# Report of the MOBIUS Professional Development & Training Committee

June 2, 2025

Submitted by: Brandy L. Brady, Committee Chair

Committee Members: Ross Brand, Victoria Knight, Samantha Perkins, Susan Townsend, David Morris (Board Representative), Debbie Luchenbill (MOBIUS Organizer)

**This report covers tasks and activities undertaken during the period June 2024 through May 2025 and serves as the committee’s annual report.**

**Date of last meeting:** 15 May 2025

**Date of next meeting:** TBD by new committee chair

## SUMMARY OF ACTIVITIES

### Recommendations to Board of Directors:

* A workflow needs to be created to communicate/document grant recipients. Currently, there are several gaps in the timeline we are recreating.

### Action Items Completed:

* Fall grant submissions for Spring 2025 events were reviewed and top candidates were moved forward to the Board for consideration.
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* Grant submission google forms were updated to include additional information to assist with documentation and possible inclusion for advertising purposes.
* The PD&T google calendar was continuously updated with both free and fee based professional development opportunities.
* A rolling calendar was created in the shared drive to help with transfer of information when new committee members and chairs assume their roles.
* A new grant submission form was created for the special event, WOLFcon.
* Grant applications for WOLFcon were reviewed with the top candidates sent to the Board for consideration.
* Documents with various conferences and trainings was created for each half of the year with urls to make updating the google calendar with events for each year easier.

### Action Items In-progress/Pending:

* Update of the MOBIUS PD & T page to include list of previous grant recipients and testimonials.
* A Grant Recipient Comprehensive list has been started but has gaps in the information.
  + This is needed for a variety of reasons including a way to ensure follow up after an attended conference to request the required short report be sent to the committee.

### Announcements:

### Questions for the board/larger group:

* Does the link to the committee minutes have to exist on the webpage? They are out of date, so it makes the page look unattended. Could there just be a link to request minutes?
* Could the webpage be updated to include a list of grant recipients and testimonials?