
 1. Chapter 12 is being rewritten, partly to integrate LCRI's.
 2. Major/minor changes
 - a. Major change – requires a new record
 - b. Minor change – does not require a new record
 - i. Representation of words
 - ii. Articles, prepositions, conjunctions added, deleted, changed
 - iii. Corporate body added or deleted anywhere; representation of body name changed (This is new)
 - iv. Punctuation changed

- v. Changed order of titles for titles in more than 1 language
- vi. Words linking title to designation added, deleted, changed
- vii. Fluctuating titles
- viii. Words are added or deleted from a list, or order changed, with no significant subject change (This is new)
- ix. Words indicating type of resource added/dropped (This is new)
- c. If in doubt – consider the change to be minor (this is reversal)

QUESTION ON DUPLICATES.

Marty has some duplicates that he would like to offer to others. He wondered where a good place to offer these might be. It was suggested that he start with the Bridges Acquisitions List. Denise talked about the online Serials Exchange program she has suggested for MOBIUS, based on the ATLA project. Each issue is listed in an online database. New listings are posted every 2 months. When a library requests an issue, an email is automatically sent to the owning library and a confirmation email is sent to the requesting library, and the issue disappears from the online database.

MCDAC MEETING

MCDAC will be meeting on Friday, July 12. MCDAC will continue work on an Online Error Reporting Form. The major problems concern the mechanism for distributing the form and how to determine which library and/or cluster was the creating library for the record. Because of the number of libraries and the variety of sources from which they obtained their records, there is no one field where the information can always be found.

The Marcive Project to add "Freely available online" to the 856 subfield z of gov doc records distributed by Marcive was approved at the last MCDAC meeting. MCO will, on a one-time basis, insert the same text into the 856 subfield z for federal gov docs in each cluster's catalog. Catalogers in the clusters will need to insert this text into the 856 subfield z of any new gov doc that they catalog.

MCDAC will vote on July 12 as to whether MCO and catalogers should do the same for state documents and for UN documents. The Bridges Cataloging Committee voted unanimously in favor of doing the same for state documents and for UN documents as long as we know that they are free. [NOTE: Mary Ann checked and confirmed that the plan is to do this only with Missouri documents]

TRAINING ON MILLENNIUM CATALOGING

Patricia Seavey from MCO will do a Millennium Cataloging training from 10:00 to noon on Aug. 1. The session will be held at Covenant Seminary. A signup sheet was distributed so that Committee members could list who would be attending from their institution. Pat doesn't need names, but she does need a final count of number of attendees by July 29. Denise will check with Pat to see what is to be covered in the workshop and to be sure that she plans to talk about global update and rapid update, particularly comparing their uses.

LC CLASS WEB

A discussion of the new LC Class Web product took place. Denise likes the product for many reasons, including the fact that it calculates the tables for you. The product can be ordered at <http://classweb.loc.gov> (no www) There is a special reduced price of \$375 which provides 20 hrs a month usage. Kathy is checking on student access for library science students.

NEW ITYPE FOR SHEET MUSIC

Denise reported that the new ITYPE for sheet music has been implemented (ITYPE 62)

MARS PREPROCESSING INCLUDING GMDS

The Bridges Cataloging Committee voted unanimously to accept the MARS PreProcessing for GMDs

DIACRITICS

Though III says that the problems with diacritics have been fixed, Denise finds that there are still some that are not working properly. She is collecting a file of these. If anyone comes across diacritics problems, please send her the example.

970 SUBFIELD f

The 970 subfield f is now indexed from this point on. The 970 subfield f is not indexed on pre-existing records.

AACP (AUTOMATED AUTHORITY CONTROL PROCESSING)

The Bridges Cataloging Committee voted unanimously in favor of turning on AACP

AUTHORITY RECORDS

There is some confusion as to how records are pulled for Authority control. At different times, we have been told different things. Denise will contact Robin and get a clarification.

Kathy led the discussion of fields to protect when overlaying Authority records. She distributed handouts which included an overview of Authority Control processing and reports and the sources of the processing and reports, as well as III special fixed field elements and MERLIN's protected fields.

The following decisions were approved unanimously by the Bridges Cataloging Committee

FIELDS TO HAVE STRAIGHT OVERLAY PROTECTION (if these exist on the existing authority record and the incoming authority record, both the existing field will be retained and the incoming fields will be added)

050

082

086

090

4xx second indicator 9

5xx second indicator 9

690

While MERLIN protects the 642, 644, 645, 646, and 647 fields, Bridges chooses not to protect these fields.

The following policies for editing of existing authority records were approved unanimously by the Bridges Cataloging Committee:

- When adding 4xx or 5xx cross-reference fields, use the 2nd indicator 9

- When adding any field, include a subfield 5 with the institution's 3 character Bridges symbol
- When editing any authority record, add a 690 with your institution's 3 character Bridges symbol and the date of the edit. Optionally, add the initials of the person making the change, according to individual library policy. If you perform multiple edits on different dates, include a brief description of the changes made on the various dates.
- Do not add your symbol to the subfield d of the 040 since this may disappear in a future authority load

Denise will discuss these decisions with Robin, explaining what we have decided to do and what we think it means, so that Robin can correct any misunderstandings we may have. If the above description (of how field protection works) is correct Denise will also ask Robin how we get these decisions implemented. If there are unforeseen ramifications, Denise will add this to the next meeting agenda.

NETLIBRARY

Mary Ann reported that Maryville was purchasing the NETLIBRARY SOLINET I and II collections and the accompanying MARC records. Eden-Webster already has between 500 and 600 NETLIBRARY records in the Bridges Catalog and is also purchasing the SOLINET II Collection. Maryville and Eden-Webster have been in communication with each other and MCO on developing a loader for the NETLIBRARY records which will eliminate duplication and will protect necessary fields. Current plans are for protection of the 59X fields and the 856 fields with incoming 59X and 856 fields being added to an pre-existing record while retaining any 59X and 856 fields already present.

Because the two SOLINET collections will result in the addition of approximately 21,000 bib records to Bridges, the reports from the quarterly Authority Control Processing following the load may be a bit larger.

856 SUBFIELD U AND Z DISPLAY

The Bridges Cataloging Committee voted unanimously to recommend to the Site Coordinators that both the subfield u and the subfield z display from the 856 field.

856 TASK FORCE

Denise asked that anyone who has suggestions for how to differentiate between publicly available URL's and subscription-only URL's forward them to Robin Kespohl. Since both INN-REACH enhancement requests relating to the 856 were voted down, a special task-force has been established by III to investigate the problem. Robin is chairing the taskforce.

INTERNET RESOURCES - SHARED ITEM LOCATION

The following libraries are interested in having a shared item location code for freely available Internet resources:

Eden-Webster
Covenant
Maryville
Fontbonne
Harris-Stowe
Lindenwood
Missouri Baptist

The Collection will say: Online

The Call # will say: 099 Access \$a via \$a Internet

PROBLEMS WITH BLIND REFERENCES

Several people have noticed that headings are sometimes appearing on the Blind Reference reports when they have already been marked for deletion. Denise will check and see if this is a timing issue and investigate whether those reports would be better run every two weeks or even once a month if that would avoid the reappearance of the headings.

NEXT MEETING

The next meeting of the Bridges Cataloging Committee will take place following the Aug. 1 Millennium Cataloging training. Plan on bringing lunch again. Marty will provide dessert. The Committee will meet from noon till 2:30 p.m