**Members Present:**

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| Ed Walton, President  At-Large Member | Southwest Baptist University |
| Sally Gibson, Vice-President/President Elect  At-Large Member | Missouri Western State University |
| Eileen Condon, Past President | Webster University |
| Sharon McCaslin, Secretary  At-Large Member | Fontbonne University |
| Nathan James, Treasurer  Public Library Member | Central Arkansas Library System |
| Eric Deatherage, At-Large Member | Crowder College |
| Lisa Farrell, Academic Member | East Central College |
| Doug Holland, Special Libraries Member | Missouri Botanical Garden |
| Donna Monnig, At-Large Member | Moberly Area Community College |
| Sarah Smith, At-Large Member | St. Louis Community College |
| Zana Sueme, At-Large Member | Missouri Baptist University |
| Courtney Trautweiler, At-Large Member | Cottey College |
| Donna Bacon, Executive Director | MOBIUS |

**Members Absent:**

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| Christopher Dames  Stand Alone Member | University of Missouri-St. Louis |
| Robin Westphal, State Librarian | State Library |

1. Call to order 10:03 am
2. Adoption of the agenda

Courtney Trautweiler moved and Eric Deatherage seconded the adoption of the agenda. Motion Passed.

1. Minutes

Sharon McCaslin moved and Sarah Smith seconded that the minutes of the October 15 Board meeting be approved as distributed. Motion passed.

1. Treasurer’s Report – Nathan James
   1. The October financial statements and investment reports were distributed with the Board packet.
   2. Nathan James and Donna Bacon had met with the accountants and proposals are being prepared to present MOBIUS financial activities in a better format. We need to be re-thinking about how to review our financial picture now that we are less dependent on the Assessments as our only income. With the many new income streams, we need to be able to track those incomes and expenses separately, to better understand the entire financial picture. Monthly financial reports need to have a brief overall summary, with the option of looking at more detailed underlying accounts, as needed.
2. Committee Reports
   1. By Laws – Sharon McCaslin

No report.

* 1. Circulation and Courier – Lisa Farrell

The November meeting has been rescheduled to December.

* 1. Digitization – Sarah Smith

The committee met virtually in November. The letter of interest for an LSTA grant for digitization has been written and submitted to the state library. The committee is working with a conservation center to supply training on copyright and other issues. The committee was unable to find a new chair, so Debra Loguda-Summers will act as chair with significant assistance from Emily Jaycox.

* 1. E-Resources – Eric Deatherage

The committee met and investigated a request to provide financial support from Sherpa Romeo, an online resource that aggregates and presents publisher and journal open access policies from around the world. The committee submitted a motion to the Board that $5,000 be provided as a one-time grant for Sherpa Romeo as part of our ongoing support and development of open access resources for our member libraries. The Board noted that MOBIUS may need to consider future support opportunities in a more budgeted and regular way. The motion passed. Sharon moved and Eric Deatherage seconded that this money be taken from contingency funds. The motion passed. The committee will inform the Board about their preferences for continuing funding of this type of support.

* 1. ILS Software and Services – Courtney Trautweiler

No report.

* 1. Professional Development/Training – Donna Monnig

This new committee met for the first time in November. They went over their charge and expectations. The chair will be talking to other committee chairs about their perception of the needs for training.

* 1. Public Libraries – Nathan James

No report.

* 1. User Experience and Metadata – Sharon McCaslin

No report.

1. Working Group Reports
   1. Enhanced Matchpoint Working Group – Donna Bacon

The committee met in November. They are working on validation steps and have developed a plan with some questions for Innovative to solve. They have a new algorithm. However, the problem remains of how to correct all of the incorrect records currently in the MOBIUS catalog. They will hold one more meeting and submit a written report. The Board commended their complex and detailed work on this project and encouraged the task force to continue to enhance and improve the catalog, as needed.

* 1. ILS Working Group – Courtney Trautweiler

There have been no recent meetings, but internal communication and communication on the blog remain active. The survey of members had 47 responses and the results have been compiled and posted on the blog. The RFP was completed, seeking a three-year contract, as per previous Board input. It was released on November 15 for vendor review. The day of this Board meeting is the final date for submitting questions. As of the time of the meeting, three vendors had created accounts for the purpose of asking questions. Proquest (for ExLibris and Innovative) submitted many detailed questions. EBSCO submitted a few simpler questions. Questions from OCLC (or potentially others) were not yet available. February 1 is the deadline for the proposals, with demos expected in April. Discussion of the demos will occur at the annual conference.

