



**Agenda/Minutes of the
ARTHUR Public Services
Meeting**

December 9th, 2011, 2:00-4:00 PM at Columbia College

Member Institutions

Columbia College
Lincoln University
Missouri State Library
Stephens College
Westminster College
William Woods University

Members Present:

Lucia D'Agostino	Columbia College
Lois Marshall	Lincoln University
Sarah Irwin	Missouri State Library
Nina Stawski	Stephens College
Kat Barden (Chair)	Westminster College
Jill Mahoney (Secretary)	William Woods University

Members Absent:

None	N.A.
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Guests or Proxies Present:

None	N.A.
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1. Call to order at 2:00 PM.
2. Approval of the minutes from February 18th, 2011 meeting, submitted by Kat Barden and Nina Stawski. They were approved unanimously.
3. Old Business
 - Thank you card for Jessica Hammond at MOBIUS for her help with the ARTHUR catalog redesign was passed around for APS members to sign.
4. New Business
 - We are now to use the APS list-serv for all correspondence within the committee.
 - The Children's subject field isn't set to display in the WEBPAC. The decision to turn this feature on in the WEBPAC must be an all Arthur decision. Kat Barden will ask Corrie Hutchinson (Chair, Arthur Coordinators Committee) if this is a Coordinators Committee decision. This item was tabled until this is determined.
 - The APS committee has decided for our next meeting (scheduled for February 3rd, 2012) to try meeting online with the Go To Meeting software. Sarah Irwin will ask a colleague who has conducted a meeting with the software how to go about getting the meeting set up and will get back to APS committee members.
 - FAQ-With the redesign of the ARTHUR catalog, it was discussed whether we would still use an FAQ. If so, it would have to be redone from what we had previously. In their minutes of May 20, 2011, the Arthur Directors suppressed the FAQ as the Arthur Public Services committee had suggested. The Directors said that their committee would want to readdress use of the FAQ for the catalog in the future. Kat Barden said she would talk to Corrie Hutchinson about this matter.
5. Information Items:
 - Columbia College has been working on their LibGuides.



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- Lincoln University-staying open until 2am for finals, just completed a Library Science 101 Pilot course.
- Missouri State Library-recently underwent a very extensive weeding project.
- Stephens College- has extended hours for final exams and treats for students during this time.
- Westminster College-provides coffee to students during last week of class and finals, has placed books from Reference collection next to books they relate to the in stacks to see if Reference collection would get more use. Have been actively using their Twitter and Facebook accounts.
- William Woods University-recently acquired and went through set-up of the EBSCO Discovery Service, also subscribed to ebrary e-book collection and had the collection added to their catalog.

6. Sarah Irwin moved to adjourn the meeting and Lucia D'Agostino seconded.