

Technical Services Group Minutes  
Arthur Cluster  
April 26, 2001

The technical services group met at the Mobius office from 1-3:30 pm. Those attending were: Janet Caruthers, Inez El-Sayed, Georgia Baskett, Tom Schultz, Vandy Evermon, Corinne Caputo, Jim Dutton, and Robin Kespohl.

Jim gave us the list of MCO recommended codes for authority records. The group decided to check with their home libraries and email Vandy if the codes were okay. We will decide by the end of the first week in May on the acode 1,2,3. Vandy will notify Robin as soon as the group decides on the codes.

Corinne brought up a problem she had discovered with the authority display on records that she suppressed in guicat. After the record is suppressed the words authority control disappears from the search screen.

Ex. Railroads > > authority record

Railroads

The group decided not to suppress authority records until the problem is fixed. There was considerable discussion on the reports from WLN that we are checking for problems. The weekly heading reports are a priority; the WLN stack of reports can be done as the libraries have time. The invalid headings, duplicate call numbers and other errors and duplicate authority records need to be corrected as the library is sent that report. The blind references need to be checked to see if they are actually blind references. If they should be retained, then acode1 should be changed to b. Asuppress should be changed to n. Blind references should be kept if another subject heading is attached.

Robin demonstrated how to create a name authority record with guicat for an example. We will follow the Merlin standards and OCLC when we create an authority record. We also decided to turn on automatic authority processing when it is working properly.

We will use the Merlin standards unless the cluster has made exceptions. Those exceptions will be posted on the Mobius web page. Links will be made to the Merlin standards where they are identical.

The technical services group did not schedule another meeting. We will try to schedule as the need arises, and use the same day as the coordinators meeting if possible.