

Members Present:

Emily Jaycox, Chair	Library Director, Missouri History Museum
Donna Bacon, Ex Officio	Executive Director, MOBIUS
Abigail Broadbent	Archives and Technical Services, William Jewell
Matt Butler, Ex Officio	Digitization Consultant, Missouri State Library
Janet Caruthers	Library Director, Columbia College
Sally Gibson (online)	Library Director, Missouri Western State University
Davina Harrison	Resources Management Services Asst., Webster University
Doug Holland	Library Director, Missouri Botanical Garden
Monica Holland	Serial Coordinator, St. Louis Community College
Joe Kohlburn	Emerging Technologies Librarian, Jefferson College
Stephanie Ruhe	Systems Librarian & OPAC Specialist, MOBIUS
Jessica Vest (online)	Archivist, Northwest Missouri State University
Rachel Wallenbeck	Digital Services Librarian, Southwest Baptist University
Lucy Wang (online)	Emerging Technologies Librarian, Missouri Southern State University

1. Call to order and introductions

- Meeting came to order just after 10:30 a.m.
- As part of introductions, group members included a synopsis of any existing or past digitization efforts at their institutions, as well as a summarization of perceived need/interest. Many group members commented on committees that stagnated, lack of communication between departments, etc. as barriers. Many members also mentioned heavily used campus related collections such as student publications and photos. Such collections, if scanned, were typically stored locally in Special Collections or Archives with no public user interface.

2. New Business

- After the initial introductions and in response to some of the comments made on barriers to success in previous or existing digitization/repository projects, the Chair asked the group members each to comment on who they felt the primary stakeholders in digitization efforts would be at their respective institutions. Common responses included faculty, other departments (public relations, athletics, etc.), alumni, and community members.

- Donna Bacon gave an overview of the Task Force’s charge and briefly outlined the impetus behind Task Force’s creation. Exploring consortial repositories/digitization efforts is on the current Strategic Plan after interest was expressed at a membership meeting, but there has been little sense of precisely what direction that should take or what the specific needs may be; therefore, the Board has called this Task Force to examine those questions. A survey was sent to the directors after the 2017 MOBIUS Conference – where there was a special presentation from Minitex about their digital repository project as part of full, separate digitization track offered – with a broad inquiry about interest in MOBIUS pursuing some type of consortial repository/digitization effort. The results of the survey were shared with the Task Force.
- Matt Butler gave a brief overview of the history of the Missouri Digital Heritage project.
- Chair gave a presentation on DPLA and MoHub.
- Following the lunch break, the group discussed meeting frequency and next steps:
 - A second survey is needed seeking further information regarding:
 - Current digitization projects and platforms used
 - Scope of need for help with current projects OR getting started
 - Interest in providing access consortially as well as locally
 - The Task Force will brainstorm questions via the discussion list and have the follow-up survey ready to send out just after the Thanksgiving holiday.
 - Donna will share information with the Task Force on the Vital platform from III that was presented at the 2017 MOBIUS Conference.
 - The next meeting was set for Monday, December 18th, at 10 a.m., via conference call.

3. Meeting adjourned shortly before 2 p.m.