

Present: Erlene Dudley
Joni Blake
Janet Caruthers
Inas El-Sayed
Linda Harris

Janet Caruthers, Chair, presented the agenda.

MoDOT scoped catalog

Linda Harris explained the incorrect information on the MoDOT scope of the Arthur WebPac has been corrected. The page previously stated that MoDOT was a member of MOBIUS. The MoDOT Library is considered a branch of the State Library as far as the catalog is concerned.

WebBridge

The directors discussed their concerns about continuation of the implementation of WebBridge for the cluster. Since Innovative is splitting this product into two products, some directors were concerned the work would have to be done over again. Linda Harris expressed concern that SOS had paid for this product, and we have not yet used it. Linda agreed to contact Ronnie Storey, Innovative rep, to determine where the development is on the new product. She will also ask about plans to migrate the work from the older product to the new one. The plan is for the cluster to wait for implementation at this point. MOSL will like continue their work.

The brief cite issue has been on hold while the implementation of WebBridge was completed. Since the directors do not wish to complete the cluster-wide implementation at this time, the matter will be referred to the Public Services Committee for a decision based on the merit of the issue alone.

Lending of videos

The directors discussed the report received from the Public Services Committee. After a discussion, the directors determined Arthur will continue to loan videos on a case by case basis. Libraries can use the OCLC request route to borrow videos. The directors reaffirmed their previous decision.

OCLC Collection Analysis

Erlene Dudley provided printed reports generated by William Woods' use of the OCLC Collection Analysis product. She found this very useful when comparing Dulany Library to libraries at similar sized institutions outside of Missouri. She also did analysis comparing Dulany to Stephens College, Columbia College and William Jewell College.

Arthur Committee reports

- Coordinators—Email report from Corrine Caputo, Westminster College
- Public Services—Email report from Tena Edwards, William Woods U
- Technical Services—Pat Seavey, Stephens College, provided minutes from the 8/10/06 meeting.

MOBIUS Committee Reports

- Access Advisory – Melissa Martin, William Woods University, provided minutes from the 11/8/06 meeting.
- Catalog Design – No report from Jean Pace, Lincoln University, next meeting 11/17/06
- Collection Management – Email update from Angela Gerling, Westminster College, next meeting 11/17/06
- Coordinators – Pat Seavey, Stephens College, provided minutes from the August 8, 2006 meeting
- Electronic Resources – Lois Marshall, Lincoln University, Provided minutes from the 10/18/06 meeting

New issues

The directors discussed the possibility of posting e-mail discussions from the Coordinators and Technical Services committee to the MCO web site. The Coordinators have not met in person for some time, and they have been making decisions via e-mail.

There was concern about the tone of some of the recent e-mails, and the directors felt they should not be posted in their entirety. If committees make decisions via e-mail, those decisions should probably be posted in some way to the web site.

A general discussion followed about some of the recent e-mails. There is concern about who has which permissions on the catalog. The Site Coordinators will be directed to review the permissions on the system. This review should include the permissions with Release 2006. The Coordinators should be diligent in reviewing the permissions regularly, particularly when a new release is issued. The directors are concerned that Release 2006 might allow permissions to transfer order records across accounting units. The directors agreed this should not be enabled on Arthur. The concern is for the shared environment and the possibility someone could accidentally transfer order records which should not be transferred. This review should be completed by 1/30/07 with a report back to the directors group.

The directors group will instruct the Site Coordinators and the Technical Services Committee to review the charges of their committees and focus on the charges issued to them. They will be asked to maintain a professional manner when writing e-mail.

Issue for next meeting

It was determined the appointments for MOBIUS committees could wait until the next meeting. Other issues to be discussed are possible cluster purchase of SpellChecker and results of the Coordinators review of permissions.

Next meeting

The next meeting will be March 9, 2007 at Columbia College Library.

Submitted by,

Linda J. Harris, Director
Reference Services
Missouri State Library