1. Old Business
   1. MOBIUS Car Update – Nathan James

The financial committee received a request to buy the car from Donna Bacon. The committee investigated a number of pricing sources and determined a fair price of $15,500. The committee moved that MOBIUS sell the car to Donna Bacon for that amount. Board members noted that this was a win-win situation for all concerned. The motion passed. A replacement vehicle will be purchased later in the year when the need becomes apparent.

1. New Business
   1. Listening Post Sessions

A list of the previous sessions (where Board members visit or Zoom individual member libraries to listen to staff member concerns and perspectives) was distributed. The Board noted that the virtual option can be used, particularly during Covid, and might be better for remote member libraries. While a formal plan isn’t needed, the Board requested that some sort of rotation be devised so that member libraries will not be left out or ignored.

* 1. Help Desk dashboard

This appears on the strategic plan, it is not clear how much detail or structure is needed. It will probably not be set up this year, due to the shortage of IT staff. A report may be developed from the current ticketing system.

* 1. Budget Restructuring (reported on in the treasurer’s report)
  2. Investments – Nathan James

We will be making adjustments to ensure that we are following our investment policy. It has moved a little from the plan, since stocks have been increasing rapidly in value. Our conservative investment strategy is still yielding a 6% return. The Finance Committee will need to keep a close watch on inflation, while still adhering to the conservative principles in our plan.

1. Executive Director’s Report
   1. General
      1. New member libraries

Benedictine College (KC Towers) will be going live soon. Bettendorf (IA) will be going live in January as a stand-alone public library. Calvary University (KC Towers) will be going live in January. St. Charles City County Library will be going live in February. St. Louis County is migrating to Polaris and will make that move into INN Reach in April.

* + 1. MOSS/Evergreen

NC Cardinal is developing branch libraries. The NOBLE (Evergreen) consortium (a Boston area system) is being hosted by MOBIUS. CCLINC (Community College Libraries In North Carolina) is on Evergreen and planning to move to MOBIUS hosting next year. Another Massachusetts consortium is also working with MOBIUS.

* + 1. API to join FOLIO with INN Reach

EBSCO is working on this: it is essential for the University of Missouri system as they migrate to FOLIO. The API developers have been meeting all of their goals, with first iteration testing in February. However, Innovative appears to be dragging their feet, possibly with the intention of selling MU the expensive (in both time and money) DCB process as an interim solution. Not all of the players are communicating and responding as they should. How and when to remove the MU records from INN Reach (and then resubmit them in the new system) is still under review. There may be a delay in MU participation in resource sharing, due to Innovative’s delaying tactics.

* + 1. Truman will be hosting ArchivesSpace with MOBIUS.
    2. Project ReShare

Funding and marketing of Project ReShare may change the direction in which it is developing. MOBIUS has been clear on its needs and it is contributing significantly to the development, as is EBSCO. However, other members have different goals, including a large donation/demand from Boston Public for controlled digital lending. If MOBIUS seeks to move from INN Reach to ReShare, more funding for development may be required to develop the kind of borrowing that we want. Our RFP and its pricing may help with these decisions.

* + 1. The health insurance for MOBIUS came in at 6% rather than the budgeted 10%, which helped the bottom line.
    2. Donna met with Missouri River Regional and they are planning to continue with Sierra (and MOBIUS) rather than the possibility of MO Evergreen.
    3. Donna also met with the new director of Kenrick Seminary Library. He is very knowledgeable and familiar with Alma compared to Sierra.
    4. Zack Lankston has been hired as the MOBIUS Linux expert. No viable applicants have been found for the needed programmer/developer even though the position has been posted more than once.
    5. 40 member libraries requested ROI reports.
    6. Scholarships (for travel) offered by MOBIUS have not been used, due to the virtual meetings. IUG is virtual again and the spring OER and OTN sessions may also be virtual again.
  1. Strategic Planning Update

The Plan was updated with the Sage e-book contract, the RFP issuance, and the start of the Professional Development Committee. Work is being done on Goal 6. Ed Walton requested that future OnBoard agendas include a link to the Strategic Plan at this point in the agenda.

1. Other Business
   1. Ed Walton announced that he will be moving from being Director at SBU to be the Director at Northwest Missouri State. Since both libraries are members of MOBIUS, he will continue to serve as President, simply changing his member affiliation.
   2. Nathan James announced that the Central Arkansas Library System received the Jerry Kline Community Impact Prize and will receive a $250,000 grant from the Kline Family Foundation.
2. The meeting was adjourned at noon.